

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
May 11, 2021
(Subject to Board approval)

CALL TO ORDER This meeting was called to order by President Daisy Macias at 6:00 p.m.

PLEDGE OF ALLEGIANCE Led by Board member, Crisol Mena

MEMBERS PRESENT Board members Nancy Bumstead, Macias, Anne Lawliss, Mena and Gina Lanthripe present.

MEMBERS ABSENT

ALSO PRESENT Executive Community Life & Culture Agency Director Helen McAlary. City Attorney Henry Castillo. Library Director Shawn Thrasher. Library Services Manager Daisy Flores. Library Services Manager Kelly Zackmann. City Council Member Debra Dorst-Porada.

INTRODUCTIONS

Thrasher introduced City Attorney Henry Castillo who will now be attending Library Board meetings regularly.

MINUTES

Motion: Moved by Lanthripe, seconded by Bumstead and unanimously carried to approve the April 13, 2021 minutes.

PUBLIC COMMENTS

Jennifer Pinedo from the Kiwanis Club of Ontario/Montclair spoke about the partnership with the Ovitt Family Community Library for an ice cream event for kids and teens on June 5th from 1 to 3pm.

CITY COUNCIL REPRESENTATIVE

City Council Member Debra Dorst-Porada asked if anyone wanted to learn anything specific about the city and how it operates to let her know. She then can come prepared to the next meeting and tell us more about that subject. For city business Dorst-Porada reported that the city has paid off the airport five years faster than planned. Dorst-Porada also thanked Kelly Zackmann for some research she did for her. Dorst-Porada also discussed the new city garden in Munoz Park and the building process for that project.

CONSENT CALENDAR

Monthly Statistical Report for April 2021.

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Motion: Moved by Bumstead, seconded by Macias and unanimously carried to approve the Consent Calendar for April 2021.

DIRECTOR'S REPORT

Library Director Shawn Thrasher informed the Board know that there are new Agenda Reports included in their packets so they can see what is coming up and will give more of a summary of what to expect.

STAFF REPORT

Bylaws Review and Update (Shawn Thrasher)

Shawn Thrasher, Library Director, narrated a PowerPoint presentation about the Bylaws for the Library Board. There were some suggestions for updates on them.

A copy of this presentation is available upon request from the Library Director.

Library Director Thrasher recommended changing Article 4, Section 2 to follow the model of our Planning Commission and allow members to serve the same role two years if needed in a three-year period. Thrasher proposed changing language in Article 5, Section 1 to include updated library names that were not in existence at the time of the original Bylaws creation and allow new language on where meetings can be held.

Board member Mena had some suggestions that she will email Library Director Thrasher about so that they can look over them and add them for the next Board meeting. At the next meeting we will see all the proposed changes and then vote on it at the following meeting. Board member Bumstead asked for more specific details for section 7 in the bylaws.

Summer at Ontario City Library (Heather Witherow)

Heather Witherow, Supervising Librarian, narrated a PowerPoint presentation on Summer at the Ontario City Library.

A copy of this presentation is available upon request from the Library Director.

Board Member Lanthripe asked if the programming was online or live. Supervising Librarian Witherow informed her that they are virtually live online. City Council Member Dorst-Porada asked why we did not have kids earn points by books instead of minutes. Library Director Thrasher informed Dorst-Porada that it is to accommodate readers who read different types or lengths of books and those who struggle. Thrasher also mentioned that most libraries operate in the same way.

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Friends of the Ontario City Library (Shawn Thrasher)

Shawn Thrasher, Library Director, narrated a PowerPoint presentation about Friends of the Ontario City Library and the need for new Friends Board members.

A copy of this presentation is available upon request from the Library Director.

City Council Member Dorst-Porada asked who files for the 501C3 paperwork. Library Director Thrasher answered that each December the library Friends liaison works on this paperwork to ensure it is never missed. City Council Member Dorst-Porada asked if one or two signatures are required for checks. Library Director Thrasher answered that there is one but that he also can sign if needed and will look more into that. Lanthripe asked if the Friends meeting could be moved to a different time. Thrasher said that that is always possible and can be changed in the future but the Board has liked the time they have now. Lanthripe asked if the Friends meet throughout the year. Thrasher answered yes they do because they enjoyed getting together regularly. Thrasher said it would be ideal to have 10 Friends Board members but that he could work with 6.

OLD BUSINESS

NEW BUSINESS

BOARD COMMENTS

President Macias asked the board for comments. Board Member Mena made a suggestion for the agenda to have more check offs for when they have motions to ensure nothing is missed. Thrasher said he would add that. Board member Bumstead wanted to say thanks to our public speaker and encouraged all the board members to attend the ice cream event in June. Board member Lanthripe asked if it was possible to have a brief summary for new board members to use as an introduction. President Macias mentioned that today is the beginning of the California Library Association conference and she really enjoyed it. Macias also suggested possibly doing a city scavenger hunt at local Little Free Libraries.

FUTURE AGENDA ITEMS

Code of Conduct Policy review & update - Summer 2021

Library Expulsion review and update – Summer 2021

Meeting Room policy review & update – Fall 2021

Display Policy – Fall 2021

ADJOURNMENT

President Macias adjourned the meeting at 7:14 pm.

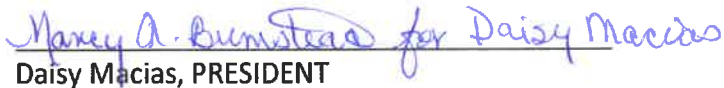
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Respectively Submitted



Alysha Cisneros, Librarian

APPROVED:



Daisy Macias, PRESIDENT