

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
Colony High Branch Library Meeting
3850 East Riverside Dr.
Ontario CA
Special Meeting
August 14, 2018
(Subject to Board approval)

CALL TO ORDER President Ann Palicki called the meeting to order at 6:00p.m.

ROLL CALL Board members Irene Chisholm, Nancy Bumstead, George Newberry and Rachel Carmona present.

ALSO PRESENT Shawn Thrasher, Director; Courtney Saldana, Assistant Director; Helen McAlary, Community Life & Culture Executive Director

INTRODUCTIONS

Director Shawn Thrasher Introduced Leah Lansberry, the new Supervising Library Clerk for Branch, Danielle Sanchez, the new Teen Librarian for Branch and Courtney Saldana the new Assistant Library Director. Each provided a brief background of their education, work experiences and the path they all took to land in their new positions.

MINUTES

Motion: Moved by Bumstead, seconded by Newberry and unanimously carried to approve the July 10, 2018 minutes.

PUBLIC COMMENTS

Library Board member Chisholm introduced her neighbor, Kevin Weaver, whose idea was to organize the DVD's at Colony Branch by Genres.

CITY COUNCIL REPRESENTATIVE

City Council Representative Debra Dorst-Porada thanked all of the Library Board members for attending. The City is doing great. She reminded everyone about election season. She talked about the upcoming Ontario Festival of the Arts on September 15th and the artists who have been selected. There was also a reminder about the Mariachi Festival at Town Square on the following day.

CONSENT CALENDAR

Monthly Statistical Report for June 2018
Library Services Report for June 2018

Motion: Moved by Bumstead, seconded by Carmona and unanimously carried to approve the Consent Calendar for August 14, 2018.

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BOARD COMMENTS

Library Board member Newberry is feeling better and getting back to being his normal self.

Library Board member Bumstead mentioned she would be visiting Reno Library next month.

Library Board member Palicki commented on being a host for Ontario's National Night Out. She stated it was an opportunity to have some great community discussions, which produced a future neighborhood watch meeting.

Library Board member Carmona commented on her visits and the path she took to Ontario's National Night Out event. She brought a flyer if the Library was interested in promoting National Voter Registration Day. She provided all the necessary information and stated it is not to support any one, it is to get voters to register. She wanted to ask that if the Board is going to be invited to the Pomona Fair's opening ceremonies, they need to be notified earlier, last year's invitations were late. Carmona's last concern dealt with conversations she has had recently and in the past. She has mistakenly inquired about information she thought was public only to find out it was not. Her question was if there was any formal training or workshop for what is ok to do ask or say. Executive Director Helen McAlary stated there is no existing training but would like to discuss her concerns so that she can research it more. Board member Chisholm added that there is a question about the role of the board members. What are their boundaries when going out to events? After some added comments the Board decided to table the concerns for later.

Library Board member Chisholm thanked the Teen Book Fair because she purchased some of the suggested books based on the covers. She provided a brief summary on each book and then donated them to the Branch Library. She talked about attending a meet and greet for Senator Leyva and visiting Café Con Libros. She concluded with Free Little Libraries. She provided some locations and photos of two of the libraries. She talked about a connection she made at the garden free library and how it could relate to Makerspace. She talked about putting a free little library in her community and expanding on the idea by putting it on the agenda for next month. Ontario Night out at Creekside East was hot but, most of their games involved water.

STAFF REPORT

Lynda.com

Supervising Librarian Donella Dorn of Adult Services provided a presentation on Lynda.com. The application is an online instructional service providing video based instruction on over 6,000 business, technical, scientific and artistic topics. The Library has subscribed to the web site to allow customers to log in using their Library card and get free access to amazing trending topics. These are high quality video and expert instructors who were chosen competitively. She talked about the benefits that businesses, other City departments, students, and individuals can obtain from using Lynda.com. She talked about the plan to market the application via social media, flyers, presentations and the library's public access computers to the community. Donella concluded by providing a brief view of the application, exercise files and some points to help maneuver through the website.

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Mental Health

Assistant Library Director Courtney Saldana provided a presentation on Mental Health First Aid. Courtney briefly explained the reasons for Mental Health training. She talked about her experience working with the public, their struggles, and the stigma that comes along with mental health problems. Many people do not seek help, they delay the search for help which can delay their ability to recover, and they may not have the insight to seek out the resources that are available. Courtney described how the Library is using Mental Health First Aid, which is offered by the National Council for Behavioral Health and geared toward detecting signs of mental health and substance abuse. She talked about the four main goals and the partnership with Whittier Public Library in a joint training effort, which sent a full-time staff member to a 4-day intense training program. The rest of the Ontario Library staff were trained in an 8 hour certificate program. Courtney talked about the five step Mental Health First Aid action plan called ALGEE to help assess, listen, and give encouragement. Courtney concluded that the goal is to provide information, connections and a list of resources that might be useful. She emphasized that the Library continues with training year around, but chose to highlight the situation in May, which is Mental Health awareness month. The Library continues to connect with our partner Whittier Library on Mental Health awareness. Courtney provided the Library Board with a list of resources the Library offers.

Early Literacy Brain Building Backpacks

Youth Services Librarian Rachelle Lopez provided a presentation on Early Literacy Brain Building Backpacks. She said the program was funded by a Pitch an Idea grant; she also indicated the amount of funds awarded and the materials she was able to purchase, which included 20 backpacks, storage racks, replacements and promotional items. She provided a list of topics in each backpack which included college and careers, languages, art, math, science, technology, engineering, financial literacy and healthy living. She explained that the purpose of the collection was to address continuing education outside a formal educational structure and to focus on creating backpacks with a specific age group in mind. Receiving the grant allowed the library to change the traditional roll of children's services and to transform the library into a center for literacy information, education, parent education, socialization and a family community support system. Rachelle opened up a brand new backpack to explain what is inside based on the subject, a list of the contents and how the contents can be used for developmental skills. She concluded by saying how often the backpacks are checked out, shared in classrooms and the feedback she has received from the community. She shared that the Friends of the Library are providing funding for 11 new backpacks just for early childhood development, which can be used in preschools, daycares and the Library's storytimes programs.

1000 Books Before Kindergarten

Supervising Librarian Heather Witherow from the Colony High Branch Library provided an update on 1000 Books Before Kindergarten one year later. Heather talked about how she learned about the unique program to bring new parents to the library. After some investigation, she learned that the 1000 book foundation is a non-profit that promotes reading to newborns, infants and toddlers so that parents can bond with their child through reading. She mentioned that this is a 2 year test program, now in its second year, and what improvements need to be made. She talked about the sign-up process, how the books are logged, the marketing efforts, the statistics after one year and how to increase participation in the future. Heather talked about the first 1000 book finisher, Oliver who received stickers for completion of each of his book logs, an age appropriate backpack and a personalized certificate. Heather concluded with what they have learned, the future of the program, marketing strategies, outreach efforts and getting parents to read to their children.

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OLD BUSINESS

No old business to discuss.

NEW BUSINESS

No new business to discuss

FUTURE AGENDA ITEMS

Board member Bumstead would like to discuss having the Library Board meetings at Colony High Branch Library at least twice a year.

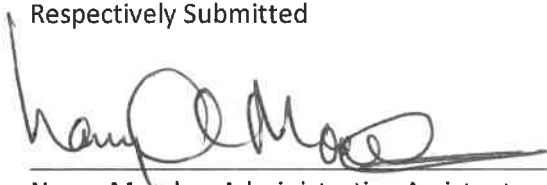
Board member Chisholm would like to discuss free little libraries and Huerta Del Valle on a future agenda

Library Director Thrasher mentioned the start of Ontario Reads. The Board Members were given some of the collector cards and told about the escape room tickets that will be available when the book is checked out.

ADJOURNMENT

President Palicki adjourned the meeting at 7:33pm.

Respectively Submitted



Nancy Morales, Administrative Assistant

APPROVED:



ANN PALICKI, PRESIDENT