

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
Library Meeting Room
July 09, 2019
(Subject to Board approval)

CALL TO ORDER President Bumstead called the meeting to order at 6:10 pm.

ROLL CALL Board members Ann Palicki, Rachel Carmona, George Newberry
and Irene Chisholm all present.

ALSO PRESENT Shawn Thrasher, Director; Courtney Saldana, Assistant Director
Helen McAlary, Executive Director Community Life & Culture

INTRODUCTIONS

Supervising Librarian Daisy Flores introduced Sofia Araya the new Early Literacy Librarian. Sofia provided a little bit about her background before coming to the Ovitt Family Community Library. She talked about her experience, completing her masters and growing up in Pomona. She is excited to be working in the City of Ontario and taking over the Early Literacy programming.

MINUTES

Motion: Moved by Carmona, seconded by Palicki and unanimously carried to approve the June 11, 2019 minutes.

PUBLIC COMMENTS

There were no public comments.

CITY COUNCIL REPRESENTATIVE

The City Council Representative did not attend the meeting.

CONSENT CALENDAR

Monthly Statistical Report for May 2019
Library Services Report for May 2019

Motion: Moved by Palicki, seconded by Carmona and unanimously carried to approve the Consent Calendar for July 09, 2019.

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DIRECTOR'S REPORT

Director Shawn Thrasher talked about the Summer Reading Program and the challenge to staff to surpass the numbers from last year, saying he would dye his hair purple. He invited the library board to the end of summer bashes at Ovitt on August 1st and Lewis on July 30th. Shawn provided the Library Board with some dates for Coffee with a Cop. They are both set for 10:30 am at Lewis on September 26th and October 17th at Ovitt. He talked about the TCC (Transformative Climate Communities) grant and economic development partnering with the county of San Bernardino to have a work force development location in the City. Shawn talked about the work force development person (Cynthia Venegas), the space she will be using to help with programing, resume building and one on ones. Shawn feels she will be valuable to the library and community. Shawn mentioned that the budget has been approved. He ended by informing the Library Board that the next meeting will be held at Lewis Family Branch.

STAFF REPORT

Adult Services Yearly Review

Supervising Librarian Donella Dorn from Adult Services presented an overview of the Adult Services unit. She provided a list of the staff and their positions within the unit. She talked briefly about the collection to including books and media, reference, interlibrary loans, revitalizing the Spanish section, Veterans desk relocation and Zip books. Donella discussed some of the services and programs that the staff plans for adults including workshops, crafting, improv, gardening and outreach. She explained some of the statistical information on attendance, number of programs being presented and the return of the adult literacy program. Donella is also looking forward to partnering with the work force development representative for future programs.

Model Colony Collection Policy

Local History Librarian Kelly Zackmann from Model Colony gave a presentation on the Model Colony Collection Policy. Director Shawn Thrasher explained to the Board Members that policies are brought to review and adopt. He informed the Board they are mostly customer facing polices for their review and they will be voted at the end of the presentation. Librarian Zackmann was presenting an addendum to the existing Material Selection Policy. She explained that the Model Colony has specific types of material that are not mentioned or part of the current collection policy. The Model Colony want to develop a formal policy for these various other materials. Kelly highlighted some of the items in the addendum. She briefly went over each section that included donations, collections, periodicals, photographic images, documents and manuscripts, ephemera, cartographic materials, audiovisual, newspapers, yearbooks and dimensional artifacts. After the presentation Director Thrasher asked if the Library Board could vote on the adoption of the addendum. Board member Chisholm felt she did not have enough information and had not seen the Materials Selection Policy. Director Thrasher suggested that it could be tabled for the next meeting.

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Board/Commission Evaluation Results

Director Shawn Thrasher provided results from the Board/Commission Evaluations. He stated there was nothing to report. The commissions seem to be content with what is happening. Board member Chisholm requested that the next survey be anonymous.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

No new business to discuss.

BOARD COMMENTS

Board member Carmona missed the 4th of July festivities was on vacation.
Board member Palicki had nothing to add.
Board member Newberry commented that he watched the parade on TV.
Board member Chisholm commended the library for the work they have done with marketing. She reported on the book club at Lewis Family Branch. She mentioned that in August or early September there would be a ribbon cutting event for the little libraries in Creekside.

FUTURE AGENDA ITEMS

No future agenda items to discuss.

ADJOURNMENT

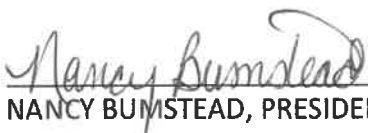
President Bumstead adjourned the meeting at 7:02 pm.

Respectively Submitted



Nancy Morales, Administrative Assistant

APPROVED:



NANCY BUMSTEAD, PRESIDENT