

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES REGULAR MEETING  
MINUTES  
OVITT FAMILY COMMUNITY LIBRARY  
215 East C Street  
Library Meeting Room  
May 08, 2018  
(Subject to Board approval)

CALL TO ORDER                      President Palicki called the meeting to order at 6:04p.m.

ROLL CALL                              Board members Irene Chisholm, Ann Palicki and Rachel Carmona present.

ABSENT                                  Motion: moved by Board members to excuse Nancy Bumstead and George Newberry

ALSO PRESENT                      Shawn Thrasher, Director; Helen McAlary, Community Life & Culture Director

INTRODUCTIONS  
There were no introductions.

MINUTES  
Motion: Moved by Carmona, seconded by Chisholm and unanimously carried to approve the March 13, 2018 minutes.

PUBLIC COMMENTS  
There were no public comments.

CITY COUNCIL REPRESENTATIVE  
City Council Representative Debra Dorst-Porada touched on preparedness and everyone having their earthquake kits ready.

CONSENT CALENDAR  
Monthly Statistical Report for February 2018  
Monthly Statistical Report for March 2018  
Library Services Report for February 2018  
Library Services Report for March 2018

Motion: Moved by Carmona, seconded by Chisholm and unanimously carried to approve the Consent Calendar for March 13, 2018.

ONTARIO CITY LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
May 08, 2018  
PAGE 2 OF 3

BOARD COMMENTS

Library Board member Carmona provided some menus from the newly opened Taco Man. She attended the grand opening in April. They are located on Euclid and Walnut. On April 22<sup>nd</sup> she participated in a food drive at Colony High through a local church. The program, Generosity Feeds, partners with other organizations to prep meals for hungry children in the city. Council Representative Dorst-Porada commented that she is aware of the organization but was not happy with the statistical information they were providing. A discussion ensued about the various organizations that provided assistance and how they should all come together and meet to provide what the community needs. President Palicki asked if the discussion could be tabled to continue with the rest of the Board meeting.

Library Board member Chisholm enjoyed the Serving with a Purpose conference. She met a lot of very nice people but couldn't remember San Diego's acronym for their philosophy. Shawn will try to get the information for Board member Chisholm. Great presentations during the breakouts provided a lot of great ideas.

Library Board member Palicki mentioned that the Volunteer Reception was wonderful. She also mentioned the production of Oklahoma at Chaffey High School. She met a lot of people at the event.

STAFF REPORT

Heritage and Ontario Showcase

Kelly Zackmann, Local History Librarian from the Model Colony room provided a presentation of the 3<sup>rd</sup> Annual Ontario Showcase and Heritage Celebration. Kelly provided some background on how the Heritage event started in 2016, when the Early Ontario Book was released. In 2017 the Heritage event partnered with Recreation and joined the Recreation Showcase event. The event is now called the Ontario Showcase and Heritage Celebration. Kelly talked about how the event is a collaboration between the various city departments, designed to encourage community involvement and pride. Local clubs and organizations are invited to man booths. The event takes place at Town Square in a fair style atmosphere with a Master of Ceremony, performers, contests, food trucks, face painting, bouncers and a vintage Police car. The booths will have displays and crafts in order to draw attendees to their displays. She talked about the way in which the event has been publicized and the staff who help. She ended her presentation with the changes coming in the next year. The focus will be on the Arts Festival; there will be smaller events throughout the year and continued collaboration with city departments but in new ways. She invited the Board members to the event and passed out postcards with the event details.

ONTARIO CITY LIBRARY BOARD OF TRUSTEES

REGULAR MEETING MINUTES

May 08, 2018

PAGE 3 OF 3

Teen Book Fest

Supervising Librarian Courtney Saldana from Youth Services provided a presentation on Teen Book Fest 2018. She included some history from 2011-2012 when it was held at the Senior Center for an hour with five authors: In 2013 it moved to Chaffey High School with a full day format a keynote speaker, breakout sessions, lunch and author signings. In 2014 there were more authors. In 2015 author speed dating was added, by 2016 the Teen Book website was created which had information and historical data. In 2017 Youth Services locked down techniques to deliver an effective program. In 2018 it rained on the event, and they learned they could move it inside. They are now working on 2019, and already fifty percent of the authors have been booked. Courtney talked about the help from staff, the Teen Library Advisory Board, regional teen librarians, and the advertisement from blogger Sarah Santana. Teen Book Fest has also inspired other Teen Book events throughout the state of California. Courtney finds it fun to have all of the Libraries working together showcasing Teen Book Fest.

Summer Lunch Program

Helen McAlary, Community Life and Culture Director, provided a presentation on the Summer Lunch Program. She was invited to talk about the Lunch at the Library at the League of Cities and thought the presentation would be useful for the Board meeting. California Library Association (CLA) has been heavily involved in the lunch program statewide. Helen gained some perspective during her term as President of CLA and was able to speak at the League of Cities. Helen compared the lunch program during the school year and how the lunch program is lost during the summer. She provided some of the insecurities that families face during the summer. They include food cost increase, location of meal providers, obesity and safe places for children to be active. The Library's concern is what is known as the summer when children behind in their reading skills and an accumulative cap in their achievement during the three months. Helen provided some information on the requirements for qualifying as lunch sites to provide meals to qualified families. She talked about how the lunch program fits into the Library and the unique position the Library is in to provide not only the lunch but programming, opportunities and connections with various resources. Helen provided the Library's lunch dates, times and how the USDA has rules that staff have to follow during the lunch periods. Helen concluded with the positive results from having the lunch program, the result from a survey and other libraries participating in the program.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

No new business to discuss.

FUTURE AGENDA ITEMS

ADJOURNMENT

President Palicki adjourned the meeting at 6:52pm.

Respectively Submitted



A handwritten signature in black ink, appearing to read 'Nancy Morales', is written over a horizontal line.

Nancy Morales, Administrative Assistant

APPROVED:



A handwritten signature in black ink, appearing to read 'Ann Palicki', is written over a horizontal line.

ANN PALICKI, PRESIDENT