



ONTARIO
MUSEUM
OF HISTORY & ART

CITY OF ONTARIO
ONTARIO MUSEUM OF HISTORY AND ART
BOARD OF TRUSTEES MEETING AGENDA
FAYE DASTRUP HAMILL HISTORIC COUNCIL CHAMBERS
225 S. EUCLID AVE. • ONTARIO, CA
November 23, 2021 • 6:00 PM

CALL TO ORDER

6:00 PM

PLEDGE OF ALLEGIANCE

Click or tap here to enter text.

ROLL CALL

- Kueng
- Caughman
- Gerstheimer
- Weems
- delTurco
- Dorst-Porada/City Council Member

MUSEUM ASSOCIATES LIAISON

- Sherwood-James

STAFF PRESENT

- Thrasher, acting Executive Director, Community Life & Culture
- Sifuentes, Curator of Collections
- Matamoros, Curator of Exhibitions
- Valle-Mancilla, Curator of Education

MINUTES

MOTION TO APPROVE MINUTES FOR October 26, 2021 /

PUBLIC COMMENTS

6:30 PM

The Public Comment portion of the Commission meeting is limited to 15 minutes total, with each speaker allowed a maximum of 3 minutes. Additional speakers are allowed 3 minutes each at the end of the meeting. Prior to consideration of old or new business agenda items, speakers will be allowed a maximum of 3 minutes each to comment on that specific item. Under provisions of the Brown Act, the Commission is prohibited from taking action on oral requests.

CITY COUNCIL LIAISON DORST-PORADA

Click or tap here to enter text.

STAFF REPORTS

1. Director's Report – Leslie Matamoros, Curator of Exhibitions
2. Presentation on Built on Water - Leslie Matamoros, Curator of Exhibitions

OLD BUSINESS

Click or tap here to enter text.

NEW BUSINESS

1. Cancellation of the December Board of Trustees Meeting

MUSEUM ASSOCIATES/LIAISON COMMENTS

Click or tap here to enter text.

MUSEUM BOARD OF TRUSTEES COMMENTS

Click or tap here to enter text.

FUTURE AGENDA ITEMS

Click or tap here to enter text.

NEXT MUSEUM BOARD OF TRUSTEES MEETING(S)

Next meeting:

Tuesday, December 28, 2021 at 6:00 pm

ADJOURNMENT

6:00 PM

MOTION TO ADJOURN /

Ontario Museum of History & Art Board of Trustees
Meeting Minutes
October 26, 2021

CALL TO ORDER

President Chris Kueng called the Museum Board of Trustees meeting to order at 6:03 PM

PLEDGE OF ALLEGIANCE

Led by President Kueng

ROLL CALL

PRESENT:	President	Chris Kueng
	Board Members:	Rick Caughman, Randy del Turco, Shannon Gerstheimer
	Interim Museum Director	Cindy Cleary
	Council Liaison	Debra Dorst-Porada
	Museum Associate Liaison	Leslie Sherwood-James
	Staff	Leslie Matamoros, Helen McAlary

ABSENT: Board Member Jerry Weems

APPROVAL OF MINUTES

Meeting Minutes of September 28, 2021 were approved by a 4-0 vote with a motion from Board Member Randy del Turco and second from Board Member Shannon Gerstheimer.

PUBLIC COMMENT

None

CITY COUNCIL LIAISON DORST-PORADA

Council Member Dorst-Porada reminded the board that an ordinance was passed where neighborhoods can petition to have no parking signs posted on the street to ensure street sweeping, thanked the board and staff for their hard work on the Arts Festival and encouraged more volunteering from commissioners in future events. She shared that first annual Christmas parade is December 3 at 6:30pm with the Tree Lighting after, Christmas on Euclid and Reindeer Run on December 11, and that on November 20 she will be with volunteers picking up magnolia seed pods along the Euclid median in preparation for installation of the the nativity scenes.

STAFF REPORTS

Directors Report

Executive Director Helen McAlary shared that the Museum, Arts & Culture Director has been hired and will be beginning on November 29, 2021. Executive Director McAlary continued to provide some background on Lindsay Benacka and shared that Interim Museum Director Cindy Cleary will be available to stay to help Lindsay get acclimated.

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Interim Museum Director Cleary shared of the success of the Arts Festival which had between 1400-1500 attendees and 500 that walked through the Museum doors. The Festival planning committee met to debrief this week and will begin planning for next year's event in January. She continued with updates on the museum including the renovation which is on track to be completed by Mid-December, an update on accreditation submittals, and recruitment update for Museum Assistant. She reminded the board of the Holiday party on December 2 at 5pm, and provided an exhibit update including the closure of the Dia exhibit on 11/7 and the opening of *Tales of Pioneer Women: Her side of the story* which is a travelling exhibit and will also be accompanied by pieces of the museum collection. The exhibit will be up from December 2-January 16. She concluded stating that this is her last Board Meeting with the board and shared her appreciation for her time working with them.

Built on Water Design Update

Leslie Matamoros shared a presentation of the design for the Built on Water exhibit. The Board Members and the City Council Liaison asked questions, which Leslie provided answers for. Council Member Dorst-Porada suggested modernizing the exhibit because the exhibit feels in the past. Board Member Rick Caughman mentioned the Laredo Water Museum and suggested showing it to the design firm to see how we can modernize the exhibit and see what can be done with the floor to be interactive, such as ripples when you step. Leslie advised that this is why it was presented at this point feedback can be gathered to take back to the designers. President Kueng suggested incorporating a part of the exhibit about water being something we don't want to take for granted and how Ontario has water but we may not always, and that contemporary water wars are taking place elsewhere. Board Member Caughman suggested that the entry to the exhibit could be fun like two screens that show rain falling or waterfalls that you would see down the hallway and would attract you to the exhibit. Board Member Gerstheimer suggested that the lighting in the room be darker to make things pop, and added that water is very political and that things like that could be incorporated as a critical thinking component. Board member del Turco shared how important it is for people to leave understanding that we can't live without water, and pondering what can they do when they leave to preserve water. The board members agreed that the idea of people writing somewhere in the exhibit about what they will do when with this information when they leave.

OLD BUSINESS

None.

NEW BUSINESS

Adoption of Code of Ethics

Interim Museum Director Cleary advised that the Code of Ethics which was previously reviewed and approved by the Board was submitted to the American Alliance of Museums and returned with one edit that needs to be reviewed. The edit was reviewed and approved on a 4-0 vote with a motion to approve from Board Member Caughman and a second from Board Member Gerstheimer.

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A conversation ensued with questions from the board about other museums and proper protocol for selling items, which were answered by Leslie. Board Member Gerstheimer asked if the word “transfer” could be made more clear in the document, which Cindy advised they would look into.

MUSEUM ASSOCIATES COMMENTS

Museum Associate Liaison Leslie Sherwood-James shared her excitement for seeing the Built on Water exhibit design, excited to be working with Lindsay, and shared that the Museum Store will be open this weekend.

MUSEUM BOARD OF TRUSTEES COMMENTS

Board Member Gerstheimer shared that she attended Arts Festival and took her family to see the Gem of the Foothills exhibit, gave kudos to Matt Hickey for his work on the Festival, thanked Cindy for her leadership, and gave kudos to Leslie for her work on Built on Water.

Board Member del Turco is glad to hear of success from Arts Festival and that 500 people walked through the Museum, commented on the synergy of both museums, and thanked Leslie for her work on Built on Water. He asked a question about marketing the Built on Water exhibit to schools and Leslie responded, and concluded with sharing that the Dia exhibit was phenomenal and that he received good feedback at the festival on the exhibit from Festival attendees.

Board Member Caughman thanked Cindy for stepping in as Interim Director, thanked Leslie for hearing his suggestions, and shared his thoughts on the Arts Festival.

President Kueng thanked Cindy for her guidance during the transition, gave kudos to Leslie for being well prepared and gracefully taking suggestions, shared that he was blown away by the Arts Festival, and thanked staff for their hard work and dedication.

FUTURE AGENDA ITEMS

None

NEXT MEETING

Tuesday November 23, 2021 at 6:00pm in Historic Council Chambers

ADJOURNMENT

Motion to adjourn the Board of Trustees Meeting was made by Board Member del Turco with a second by Board Member Caughman with a 4-0 vote. Meeting adjourned at 7:18 PM

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Submitted:

Lacey Rightmer
Senior Administrative Assistant

APPROVED:

Chris Kueng
President



Agenda Report
November 23, 2021

SECTION: STAFF REPORT

Prepared By: Leslie Matamoros

Action: Report & File

Staff Member Presenting:

Leslie Matamoros

Approved By: Helen McAlary

SUBJECT

Director's Report

AGENDA REPORT SUMMARY

Accreditation Update:

The Museum has submitted all the required core documents to the American Alliance of Museum for verification and received notification on October 29th, 2021, that the museum has passed the verification process. To be eligible for Accreditation the museum is required to be open 1,000 public hours. The new hours need to be established by February 1, 2022. Once our application is accepted the next step will be a 6-month Self-Study followed by a site visit that will take place in the Spring 2023.

Education:

301 students visited the museum during the Día de los Muertos exhibition. Three of the groups were adult-transition students with special needs. The education team introduced new hands-on experiences in Gem of the Foothills:

- citrus picker relay race
- mule cart replica
- pioneer wardrobe
- Graber Olive House brining process

The Education team has created a planning committee to brainstorm programming for the upcoming Carlson Gallery Education Center. Discussions include using the space as an art studio for school tours, workshops, collections scholarship, local history research, and an artist residency program.

11 public programs scheduled for December through February of 2022, ranging from art workshops, artist gatherings, history dialogue and public tours.

Exhibition:

The exhibition team is working on installing *Her Side of the Story: Tales of California Pioneer Women* on display from December 2, 2021 – January 16, 2022. *Her side of the Story* illuminates the lives of female pioneers with first-person stories from women who traveled by land or sea to settle in California prior to statehood. The museum is augmenting the travelling exhibit with 21 items from the museum's collection. A few examples of the items are gloves, stockings, an iron, a dress, and a quilt.

Save the Date:

The Board and Commission Holiday Dinner is scheduled for December 2, 2021. Networking reception starts at 5 PM, dinner begins at 5:30 PM. Invitations will be sent shortly.



Agenda Report
November 23, 2021

SECTION: STAFF REPORT

Prepared By: Leslie Matamoros

Action: Report & File

Staff Member Presenting:

Leslie Matamoros

Approved By: Helen McAlary

SUBJECT

Built on Water Immersive Experience Research

AGENDA REPORT SUMMARY

The museum is researching immersive experiences in museums for Built on Water. The museum staff, Picnic Design, Songbear Studios and K2 Fabrication are putting together ballpark costs and rough timelines for an immersive experience for our gallery space. The museum staff identified three areas of potential immersive experience locations:

- The vault in Built on Water
- The hallway before entrance the gallery
- The center modular in Built on Water

The Curator of Exhibitions and Assistant Curator attended the Natural History Museum's Jane Goodall immersive exhibition in Los Angeles for inspiration. The exhibit team identified possible techniques and shared their research and photographs with the Picnic Design, Songbear and K2 Fabrication.

- Video Projections in 3-dimensional space that give a holographic effect
- Curve screens to emulate a spatial environment

- Touch screen interface with live projections interaction