

City of Ontario
Ontario Museum of History & Art
Board of Trustees
Virtual Meeting - Zoom
November 24, 2020, 6:00 PM

Minutes

1. Call Meeting to Order: President Chris Kueng called the meeting to order.
2. Pledge of Allegiance.
3. Roll Call: Board members present were Chris Kueng, Randy del Turco, Rick Caughman, Ada Lopez and Jerry Weems. Museum Associate Liaison Leslie Sherwood-James, Museum Director John Worden, Curator of Collections Michelle Sifuentes, Curator of Exhibition Leslie Matamoros, Curator of Education Anitra Bishop.

Absent: City Council Liaison Debra Dorst-Porada,
Additional: Recreation/Community Service Director, Nick Gonzalez
Joe Caskey

4. Approval of Minutes
 - Minutes of October 27, 2020 were approved on a motion by Randy del Turco and seconded by Ada Lopez.
5. Public Comment – None
6. Presentation of Plaque to Former Board Member Joe Caskey
A plaque was presented to Joe Caskey honoring his service on the Museum Board of Trustees. Mr. Caskey thanked everyone and spoke of his enjoyment serving on the Board. Board members, staff and Museum Associate liaison all said a few words regarding Mr. Caskey. The Museum hopes to work with him on future projects/programs.
7. City Council Liaison – None
8. Staff Report – Director's Report:
 - J. Worden gave the Board an update on the COVID situation, the numbers are going in the wrong direction.
 - Staffing: The newly hired Assistant Curator resigned due to his inability to fulfill the work schedule required for the position. The Museum has started the process to hire a new Assistant Curator, this time the job as a full-time position. The Museum is in the progress of hiring an Administrative Intern, hoping to have them in place by February.
 - Projects: The CIP projects (Built on Water, ADA Bathroom, Carlson Gallery and Offsite Storage) went out to bid as a combined project. The project is scheduled to

begin in the early months of 2021. Museum staff is currently in the middle of planning a move of collection items located on the first floor once offsite collections storage is completed, scheduled for late spring/early summer of 2021. . Built on Water is moving along with the design phase and the Museum is working with exhibit lenders.

- Exhibition and Programs: The Museum is doing a lot of work on exhibitions and programs. *Law of Nature* featuring Artist Rebecca Hamm will open on December 3rd. For 2021, *Reflections* with Guest Curator, Patricia Woodlin opens January 14th; *Art of Survival* opens on February 25th and the 11th Biennial Open Art Exhibition opens on May 6th. The Director went over December's programs. The Museum is continuing to partner with other organizations, next year will host programs with Long Road to Freedom, Terra del Sol, Museum of Riverside and Malki Museum.
- The Board can help get the word out to the public about our virtual exhibitions and programs
- Museum staff will do a comprehensive presentation at the January meeting, looking back at what we have done and looking forward to what we have planned.

9. Old Business – None

10. New Business:

A. Review of City Board, Commissions and Committees Handbook

Board members went over the Handbook and discussed the advisory role of the Board. Discussion about the Brown Act took place focusing on the digital age. A presentation will be made to the Board regarding social media and the Brown Act.

B. Holiday Meeting Schedule

Cancellation of December Board Meeting

- The December meeting was cancelled on a motion by Rick Caughman and seconded by Randy del Turco

11. Museum Associates/Liaison Comments – A grant was submitted to the San Bernardino County Nonprofit Assistance Fund to help with equipment needed to transform the Carlson Gallery into a hands-on educational space. We should be hearing back about that in the upcoming weeks. The Museum Associates are also planning a virtual board retreat.

12. Museum Board of Trustees Comments

- Ada Lopez – Thanked the Museum staff for continuing to do partnerships and connecting with the community. Knows the staff has a lot on their plate and wants to thank them. Hopes everyone has a happy Thanksgiving.
- Jerry Weems – Thanked everyone and looks forward to when we can all get together again.
- Randy del Turco – Thanked Director and staff for taking the time to recognize Joe Caskey and present him with the plaque. While we are not there, there are a lot of

things at the Museum that are taking place. Hopes everyone has a great Thanksgiving.

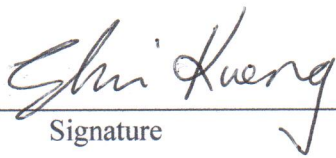
- Rick Caughman – Thanked the staff for their dedication. Wants to extend a thank you and Happy Holidays. Thrilled to be a part of a collection of fun-loving people.
- Chris Kueng – Thanked staff for all their work, he appreciates the work that they do. To his colleagues on the Board, he can't imagine a better group of people to be working with. He is humbled by their enthusiasm, knowledge and their dedication to have the best museum around. Wishes everyone a happy Thanksgiving. We will get through this period of COVID.

13. Future Agenda Items - None

14. Next Meeting:

- Regular Meeting: Tuesday, January 26, 2021

15. Motion to Adjourn by Rick Caughman, seconded by Ada Lopez 7:17PM.


Signature

1-26-2021