

City of Ontario
Ontario Museum of History & Art
Board of Trustees
Virtual Meeting - Zoom
October 27, 2020, 6:00 PM

Minutes

1. Call Meeting to Order: President Chris Kueng called the meeting to order.
2. Pledge of Allegiance.
3. Roll Call: Board members present were Chris Kueng, Randy del Turco, Rick Caughman, Ada Lopez and Jerry Weems. City Council Liaison Debra Dorst-Porada, Museum Associate Liaison Leslie Sherwood-James, Museum Director John Worden, Curator of Collections Michelle Sifuentes, Curator of Exhibitions Leslie Matamoros, Curator of Education Anitra Bishop.

Additional: Community, Life & Culture Executive Director Helen McAlary
Charles Woodward, Administrative Intern - Collections
Seth Pringle – Assistant Curator
4. Approval of Minutes
 - Minutes of September 22, 2020 were approved on a motion by Randy del Turco and seconded by Ada Lopez.
5. Public Comment – None
6. City Council Liaison – The winds caused damage throughout the City, thankfully no one was hurt. It will take weeks to get everything cleaned up. Thankfully the Nativity scenes were not up yet, and Council Member Dorst Porada has talked to Public Works about better securing them. Starbucks is going up and the Bank of Italy project is still in the works. The project on the corner of D & Euclid will get started in a couple of months.
7. Staff Report – Director’s Report:
 - J. Worden introduced the new Assistant Curator, Seth Pringle to the Board. Seth has worked with the Museum as a consultant for both the Sam Maloof exhibit and Built on Water. He will start on November 2nd.
 - The Museum didn’t suffer any damage from the windstorm other than a couple of small trees falling over.
 - The COVID-19 numbers are going in the wrong direction which means the Museum will remain closed to the public for the foreseeable future. California Association of Museums (CAM) has sent a letter to the Governor that states while malls are open during this time, museums are not, and it seems to be an unequal application of criteria.

- The Agency had a series of Post-COVID planning meetings, they have been helpful with mapping out what our potential future looks like.

8. Old Business – None

9. New Business: Review and Consideration of Adoption, Revised Collections Management Policy

Curator of Collections, Michelle Sifuentes and Administrative Intern, Charles Woodward presented the revised Collections Management Policy that the Collections team has been working on for the past year. Each section of the new policy was reviewed, and the Collections team answered any questions the Board had including questions on the deaccession process and providing online content to the public. The next steps were covered: the adoption of the Disaster Plan and Institutional Code of Ethics, submitting core documents for verifications and applying for accreditation. Board members had a lot of positive feedback, felt it was a very thorough document. Board decided to vote for adoption at tonight's meeting.

- Collections Management Policy was approved for adoption on a motion by Rick Caughman and seconded by Randy del Turco.

The policy doesn't need to go to the City Council, but Councilmember Dorst-Porada would like to bring it up at a Council meeting to let the rest of the Council know what the Museum has done and acknowledge all the hard work.

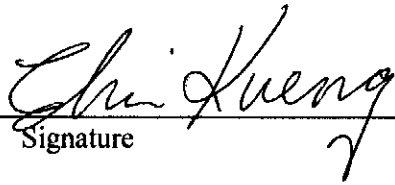
10. Museum Associates/Liaison Comments – Congratulations to the Collections team for all the hard work they did on the policy. Congratulations to the Board of Trustees, we are one step closer to achieving accreditation. Welcome to Seth, look forward to meeting in person. Congratulations to Jerry Weems for joining the Board. The Museum Associates are in a holding pattern right now and are hoping to reschedule their annual retreat soon.

11. Museum Board of Trustees Comments

- Rick Caughman – Congratulations to the Collections team for doing a great job. Nice to meet Seth and look forward to seeing what he does. It is pleasant to be a part of all this.
- Randy del Turco – Kudos John and staff on the policy. Thrilled because this takes us closer to accreditation. Welcome to Seth.
- Ada Lopez – Thanked everyone for all the hard work they have done at the Museum. Proud of our Mission Statement and likes seeing it in writing. Got to see the current exhibit (Día de los Muertos) from a distance. Welcome Seth.
- Jerry Weems – Congratulations to the Collections team, has worked with Michelle many times and knows her professionalism. Looks forward to meeting Seth in person.
- Chris Kueng – Echoes the rest of his fellow Trustees. Congratulations to the Collections team for all the hard work. Shows how dynamic the staff is. Welcome Seth. Nice to finally meet Charles. All the work being done is good practice for us,

it makes sure we are providing quality and good guidelines for the better of the Museum.

12. Future Agenda Items –
 - Review of the Updated 2020 Board and Commission Handbook
 - Recognition of Joe Caskey.
13. Next Meeting:
 - Regular Meeting: Tuesday, November 24, 2020
14. Motion to Adjourn by Ada Lopez, seconded by Randy del Turco, 7:25PM.


Signature

11-24-2020