

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
Library Meeting Room
January 14, 2020
(Subject to Board approval)

CALL TO ORDER President Bumstead called the meeting to order at 6:01p.m.

It was brought to President Bumstead's attention that we should start the Board meetings with a salute to the flag. This will be included on the agenda from this meeting forward.

ROLL CALL Board members Nancy Bumstead, Ann Palicki Daisy Ocegueda, and Rachel Carmona all present.

ABSENT Motion: moved by Board members to excuse Irene Chisholm

ALSO PRESENT Shawn Thrasher, Director; Courtney Saldana, Assistant Director; Helen McAlary, Community Life & Culture Executive Director

INTRODUCTIONS

Library Director Shawn Thrasher introduced Museum Director John Worden who will be presenting in the Staff Report.

MINUTES

Motion: Moved by Palicki, seconded by Carmona and unanimously carried to approve the October 8, 2019 minutes.

PUBLIC COMMENTS

There were no public comments.

CITY COUNCIL REPRESENTATIVE

City Council Representative Debra Dorst-Porada congratulated the newly elected officers. She is hoping they will be more involved in helping the library and Friends of the Library by helping where needed. She talked about the Master Plan for the Parks and the master plan for the new Great Park in the newer part of Ontario. She provided some insight into the PERS debt due and Ontario will be taking out a bond for 30 years. She talked about increasing sales tax but that needs to be sent out to voters. Lots of things happening this year.

ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
January 14, 2020
PAGE 2 OF 5

CONSENT CALENDAR

Monthly Statistical Report for September 2019

Monthly Statistical Report for October 2019

Monthly Statistical Report for November 2019

Library Services Report for September 2019

Library Services Report for October 2019

Library Services Report for November 2019

Motion: Moved by Palicki, seconded by Ocegueda and unanimously carried to approve the Consent Calendar for January 14, 2020.

DIRECTOR'S REPORT

Library Director Shawn Thrasher wanted to remind the Board members that the February Board meeting will be at Lewis Branch. Due to time constraints the Library Consultants are pressed for time to interview the Board. They have Thursday and Friday open. Shawn asked the members to look at their calendars and let him know when they are available. It will be a telephone interview lasting about 20 minutes.

STAFF REPORT

Summer Debrief

Supervising Librarians Daisy Flores from Ovitt and Heather Witherow from Lewis Branch provided a presentation on Summer Reading. Heather talked about how the Summer reading program helps with summer slide or loss of learning and helps adults with memory issues. She talked about some of the changes that allow adults to participate. Daisy talked about the transition from paper to on-line registration. She talked about the summer committee redefining the program and the results that establish three main goals: encourage reading for all ages; strengthen the library's role as a community hub; and open the doors for positive experiences. Daisy talked about the changes being made on how patrons earn points and branding the program name from Summer Reading Challenge to Summer at Ontario Library. This allowed for a new logo to be created and placed on all advertising materials. She talked about the humorous and lighthearted t-shirts staff wore with slogans promoting the program. There were simplified steps for participants to promote the program: Drop in. Sign Up. Read, listen, share. Tell us about it. Get stuff! Daisy explained the value of Summer Reading programs through committee led training sessions and visits from California State Library staff. She talked about using the Library's April in-service training to focus on the program. The committee members led the training and the California State Library participated with discussions on quality principles and indicators that had staff engaged in finding ways to continue to improve the program. Some of the ideas explored during the trainings are now in the works for Summer 2020. Daisy shared how well the lunch program is doing in Ontario and feedback from a survey given to the participants.

ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
January 14, 2020
PAGE 3 OF 5

Heather provided a brief summary on the baskets and gold card given out during the summer reading program. Daisy and Heather provided stats from their programs, photos from events and some of the performers who encourage reading in their event. They ended by inviting the Board members to sign up for the upcoming summer if they have not already.

KinderGo Debrief

Supervising Librarian Daisy Flores from Youth Services provided a KinderGo summary of 2019. The Library continues to partner with the four school districts in Ontario. City staff at all levels continue to participate in the program. Daisy provided some statistics on city staff participating, schools visited, and total number of library cards given out to kindergartners as of when the program began five years ago.

Meeting Room Policy Revision

Library Director Shawn Thrasher went over current meeting policies and the proposed changes. The changes needed to be brought to Board for approval due to changes the Board previously approved. The City Attorney was also consulted on some of the policies and provided suggestions to protect the Library. Shawn walked through the changes and asked the Board members to motion for proposed changes.

Motion: Moved by Ocegueda, seconded by Bumstead and unanimously carried to approve the proposed meeting room policy revisions.

Ontario Museum of History & Art Update

Museum Director John Worden provided a presentation on the Ontario Museum. John began by thanking the library staff and volunteers in helping when the museum needs to connect with the community. John talked about how the inside is connecting with the urban renewal of the landscaping. He provided some of the programs and events with Día de Los Muertos exhibits and Family Discovery Day with free activities, performers and help from library staff and volunteers. He talked about the exhibit Built on Water which is a historical and future oriented topic on water conservation. He mentioned the work that is being done to pull archives and tie into a larger project that relates to water history and the region. He provided some of the themes being exhibited for the water history. John provided some upcoming programs and past programs. He spoke about the upcoming exhibit on January 23, Shaping Wood Shaping Artists: Sam Maloof. John passed out invitations for the reception on January 24 to all the Board members.

Board member Bumstead shared a story on Sam Maloof and his workshop.

OLD BUSINESS

No old business to discuss.

ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
January 14, 2020
PAGE 4 OF 5

NEW BUSINESS

Library Director Shawn Thrasher asked the Board members for their approval during National Library week for the 2 for 1 DVD rentals.

Motion: Moved by Bumstead, seconded by Carmona and unanimously carried to offer 2 for 1 DVD rentals during National Library week in April.

President Bumstead requested to do the elections a little differently. She put some thought into this and would like to start the election process making the following nominations.

President – Rachel Carmona

Vice President – Daisy Ocegueda

Secretary – Irene Chisholm

On nominations duly made and approved, the following were elected to the positions below:

President – Rachel Carmona

Vice President – Daisy Ocegueda

Secretary – Irene Chisholm

Since Board member Chisholm, who was absent during the election, decides not to accept the position it will be put back on the agenda for February.

BOARD COMMENTS

Board member Nancy Bumstead first wanted to thank Library staff. She thought the Holiday Dinner was phenomenal. Getting all the board member together was fun. She let Debbie how appreciative she is of the Councilmembers.

Board member Daisy Ocegueda thanked the library for all its hard work. The dinner was great.

Board member Ann Palicki commented on the wonderful dinner, atmosphere and it was fun.

She also mentioned the Christmas card they received and loved it.

Board member Rachel Carmona thanked everyone for 2019. She didn't have too much to report due to attending to family complications. Rachel mentioned attending the ribbon cutting ceremony for little library at Creekside.

FUTURE AGENDA ITEMS

No future agenda items to discuss.

ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
January 14, 2020
PAGE 5 OF 5

ADJOURNMENT

President Bumstead adjourned the meeting at 6:50pm.

Respectively Submitted

Michael Sanchez on behalf of Nancy Morales
Nancy Morales, Administrative Assistant

APPROVED:

 on behalf of
NANCY BUMSTEAD, PRESIDENT Rachel Carmone