

ONTARIO CITY LIBRARY BOARD OF TRUSTEES AGENDA



CITY COUNCIL CHAMBERS
303 E. B STREET • ONTARIO, CA 91764
June 13, 2023 • 6 PM

CALL TO ORDER

6:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Armijo Bratton Chien Mena Smith

INTRODUCTIONS

1. Helen McAlary, Executive Director of Community Life & Culture

MINUTES

MOTION TO APPROVE MINUTES FOR May 9, 2023 /

Armijo Bratton Chien Mena Smith

PUBLIC COMMENTS

The Public Comment portion of the Library Board meeting is limited to 15 minutes total, with each speaker allowed a maximum of 3 minutes. Additional speakers are allowed 3 minutes each at the end of the meeting. Prior to consideration of each old or new business agenda item, a speaker will be allowed a maximum of 3 minutes to comment on that specific item. Under provisions of the Brown Act, the Library Board is prohibited from taking action on oral requests.

CITY COUNCIL REPRESENTATIVE

CONSENT CALENDAR

MOTION TO APPROVE CONSENT CALENDAR FOR May 2023 /

Armijo Bratton Chien Mena Smith

DIRECTOR'S REPORT

STAFF REPORT

2. Promise Corps (CLC Staff)
3. Summer @ the Library (Daisy Flores)
4. Lunch @ the Library (Briana Ochoa)

OLD BUSINESS

NEW BUSINESS

BOARD COMMENTS

As a reminder, please make sure board comments pertain to the library and library business.

Armijo

Bratton

Chien

Mena

Smith

FUTURE AGENDA ITEMS

1. Election of new officers for the remainder of 2023
2. Youth Services Overview
3. Adult Services Overview
4. Liftoff to Literacy
5. 2023-24 Budget and Agency Strategic Objectives

ADJOURNMENT

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
May 9, 2023
(Subject to Board approval)

CALL TO ORDER This meeting was called to order by Board President Crisol Mena at 6:01 p.m.

PLEDGE OF ALLEGIANCE Led by Board Vice President, Gina Lanthripe.

MEMBERS PRESENT Board Secretary Ann Lawliss.

MEMBERS ABSENT Board member, Elizabeth Ricci.

ALSO, PRESENT Library Director, Shawn Thrasher, Library Services Manager, Daisy Flores, Library Services Manager, Kelly Zackmann, Supervising Librarian, Veronica Cortez, and Librarian Tabitha Buckner.

INTRODUCTIONS Library Director Shawn Thrasher introduced Supervising Librarian, Veronica Cortez, and Librarian Tabitha Buckner and asked that they introduce themselves to the Board and give a bit of their background, which they both did.

PUBLIC COMMENTS

David Patterson from *Friends of the Library* came to introduce himself as the Vice President of the *Friends of the Library*, as well as inform the Board about:

- a DVD sale they had and how successful it turned out;
- an upcoming chess tournament in two (2) weeks with the Cucamonga Chess Club;
- a trivia contest they will host in August 2023 as a fundraiser;
- a 50th anniversary full Gala in November 2023;

The “Friends” will send out more information as these events approach.

MINUTES

Motion: Moved by Board Secretary Lawliss, seconded by Board President Mena and unanimously carried to approve the March 14, 2023 minutes.

CITY COUNCIL REPRESENTATIVE

City Council Representative Debra Porada indicated that her comments pertained to the Museum’s exhibition *Built on Water* that was being presented to the Board tonight so she would comment after the presentation.

CONSENT CALENDAR

Motion: Moved by Board Vice President, Gina Lanthripe, seconded by Board Secretary Lawliss and unanimously carried to approve the Consent Calendar for April 2023.

DIRECTOR’S REPORT

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
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Library Director Shawn Thrasher spoke about the following items:

- Summer Ready program will start very soon, a flyer was passed out, theme *is Reading can you dig it?*". All ages are invited to participate and can register online. Program runs from June 5 through July 30th. Along with the summer reading program, both libraries have several programs.
- Lunch at the library will be running Monday through Friday, 11:30 am to 1:30 pm at Ovitt Library.
- Annual conference: California Library Conference is the first weekend of June and some of the Library personnel will be attending, the theme this year is "Sustainability" Sustaining Libraries. Director Thrasher is the co-chair for this conference and is looking forward to it.
- June 16, 2023 at 10:00 am the library will have a Veteran's Job & Resource Fair at Ovitt Library with approximately 40 businesses and organizations to help attendees seeking employment or benefits.
- Sam Alba Park playground grand opening on Friday May 12, 2023 and all of Board is invited to attend.

STAFF REPORT

Beverly Cleary Young Reader's Room Ribbon Cutting and Birthday Bash

Briana Ochoa, Supervising Librarian presented:

Background:

In July 2022, an Ontario resident submitted a naming request form to the Library Board to request that the City Council of Ontario name the Ovitt Family Community Library children's room in honor of the children's author, Beverly Cleary. After approval from City Council, the Library Board met in September 2022 and chose the name "Beverly Cleary Young Readers Room."

On April 12, 2023, the Ontario City Library hosted a ribbon-cutting ceremony and family event for the naming of the Beverly Cleary Young Readers Room. The community was invited to watch the unveiling of the new sign and partake in activities themed after Cleary's characters. Over 100 community members were present for the event.

A copy of this presentation is available upon request from the Library Director.

Board Secretary Ann Lawliss thanked Ms. Ochoa and commented on how much she enjoyed the ribbon cutting event and really appreciated the program. She even checked out a book that she had read as a child and had really appreciated it as an adult.

STAFF REPORT

Ontario Museum of History & Art: Built on Water: Ontario and Inland Southern California

Leslie Matamoros, Museum Curator, and Miriam Valle-Mancilla, Museum Curator, presented:

Background:

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In 2017, the Ontario Museum of History & Art began developing a new permanent exhibition, which was inspired by efforts underway to redesign the Museum's landscaping with native plants and water-saving features. Curatorial staff realized there was a bigger story to tell about water and its importance in Ontario. The Museum was awarded a Museums for America grant from the Institute of Library and Museum Services for this new exhibit in 2018. *Built on Water: Ontario and Inland Southern California* focuses on the history and future of water in the Ontario region and the Chino Basin, and was developed collaboratively with local archivists, water agencies, teachers, tribal members, college students and historians. The grant funds were used to plan and implement the 1,200 square-foot exhibition, as well as create educational programming and interactive components such as a mobile app that explores the future of water management and a VR experience that follows the life of a Monarch butterfly. The Curator of Exhibits and Curator of Education will present on the four-chapter themes of the exhibit and complimentary visitor engagement activities and resources.

1. Where Does Water Come From?
2. Who Does Water Belong to?
3. Do we Have Enough Water?
4. Who are the Water Guardians?

Built on Water will have a grand opening celebration on Saturday, August 19 from 6 PM – 9 PM in conjunction with the quarterly Ontario Art Walk. Additionally, the staff invites the public to join us on Thursday, August 31 at 6 PM for a panel discussion with contributors to the exhibit's Community Voices on Water project. Participants will discuss why water is such an important aspect of living here in the Inland Empire.

Built on Water is made possible through the generous support of the Institute of Museum and Library Services and by the City of Ontario and the Ontario Municipal Utilities Company.

A copy of this presentation is available upon request from the Library Director.

Board Vice President, Gina Lanthripe congratulated the Museum curators on the exhibit and asked what the size of the exhibit and Curator Matamoros explained that she did not know the exact square footage but it took up an entire gallery with content on the walls and on the floor as well.

Board Secretary Ann Lawliss commented that she could not wait for the exhibit and thanked both curators for the exhibition.

Board President Mena thanked the curators for the exhibition and commented on how it would allow her and the public to be more aware of water and where it comes from and can't wait to go to the exhibit.

City Council Representative Debra Porada commented that the *Built-on Water* exhibit would not have happened if it were not for Museum Curator Leslie Matamoros and Library Services Manager, Kelly

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Zackmann working so diligently together and for so long to get this done. She wanted to thank them both.

Public Comment:

None

OLD BUSINESS

None

NEW BUSINESS

None

Board member Comments:

Board Vice President, Gina Lanthripe did not have comments but thanked all the presenters and everyone for keeping the Board informed.

Board Secretary Ann Lawliss thanked all the presenters and will ask her school to take a field trip to the Museum as a 4th grade field trip to see the *Built-on Water* exhibition. She also wanted to share that a parent informed her that the Read-a-thon she promoted has helped her child who has some difficulties and Ms. Lawliss said that is exactly why she is promoting the Library and its programs to help other parents.

Board President Mena informed the Board that she was at an event on Friday where the Library had a table where parents were excited too. She received a lot of great feedback. She was also very happy about the Library and Museum collaborating and getting things done especially how they worked on this last exhibit *Built-on Water*.

FUTURE AGENDA ITEMS

None

ADJOURNMENT

Board President Mena adjourned the meeting at 6:48 p.m.

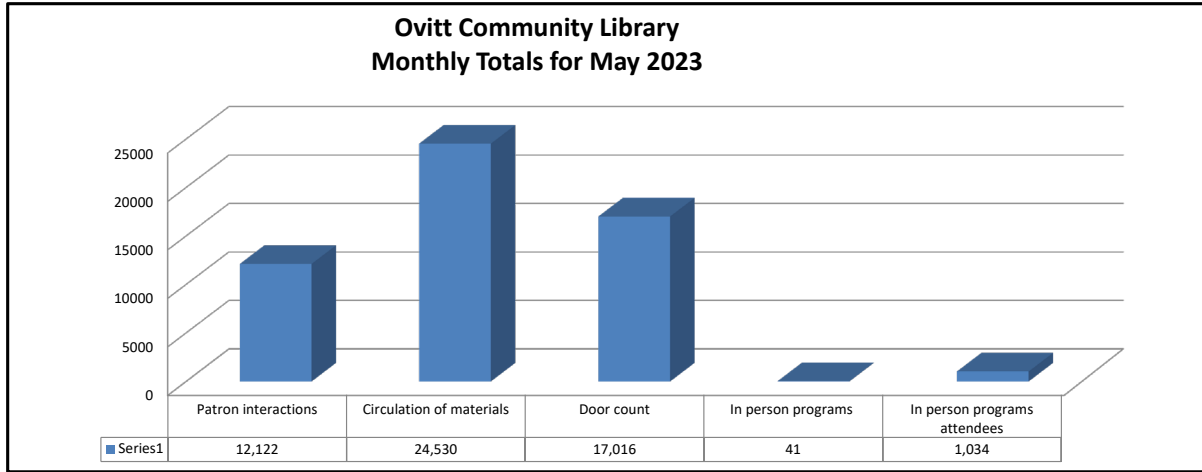
Submitted

Nelva Costello, Senior Administrative Assistant

APPROVED:

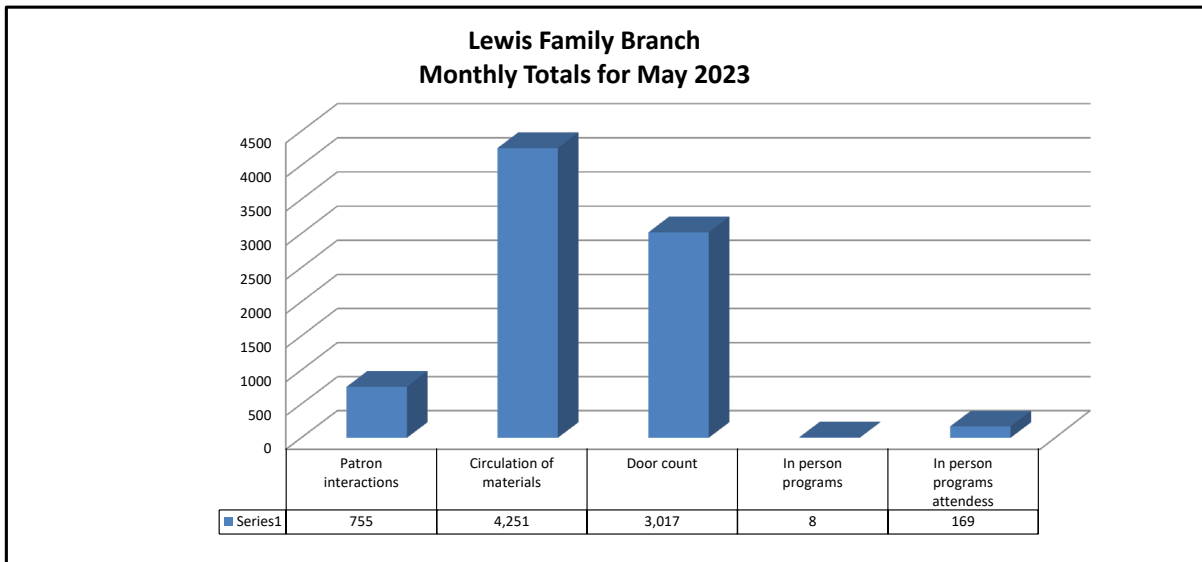
**City of Ontario Ovitt Community Library
Total Statistics for the Month of May 2023**

Site	Patron interactions	Circulation of materials	Door count	In person programs	In person programs attendees
Ovitt	12,122	24,530	17,016	41	1,034



**City of Ontario Lewis Family Branch
Total Statistics for the Month of May 2023**

Site	Patron interactions	Circulation of materials	Door count	In person programs	In person programs attendees
Lewis	755	4,251	3,017	8	169





**CITY OF ONTARIO
COMMUNITY LIFE & CULTURE**

Agenda Report

SECTION: STAFF REPORTS

Department: Community Life & Culture
Prepared By: RaShonda M. Montoya
Staff Member Presenting:
RaShonda M. Montoya

Action: Report & File

SUBJECT:

Ontario Promise Corps Overview

AGENDA REPORT SUMMARY

General information regarding Ontario Promise Corps, its relationship with AmeriCorps, and the areas of service provided to youth of the City of Ontario.



Ontario Promise Corps 101

LIBRARY BOARD PRESENTATION | 2023

CALIFORNIA
VOLUNTEERS
Office of the Governor



Program Manager Introduction

RaShonda Montoya
Administrative Specialist
(Program Manager)
909-395-2114

Lacey Rightmer
Senior Management Analyst
909-395-2247

Who Are We?
What Do We Do?



AmeriCorps History & Overview



- What is AmeriCorps?
 - <https://www.youtube.com/watch?v=QgdRkzLKIPM>
- AmeriCorps is a national Federally funded agency that connects individuals and organizations for the purpose of tackling community issues.
- AmeriCorps service programs provide full-time and part-time volunteering opportunities for Americans to address critical community needs.
- AmeriCorps members typically commit to 1-year of service (1,700 hours) to meet critical community needs in education, public safety, health, and the environment.
- AmeriCorps Dual Vision- Solve community problems through national service AND to have a powerful experience that develop the members



AmeriCorps History



1961 President Kennedy established the Peace Corps

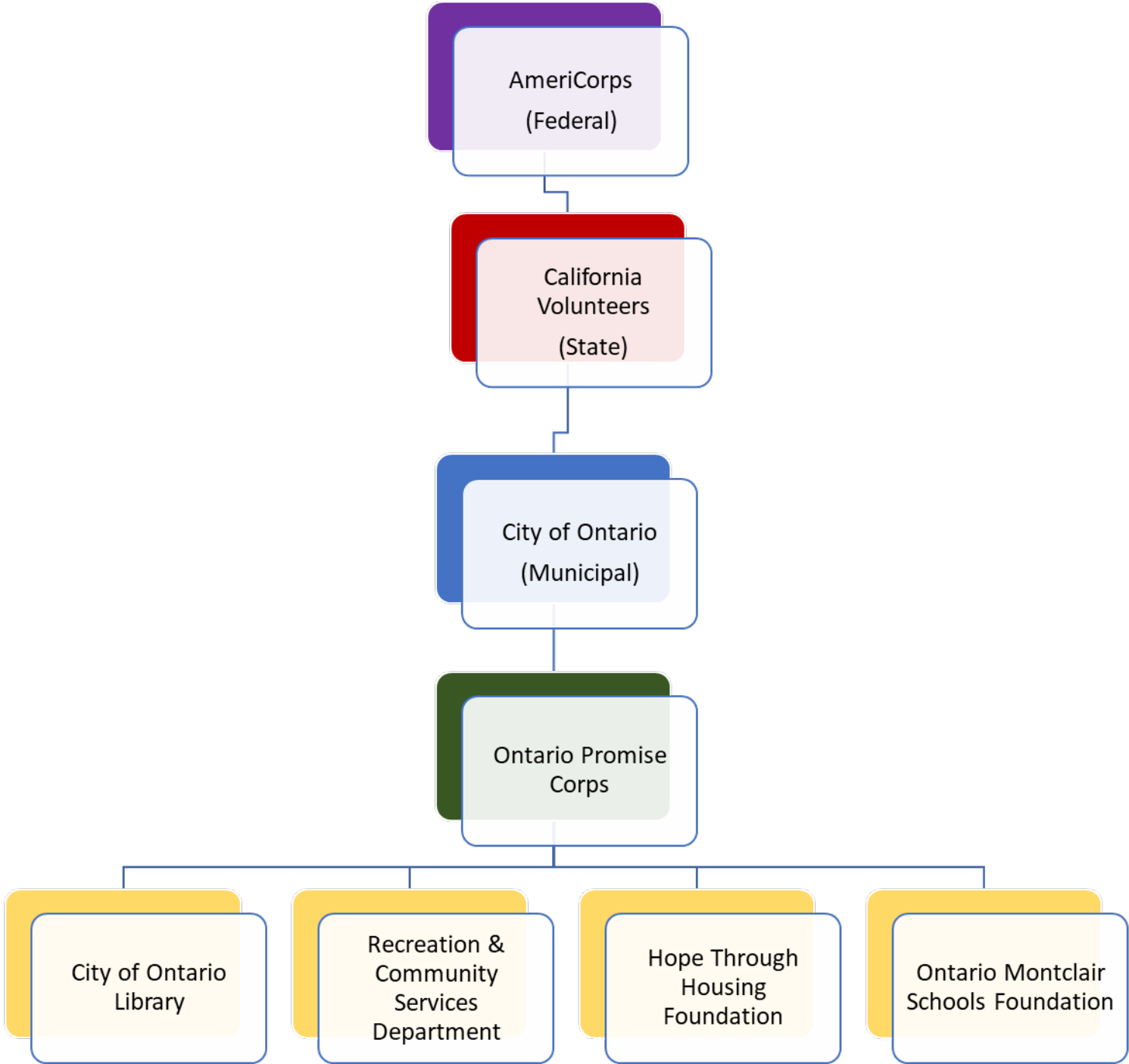
1964 As part of the "War on Poverty," President Lyndon B. Johnson creates VISTA - Volunteers in Service to America

1993 Under President Clinton, AmeriCorps established – 29 years ago! The first class of AmeriCorps members (20,000 strong) begins serving in more than 1,000 communities

2016 AmeriCorps enrolls its 1 millionth member at a swearing in done by an astronaut on the international space station!

2023 AmeriCorps celebrates its 30th year in September

Where Does Ontario Promise Corps Fit in?



Ontario Promise Corps Program Overview



The Ontario Promise Corps is a partnership program between the City of Ontario's Library & Recreation Departments, AmeriCorps, California Volunteers, and non-profit partners, the Ontario-Montclair Schools Foundation, and the Hope Through Housing Foundation. Under its umbrella, the Ontario Promise Corps operates three distinct programs, including an Early Family Literacy Program, Youth Mentoring Program, and College Access & Information Program.

Four service site locations:

- **Ontario Library**
- **Ontario Recreation & Community Services**
- **Hope Through Housing Foundation**
- **Ontario-Montclair Schools Foundation: Promise Scholars**





Ontario Promise Corps Areas of Service

Early Family Literacy

Ages: 0-5yrs



Established to address the low literacy rates among students, specifically 3rd grade students, in the Ontario-Montclair School District.

OPC seeks to address early family literacy levels through targeting both the child and caregivers.



Ontario Promise Corps Areas of Service

Youth Mentoring

Ages: 10yrs-15yrs



Established to address the social-emotional needs of middle school students who feel discouraged about their future.

OPC seeks to address these concerns by providing small-group mentoring sessions that will provide students an opportunity to gain social-emotional growth, life skills, academic and career readiness. The goal is to broaden their outlook and see that they do not have to be a product of their environment.



Ontario Promise Corps Areas of Service

College Access

Ages: Middle School
High School



Established to address the many barriers to success, including college access and social-emotional needs of youth in our community.

OPC seeks to address these barriers by guiding students through the challenging pathways leading to college entrance and provide college and career activities that will support the social-emotional growth of our youth.





QUESTIONS???



CITY OF ONTARIO COMMUNITY LIFE & CULTURE

Agenda Report
June 13, 2023

SECTION: STAFF REPORTS

Department: Library
Prepared By: Daisy Flores
Approved By: Shawn Thrasher
Staff Member Presenting:
Daisy Flores

Action: Report & File

SUBJECT:

Summer at Ontario City Library

AGENDA REPORT SUMMARY

Summer at Ontario City Library is an annual reading program hosted by the library. The program serves a twofold purpose: to foster a love for reading across all age groups and to strengthen the community's recognition of the library as a central hub. By opening the door to positive experiences, this program plays a pivotal role in enhancing literacy and educational opportunities. Moreover, it aids in mitigating learning loss among children during the summer break and contributes to stress reduction while also helping to prevent dementia and Alzheimer's in older adults.

The theme chosen for this year's Summer at Ontario City Library is "Reading, Can Ya Dig It?" and will take place June 5 – July 29, 2023. The theme, inspired by 90s nostalgia, brings a relevant marketing approach to a beloved reading program.

Participants will register for the program on Beanstack, an online platform that allows readers to log their reading and earn badges for reaching milestones, and to enter grand prize opportunity drawings using tickets that they earn for reading. Participants can visit the library in person or the Beanstack website to register. Participation boosts library engagement with the community by providing more reasons to visit the library either to pick up weekly prizes as they pick out new books to read or attending special programs.

Preparation for the summer reading program entails collaboration between library staff, local businesses, and the Friends of the Ontario City Library. Their combined efforts result in securing sponsorships for weekly and grand prizes, such as gift cards, exclusive coupons, and interactive toys designed for youth. These enticing incentives serve to amplify the program's appeal, motivating participants to actively partake in the reading experience.

Summer at Ontario City Library is promoted all summer long by staff attending outreach events and inviting the community to participate. There will be several library programs at both library locations to promote and celebrate Summer at Ontario City Library. There are kick-off events and special performances including Wonders of Wildlife and the David Skale Magic Show. Details for all programs can be found on the City of Ontario's online event calendar.

Summer at Ontario City Library stands as an enduring annual library institution that garners anticipation and enthusiasm from library patrons year after year. With its profound impact on promoting reading, community engagement, and overall well-being, this program continues to shape the cultural fabric of our community. By offering diverse incentives and fostering a love for literature, it contributes significantly to the intellectual growth and development of individuals across all age groups.

Summer at Ontario City Library

Presented By:

Daisy Flores, Library Services Manager

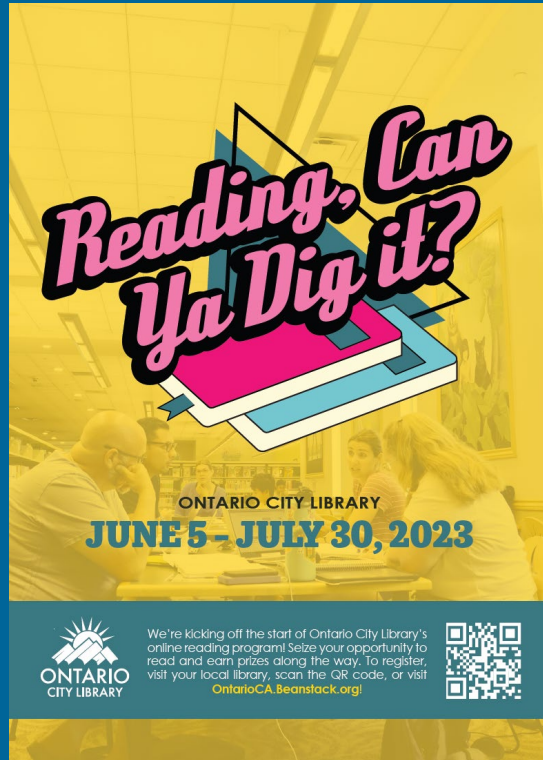
June 2023

Summer at Ontario City Library

- Encourage reading
- Library as a community hub
- Provide positive experiences



Reading, Can Ya Dig It?




Reading, Can Ya Dig It?

ONTARIO CITY LIBRARY
JUNE 5 - JULY 30, 2023

ONTARIO CITY LIBRARY

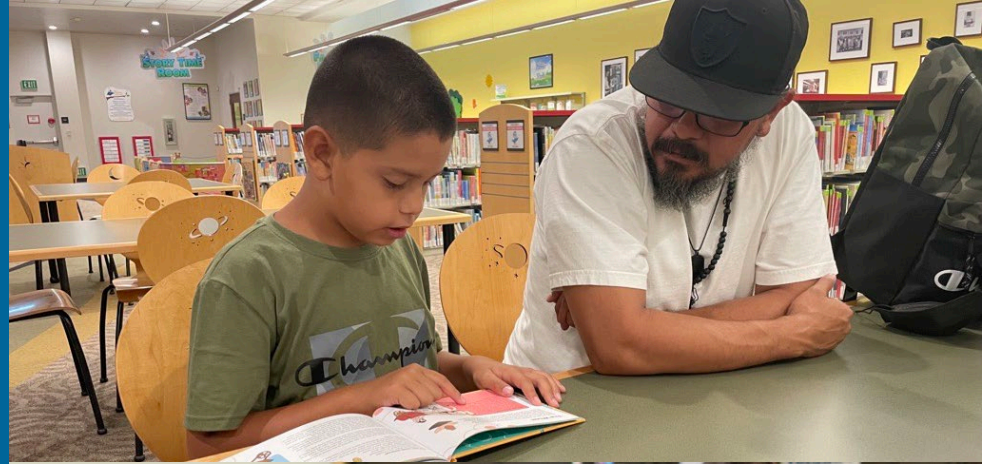
We're kicking off the start of Ontario City Library's online reading program! Seize your opportunity to read and earn prizes along the way. To register, visit your local library, scan the QR code, or visit OntarioCA.Beanstack.org



- 8-week program
- June 5 – July 29, 2023
- Register at OntarioCA.Beanstack.org
- Track reading for all ages!

How it works

- Visit & Register
- Read, listen, share
- Tell us about it
- Earn prizes



Why is Summer Reading Important?



- Learning for all ages
- Prevents Summer Slide
- Reduces stress
- Prevents dementia in older adults



Kick-off Events

Special Performances

Wonders of Wildlife

Monday, June 19
6:00 – 7:00 PM
Families welcome!



David Skale Magic Show

Monday, July 17
6:00 – 7:00 PM
Families welcome!



Brandon's Diner



Sponsors





**CITY OF ONTARIO
COMMUNITY LIFE & CULTURE**

Agenda Report
June 13, 2023

SECTION: Click or tap here to enter text.

Department: Ontario City Library
Prepared By: Briana Ochoa
Staff Member Presenting: Briana Ochoa
Approved By: Shawn Thrasher
Action: Choose an item.

SUBJECT

Lunch at the Library

AGENDA REPORT SUMMARY

During the school year, many children and teenagers rely on school meals as their main source of food for the day. When the school year ends, they lose access to the security and nutrition that school meals provide. Lunch at the Library is a statewide, federally funded program (United States Department of Agriculture)intended to combat childhood hunger and obesity by providing accessible, free meals to children during the summer.

Libraries are an ideal venue for hosting Lunch at the Library programs due to their role as communal gathering places. Libraries' overarching philosophy is to be a welcoming space for all, provide free access to materials and resources, and support lifelong needs. The Ovitt Family Community Library is one of 171 California

libraries providing free meals for youth this summer. Lunch at the Library is an annual summer program that began in Ontario in 2015 except for 2020 and 2021 due to the pandemic. In 2022, 2,720 meals were served to youth at the Ovitt Family Community Library.

The successful implementation of this program is made possible through the library's collaboration with the Ontario-Montclair school district. The Food and Nutrition department of the Ontario-Montclair school district undertakes the cooking, delivery, and serving of the meals, while the library staff play an integral role in promoting, coordinating, setting up, and staffing the daily meal service. Free lunch is available to youth between the ages of 1 and 18, from Monday to Friday, between 11:30 AM and 1:30 PM. The program is scheduled to operate from June 5 to July 28, 2023. On June 22, there will be a special meal service for families in celebration of Farm to Summer Week. Families are invited to a barbeque in Ontario Town Square to enjoy lawn games, hear from a local farmer, and get their faces painted. At this special Lunch at the Library service, meals will also be provided to the adults.

Through participation surveys of the 2022 Lunch at the Library program library staff learned that the community needed connections to medical and social services. To meet this need, the library has partnered with several organizations to provide an information table during the lunch service:

- Medi-Cal Dental
- San Bernardino County's Transitional Assistance Department
- City of Ontario's Housing and Homeless Services
- Reach Out
- Vision to Learn
- San Bernardino County's Department of Public Health
- San Antonio Regional Hospital

Ontario City Library's Lunch at the Library program is also supported by the California State Library. Library staff applied for and received \$4,295 in funding from the California State Library to support the program. The funding will provide children with books to build home libraries, provide hygiene kits with a toothbrush, toothpaste, body wash, shampoo, and conditioner, and hire summer performers for our barbeque event and Summer at OCL reading program.

The impact of Lunch at the Library has its ripples far beyond the lunchroom. Last year, a child expressed his gratitude for the service. He stated, "You started this program on the perfect day. This morning, we opened our pantry and saw that there was no food, so we came here to eat." This meal service provides a large, impactful service to our community that has lasting effects.

Ontario City Library is one of many locations where youth can obtain free school lunch this summer. Several Ontario community centers and school sites also offer the service.

Lunch at the Library

Presented By:
Briana Ochoa, M.L.I.S.
Supervising Librarian
June 2023

What is Lunch at the Library?



Provides meal stability
and nutrition for children
during the summer



How does it work?

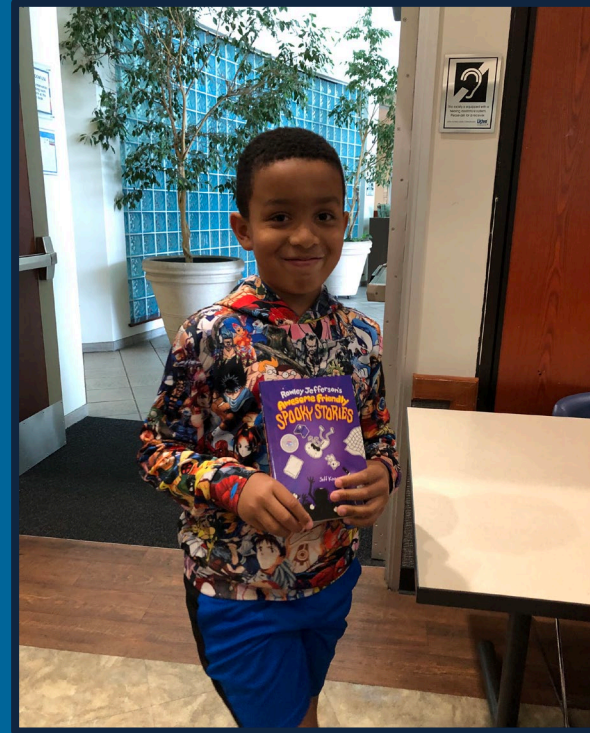
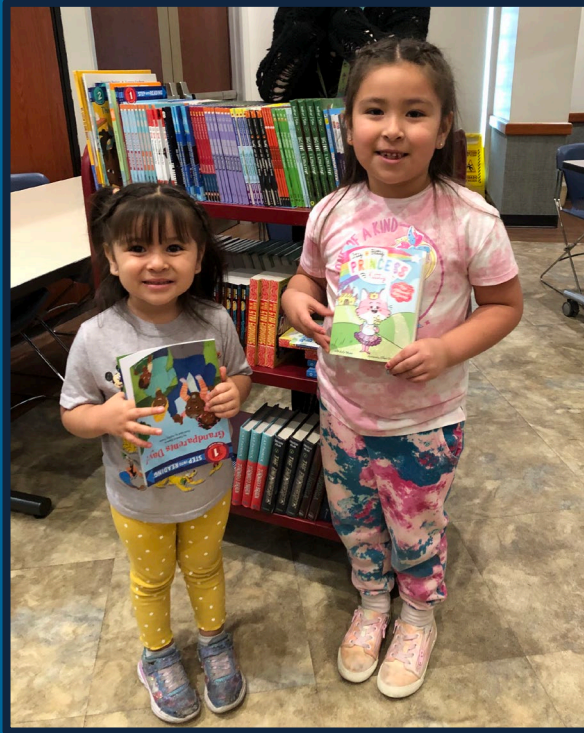


Partners



- Smile, Medi-Cal Dental
- Transitional Assistance Department
- Housing and Homeless Services
- Museum of History and Art
- Reach Out
- Vision to Learn
- Department of Health
- San Antonio Regional Hospital

Lunch at the Library Grant





CHOCOLATE
OR REGULAR?

HELLO

THANK
YOU

THANK
YOU

THANK
YOU!