

City of Ontario
Ontario Museum of History & Art
Board of Trustees
Faye Dastrup Hamill Historic Council Chambers
February 27, 2018, 6:00 PM

Minutes

- I. Call Meeting to Order: President Chris Kueng called the meeting to order.
- II. Pledge of Allegiance.
- III. Roll Call: Board members present were Chris Kueng, Randy del Turco, Joe Caskey, Erina Higa, and Ada Lopez. Museum Director John Worden, and Curator of Collections Michelle Sifuentes, City Council Liaison Debra Dorst-Porada and Assistant City Clerk Vicki Kasad
- IV. Guest Presentation – Vicki Kasad, Assistant City Clerk
 - Form 700 – Annual Statement is due by March 31, 2018. It can be turned in at the City Clerk’s office, it can also be filled out online. Feel free to contact her with any questions.
- V. Approval of Minutes
 - Minutes of January 23, 2018 were approved on a motion by Randy del Turco and seconded by Erina Higa.
- VI. Public Comment
None.
- VII. City Council Liaison
 - The \$35 million dollar grant is all spoken for. \$28 mil is going towards low income housing off of Holt. The rest will go towards trees, bike paths and solar panels for 100 houses.
 - Airport has cases they would like filled.
- VIII. Staff Report
 - Director’s Report - skip
 - Email Exchange Follow Up
 - The subject was researched and per Economic Development, we are not allowed to share out our email list.
 - Whispering Lakes Plaque Follow Up
 - Director went over the history of the plaque, the museum’s policy and explained it would be considered a loan since it is an artifact in the museum collection. Museum will work with Joe Caskey to come up with an agreement or alternate solution, and will keep as unfinished for an update report.

IX. Unfinished Business

- State of the City
 - Director went over the date for the State of the City. It is good for Board to go and show support. Those who would like to attend need to let Director know. Will see about having the Board of Trustees business cards available.
 - Joe, Randy, Erina and Ada plan to attend, Chris needs to check his availability.

X. New Business

- Board & Commission Handbook Review
 - Director went over handbook for new Board of Trustees and as a refresher for the rest of the Board.
 - Emphasis was placed on the Board serving in an advisory capacity.
- Docent Recruitment Campaign
 - Folders with Docent recruitment information was given to each Board of Trustee.
- Strategic Plan Annual Review and Update
 - Strategic Plan Committees got together to go over their topics.
 - We have been actively using the Strategic Plan – Director went over the achievements and went over a summery.
 - Council Member Dorst-Porada would like to know what more can be done to get more people to sign up to the email blasts.
 - See about having an ad in OLM promoting people to sign up for the email blast.

XI. Museum Associates/Liaison Comments – Erina Higa for Leslie Sherwood James

- Diversity and Inclusion exhibit reception was a big success, there were around 320 in attendance.
- Museum Associates are working hard on the Fundraiser scheduled for April 25, 2019.

XII. Museum Board of Trustees Comments

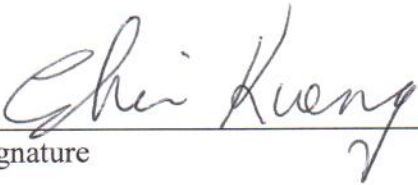
- Ada Lopez – Has several ideas on how to reach out to the public.
- Erina Higa – Thanks Council Member Dorst-Porada for all the support.
- Joe Caskey – Thanks for explaining the plaque situation, promoted the Ontario Heritage Golf Tournament.
- Randy del Turco – The Museum is a work in progress and on right track.
- Chris Kueng – Went to the School Board meeting with Council Member Dorst-Porada and Ada Lopez to present a certificate to Sarah Galvez. Went to the student art show at Chaffey Community Museum of Art and was impressed with artwork. He may not be here at the next meeting, will keep everyone posted.

XIII. Future Agenda Items

- Unfinished business - Whispering Lakes Response

XIV. Next Meeting: March 27, 2018, 6 PM.

XV. Motion to Adjourn by Joe Caskey and seconded by Randy del Turco, 7:44 PM.


Signature