

City of Ontario  
Ontario Museum of History & Art  
Board of Trustees  
Virtual Meeting - Zoom  
May 12, 2020, 4:00 PM

**Minutes**

1. Call Meeting to Order: President Chris Kueng called the meeting to order.
2. Pledge of Allegiance.
3. Roll Call: Board members present were Chris Kueng, Joe Caskey, Rick Caughman, Ada Lopez and Randy del Turco. City Council Liaison Debra Dorst-Porada, MA Liaison Leslie Sherwood-James, Museum Director John Worden, Curator of Collections Michelle Sifuentes, Curator of Exhibitions Leslie Matamoros.
4. Approval of Minutes
  - Minutes of April 28, 2020 were approved on a motion by Randy del Turco and seconded by Ada Lopez.
5. Public Comment – None
6. City Council Liaison –COVID-19 has taken a toll on the city budget, sales tax revenue is not coming in. It is looking to be a \$35 million deficit. The City is looking at ways to save money, will keep doing the best that we can do. The four-story apartments complex with retail on the bottom has been approved for construction on the C Block. A lot of City events will not be taking place this year due to COVID-19, including the Festival of the Arts.
7. Staff Report – Director’s Report  
The Museum is progressing on the COVID-19 Chronicles. Photographers have captured Chaffey High School graduation activities and we have received our first artifact. We have received the conceptual design for Built on Water. The Museum has applied for the NEA’s CARES Act grant. It will help the Museum support the Curator of Education and the Assistant Curator positions. The Assistant Curator is currently a part-time position.
8. Strategic Planning – Team Reporting  
Each team leader presented the draft statement their team was responsible for. As a group each statement was reviewed and edited. The end results are:
  - a. **Vision Statement**  
The Ontario Museum of History & Art will be the premier arts and cultural center of the Inland Empire by engaging diverse audiences, presenting dynamic experiences and preserving our regional legacy.
  - b. **Mission Statement**

The Ontario Museum of History & Art is a vibrant cultural resource for our diverse communities. As stewards, we advance an understanding of regional history and art. We provide meaningful visitor experience through well curated exhibits and programing

**c. Values Statement**

The Ontario Museum of History & Art operates by the following guiding principles:

Preservation: We are committed to ethical, accountable and professional museum standards.

Quality: We are responsive to the surrounding community's needs through education and lasting partnerships.

Sharing: We are a venue that is accessible and responsive to the region through sharing relatable narratives with our visitors.

Experience: Our museum is a place of discovery, curiosity and fun.

New statements were approved on a motion by Rick Caughman and seconded by Joe Caskey.

In preparation for the next Board of Trustee meeting, Museum Director John Worden presented the central question for the group to tackle for the next stage of Strategic Planning.

**Central Question:** How do we make our museum viable and sustainable in the COVID and Post-COVID environment?

The group will once again break out into teams to address break out questions that are tied to the central question. Discussion ensued on the importance of looking into the museum becoming more digital.

9. Museum Associates/Liaison Comments –

- Congratulations to the museum for putting together the documents in an efficient manner, enjoyed being a part of that. The Museum Associates are plugging along and ready to adapt.

10. Museum Board of Trustees Comments

- Joe Caskey had to leave early due to a low battery.
- Ada Lopez – It was great collaborating with everyone and enjoyed working in the groups. Happy with what the group turned out with.
- Rick Caughman – Excited about how the group is getting things done at a fast speed. Looking forward to all the things that will come out of this.
- Randy del Turco – Congratulations to everybody and thank you to everybody for all their input. Very proud of what the group has accomplished. We will get through C-19 and will continue to do what we do and keep the museum vibrant.
- Chris Kueng – Echo what has been said regarding working as a team. Thanked Council Member and Museum Associate Liaison for being a part of this process. It is important to have a variety of viewpoints. Compliments to the director and staff for their work and support. We will continue to do great things.

11. Future Agenda Items – None
12. Next Meeting:
  - Regular Board Meeting: May 26, 2020 6PM
13. Motion to Adjourn by Rick Caughman, seconded by Randy del Turco, 5:30 PM.

*Shin Kueng* 5-26-2020

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Signature