

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
May 10, 2021
(Subject to Board approval)

CALL TO ORDER This meeting was called to order by President Nancy Bumstead at 6:00 p.m.

PLEDGE OF ALLEGIANCE Led by Elizabeth Ricci, Board member

MEMBERS PRESENT Board members Bumstead, Ricci, Gina Lanthripe, and Crisol Mena were present.

MEMBERS ABSENT Library Board Member Anne Lawliss was absent.

ALSO PRESENT Executive Community Life & Culture Agency Director Helen McAlary. Library Director Shawn Thrasher. Library Services Manager Kelly Zackmann.

INTRODUCTIONS
No Introductions

MINUTES
Motion: Moved by Lanthripe, seconded by Mena and unanimously carried to approve the April 12, 2022 minutes.

PUBLIC COMMENTS
There were no public comments.

CITY COUNCIL REPRESENTATIVE
City Council Representative Debra Dorst-Porada was not present.

CONSENT CALENDAR
Monthly Statistical Report for April 2022.

Motion: Moved by Lanthripe, seconded by Ricci and unanimously carried to approve the Consent Calendar for April 2022.

DIRECTOR'S REPORT

Library Director Shawn Thrasher let the Board know about the Ontario Culture Fest that is coming up on Saturday, May 21st from 3 to 7 pm and he invited the board to attend if they could. There will be live performances, artist workshops, and food trucks. Shawn also addressed a public comment from the last Library Board meeting where a member of the public had concerns about materials for teens and a conversation she had with a staff member at the Lewis Family Branch

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library. As a result of the public comment, the matter was looked into and it has since been determined that the allegations were unfounded and likely due to a misunderstanding. The Young Adult Graphic Novel collection was looked over with various requirements such as industry reviews and age of the protagonist, and of the 517 graphic novels reviewed in the collection 9 were found to be better suited as adult graphic novels and are in the process of being re-cataloged. The Lewis Family Branch library also moved the Adult Graphic Novel collection to a different area of the library to make a more obvious distinction between the two collections.

Lanthripe asked for an email with the Culture Fest information.

Mena asked about the 9 books that were re-cataloged, if they were pulled or moved. Thrasher said they were moved, not taken out. Ricci asked if the area of graphic novels would be labeled as adult. Thrasher said they would be labeled as such at the end of the shelving aisle. Bumstead asked if there could be a tour of the Lewis Family Branch in the next couple of months. McAlary and Thrasher will be looking into that matter after the meeting.

STAFF REPORT

Youth Literacy (Sofia Araya)

Sofia Araya, Librarian, narrated a PowerPoint presentation about youth literacy.

A copy of this presentation is available upon request from the Library Director.

Bumstead asked what parents wanted when they asked for a bilingual book, if they wanted to learn the other language such as Spanish or if they wanted just a book in both languages. Araya said that they are mostly looking for more exposure to Spanish. Ricci asked in the Nurturing Little Learners ask about what parents were asking about in regards in disciplining children. Araya said this was something parents wanted to learn. Ricci said there was a program that she used with her children that she would like to recommend as it helped her a lot if we were interested in them. Thrasher asked if Ricci would pass along that information and Ricci said she would. Mena asked about partnering up with Ontario Montclair School District to work with staff who is qualified in this area, a man named Nelson Favila. Thrasher said he had the staff members' information. Lanthripe wanted to thank staff for asking parents what they wanted. Lanthripe also had another contact she may know a contact who might want to donate their time. Thrasher said that any contact information would be welcomed. Lanthripe asked to see the internal document that staff is creating for this as Araya mentioned in her presentation. Araya said it was still currently being edited. Thrasher said that yes the document could be viewed when it is done. Bumstead asked if Little Learners was a grant and if we moved it if it no longer was. Araya said that yes it was a grant and yes it was moved to be funded by the city. Lanthripe said she knew about a mom who was very happy with the Little Learner program had recently added.

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Summer at Ontario City Library (Briana Ochoa)

Briana Ochoa, Supervising Librarian, narrated a PowerPoint presentation about the Summer at Ontario City Library challenge.

A copy of this presentation is available upon request from the Library Director.

Bumstead had a few comments including that she was here the very first day of Lunch at the Library and it was an awesome program with both parents and kids being very appreciative. Bumstead feels this may be her favorite program at Ovitt. Thrasher mentioned that Ontario City Library has a strong partnership with Ontario Montclair School District. Bumstead agreed that other cities and libraries do not have the same relationship. Ricci thanked staff for organizing this program for our city's kids and community. Lanthripe asked if a lot of libraries participate in the park pass and wondered if we based the theme for summer around that. Thrasher mentioned that our theme was always going to be On the Open Read and then the park passes came out. Lanthripe asked about the checkout period, Thrasher said it was the same check out as a book, three weeks. Each library will be getting three passes as that is the limit set by the state. Bumstead asked if she could get a poster of the On the Open Read flyer she saw, Thrasher said we probably could. Mena asked about Lunch at the Library and if it was going to be similar to last year. Thrasher and Ochoa let Mena know that last year we were hosting Ontario Montclair School District summer classes so it would not be the same. Ochoa said it would be the same as prior to the pandemic, that it would be in the meeting room. Mena asked what the dates would be. Ochoa said June 6th through Friday, July 29th. Mena asked if certain kids get the food, Thrasher and other staff explained that we do not ask questions and accept anyone that is 1 to 18 years old. Ochoa mentioned how we have planned programs that take place after the Lunch at the Library program. Ricci asked if a parent must be present, Thrasher said they would need someone there who would watch over them. Mena asked if we promote getting a library card during Lunch at the Library, Thrasher said that staff absolutely do.

5-Year Plan for Satellite Library Services Phase 2A/B (Shawn Thrasher)

Shawn Thrasher, Library Director, narrated a PowerPoint presentation about what the 5-year plan is for a satellite library in Ontario.

A copy of this presentation is available upon request from the Library Director.

Ricci asked for the maintenance fee for the traditional vending machine. Thrasher said there was none, but that staff would be stuck trying to figure out how to troubleshoot issues. Bumstead reminded board members that these plans were based on population, not time. Bumstead mentioned there was a huge vending machine at Rancho Cucamonga's community center that people could check out. Bumstead mentioned that she really wants to bring this to Ontario. Thrasher mentioned there is one of these in Hemet as well. Ricci asked if we knew what model we were going with. Thrasher said that not at this time, the library would wait until we are ready

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as the price and options change. Mena asked about the smart lockers and the vending machines and the difference between the two. Thrasher responded that smart lockers would have specifically requested items and that vending machines would be just staff-selected materials. Lanthripe asked about staffing and if we would need more staff. Thrasher responded that for a satellite location we would most likely need one additional part-time staff member. Lanthripe asked if this would free time up for staff but Thrasher said it would be more to serve additional areas of the community. Mena asked if this would be city-owned, Thrasher responded ideally it would be.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no new business to report.

BOARD COMMENTS

Lanthripe said one person told her recently how appreciative they were that our library was so clean and how much her kids enjoyed the play area at the library. She also clarified that a date listed on Briana's program may have had a wrong day listed, Thrasher was going to look into it so that our marketing for the event is correct. Bumstead suggested pushing out library programs from Ontario Living Magazine on social media as many people are unaware of all the programs we have.

Thrasher mentioned that there were future agenda items that were missed in this agenda but will be there next time.


FUTURE AGENDA ITEMS

There were no future agenda items listed.

ADJOURNMENT

President Bumstead adjourned the meeting at 7:06 pm.

Respectively Submitted



Alysha Cisneros, Librarian

APPROVED:



Nancy A. Bumstead

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Nancy Bumstead, PRESIDENT