

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
January 10, 2023
(Subject to Board approval)

DIRECTOR'S REPORT

Library Director Thrasher spoke about the following items:

A program called Digital Navigator, this project is supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the American Rescue Plan Act, administered in California by the State Librarian. This was a pilot program called Digital Navigator which helps patrons in English and Spanish with low-cost or free internet service and computers. The library had two (2) part time employees who were paid to work outside of the library. This program is free to libraries and Navigators work remotely with patrons, one-on-one, to understand their needs, then provide coaching and help patrons connect to resources.

Director Thrasher informed the board about the American Rescue Plan funds, which allowed the purchase of 3400 Chrome books and 3500 Hotspots from the State Library of California for libraries around the state during the pandemic. This enabled the library to get eight (8) Chrome books and 17 hotspots at Ovitt Family Community Library and three (3) Chrome books and 23 hotspots at Lewis Library and two of each at Ontario on the Go program for patrons' use. These Chrome books are very popular as soon as they come in, they are immediately checked out and as soon as one comes back it is checked out again.

Director Thrasher also shared that the State Library of California partnered with State Parks to offer free state park passes to be checked out to patrons; this program allows a person or a family to check out a pass just like a book for a period of 3 weeks. The library initially received 10 passes which were immediately checked out and almost never available as the "hold" list was never ending. The library has now received 36 more and will eventually receive 70 more.

He also informed the Board that the State of the City 2023 will be March 22, 2023 at 5:00 p.m. at the Ontario Convention Center. More information to come.

In addition, Director Thrasher shared that he was elected President of the California Library Association in November 2022 for a three-year term. He will oversee the annual conference which will be in Pasadena, California on November 24, 2023 and he will invite all Board members and update everyone in upcoming meetings.

STAFF REPORT

Ontario "Great" Park Conceptual Master Plan and the Preliminary Design Development of Phase 1 (Planning Department)

Jamie Richardson, Senior Landscape Architect presented:

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Background:

The **Ontario 'Great' Park** is envisioned as a focal point for the region, serving the City of Ontario's recreational and open space needs. The Conceptual Master Plan for the **Ontario 'Great' Park** provides a flexible framework to build a legacy in the present while remaining adaptable to the needs of the future generation.

The **Ontario 'Great' Park** is approximately 340 acres and length of 3.7 miles and encompasses roughly 400 acres, extends over 3-1/2 miles in an east west direction, and has varying widths anticipated between 280-1,600 feet. The **Ontario 'Great' Park** is bounded by Ontario Ranch road on the north, Eucalyptus Avenue on the south, Haven Avenue on the east, and Campus Avenue on the west.

Phase I is approximately 130 acres and occurs within the eastern portion at Ontario Ranch; Grand Park Street to the north, Eucalyptus to the south, Haven Avenue to the east, and Archibald Avenue to the west.

Conceptual Master Plan and Phase I Preliminary Plan Presentation:

This presentation intends to update the board with the conceptual master plan and the preliminary design for Phase I and answer any questions or concerns.

Overview of Featured Slides:

- Conceptual Site Plan with Park Core
- Entries into the park
- Trails
- Picnic Pavilions
- The Arroyo
- Market Alley
- Farm Hub
- Playground-Kid's Corral
- Park Plaza
- The Amphitheater

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- Restrooms
- Bridges
- Landscape Character
- Amenities and Program Strategy
- Visual Identity

Recent Highlights and Next Steps:

The Groundbreaking for the Demolition was held on October 29th.

Public Works will be preparing to go out to BID on the RFP for Design-Build Services for the Phase I development

Lewis Management is currently in for Development Review of Phase 2, the area west of Phase1, across Archibald Avenue

A copy of this presentation is available upon request from the Library Director.

Board member Lanthripe thanked Ms. Richardson for the presentation and asked what was the “farm hub” in her presentation? Ms. Richardson responded that this could be a farmer’s market or community garden, or people to grow their own food or a vendor.

Board member Lanthripe also asked how many phases were planned? Ms. Richardson answered that it depended on who acquired the land, as right now the City is developing Phase 1, Phase II is being developed by Lewis. The phases will depend on who owns the land going forward, who acquires it and what they want to do with it as it could be the City or private developers.

Board member Lanthripe then asked if spaces would be rentable for birthday parties and such, Ms. Richardson said that “yes” just like the city parks are now.

Board member Lawliss wanted to know if Golf will be available in this park and Ms. Richardson responded that yes there was a “space holder” for golf.

Board member Lawliss asked if there were going to be shade structures or trees? Ms. Richardson informed that the design had canopy and shade but was not sure if they were being constructed on day one, but everyone was working to ensure there was plenty of shade.

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Board member Mena inquired if the Park would have a water structure like Munoz park or DeAnza with rooms for rent? Ms. Richardson said that in Phase 1 that was not a proposal as there was no actual building structure yet, only open areas now but perhaps in the future.

Board member Mena asked if the Park would be pet friendly or would have dog stations? Ms. Richardson answered that the Master Plan addresses pet areas.

Board member Mena also wanted to know if the Arroyo was going to go to the creek. Ms. Richardson said that the Arroyo was more aesthetic as all of the water was going through the storm drain.

STAFF REPORT

Overview of the Annual KinderGo Program

Briana Ochoa, Librarian presented:

KinderGo is a literacy and library card awareness project that began in 2015. The target audience is kindergartners and their families. It is a city-wide program led by the library where city staff visit kindergarten classrooms to read a picture book, share a message about the importance of literacy, introduce students to the city's libraries and provide them each with their very own KinderGo library card.

- Every year city staff from all departments and levels participate.
- KinderGo succeeds in partnership with four school districts;
 - Ontario-Montclair School district;
 - Mountain View School District;
 - Chino Valley Unified School District;
 - Cucamonga School District
- Each year, a book is selected and serves as the theme for KinderGo. This year's selection was *The Grumpy Monkey* by Suzanne Lang.
- This year, 58 city staff members participated in classroom visits. 79 classrooms were visited in person, which exposed 1,673 students to library services. KinderFair saw a 50% increase in attendance from last year.

A copy of this presentation is available upon request from the Library Director.

Board member Lanthripe did not have questions but thanked Librarian Ochoa for the presentation.

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Board member Mena had no questions and thanked Ms. Ochoa for the presentation and noted that it was great that there was a 50% increase in attendance at the KinderFair.

STAFF REPORT

Ontario City Library Short & Long Term Goals

Shawn Thrasher, Library Director

Director Thrasher requested that the above staff report be tabled as he wanted the entire Board to be present.

OLD BUSINESS

None

Public Comment:

None

BOARD COMMENTS

Board member Lanthripe thanked staff for the "Great Park" presentation and congratulated Director Thrasher on being elected CLA President.

Board member Mena congratulated Director Thrasher on being elected CLA President and thanked staff for their thorough presentations and informed the Board that the School District wants to connect with the Library to do events for kids and asked who to connect with at the Library. Director Thrasher asked her to give the name of the person at the School District to Librarian Briana Ochoa.

Board member Lawliss thanked staff for the presentations.

NEW BUSINESS

None

FUTURE AGENDA ITEMS

Ontario City Library Short & Long Term Goals

Friends of the Library

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State Libraries – Databases

ADJOURNMENT

Board member Mena adjourned the meeting at 6:52 p.m.

Submitted



Nelva Costello, Senior Administrative Assistant

APPROVED:


