

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
CITY COUNCIL CHAMBERS
303 East B Street
Ontario, CA 91764
February 24, 2022
(Subject to Board approval)

CALL TO ORDER This meeting was called to order by President, Nancy Bumstead at 6:00 p.m.

PLEDGE OF ALLEGIANCE Led by President Bumstead.

MEMBERS PRESENT Board members Bumstead, Lawliss, Lanthripe, and Mena were present.

MEMBERS ABSENT

ALSO PRESENT Executive Community Life & Culture Agency Director Helen McAlary.

INTRODUCTIONS

There were no introductions

MINUTES

Motion: Moved by Mena, seconded by Lawliss and unanimously carried to approve the November 9, 2021, minutes.

PUBLIC COMMENTS

Brock Lanthripe, age 10, commented that he found a curse word in a children's book and wanted to know how children's books are selected. McAlary responded that library staff will put together a presentation as to how library materials are selected.

CITY COUNCIL REPRESENTATIVE

City Council Representative Debra Dorst-Porada was present.

Dorst-Porada passed out a Medfly map quarantine, explained that there is a Medfly outbreak, and advised that people should not share their citrus fruit beyond their general area, and dispose of dead fruit so that we can keep our citrus healthy. Bumstead asked if they could share the map on Facebook and Dorst-Porada said yes. Lanthripe clarified if you can still give your citrus to a neighbor and just not the next city over and Dorst-Porada confirmed.

Dorst-Porada explained that a thriving city is composed of 1/3 residence, 1/3 industrial, and 1/3 commercial and advised that this balance is needed for sales tax, jobs, and parks, libraries, and recreation centers and that it cannot be a majority of just residential or it will not thrive financially. Dorst-Porada continued to advise that Ontario keeps four firemen on a truck so they can begin firefighting operations sooner than a three-person manned truck thus providing better service and lowering insurance rates and that this same notion is applied to Ontario PD.

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Dorst-Porada then made a point of explaining that warehouses do not always mean distribution centers but also medical and other important fields. Dorst-Porada explained that she cannot attract Fortune 500 companies because Ontario's education level is not up to par and these companies want educated people. Dorst-Porada said she has been meeting with elementary teachers to ask what can be done and they advised that it must start before kindergarten. Dorst-Porada then asked what the library is doing about Ontario's low education levels because she doesn't want people leaving the area to go work in in other regions. Dorst-Porada also advised that online shopping is not helping Ontario Mills. Finally, Dorst-Porada asked the board members to go on Zillow and look at local school scores.

Dorst-Porada asked board members to make a list of non-profits in Ontario to see where there is overlap, find gaps, and ask some non-profits to focus energies in gaps found. Bumstead asked about city education programs and Dorst-Porada said it would be a school board issue they could discuss later. Lanthripe asked if there was a narrowing of non-profits to approach. Dorst-Porada said to make a list and go from there and that the current Help card and Homeless Point Count had made her think of this.

CONSENT CALENDAR

November and December 2021 and January 2022.

Motion: Moved by Lanthripe, seconded by Lawliss and unanimously carried to approve the Consent Calendar for November and December 2021 and January 2022

DIRECTOR'S REPORT

McAlary invites all Board member to State of the City on March 16 for pre-network event at 5pm followed by main event at 6 pm then followed by a final networking reception. McAlary also invites all Board members to the second State of the City event for the public at 1 pm on March 19 where there will be a City open house event.

STAFF REPORT

1. Code of Conduct and Expulsion Policy (Kelly Zackmann)

Zackmann read over the current Code of Conduct and Expulsion Policy and emphasized the proposed changes and the sections that are remaining unchanged.

City Council Representative Dorst-Porada asked for clarification where it states not to engage in certain behaviors and Zackmann pointed to the beginning of the policy that states "A person engaged in the following behaviors will be asked to stop the behavior, and may be asked to leave the library:..." followed by the accompanying bullet point listed behaviors.

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Board member Lanthripe asked what “bodily hygiene” means and if the language can be clarified. City Attorney, Henry Castillo advised that another option is to add California penal code 370 that defines bodily hygiene as a nuisance if others cannot use space due to odor. McAlary asked Castillo to read penal code aloud. Castillo read “...Anything which is injurious to health, or is indecent, or offensive to the senses, or an obstruction to the free use of property, so as to interfere with the comfortable enjoyment of life or property by an entire community or neighborhood, or by any considerable number of persons, or unlawfully obstructs the free passage or use , in the customary manner, of any navigable lake, or river, bay, stream, canal, or basin, or any public park, square, street, or highway, is a public nuisance.” Dorst-Porada asked that library staff contact Mercy House to have their staff come to talk to individuals who’s bodily hygiene need to be corrected and Zackmann affirmed that this is regular library practice. Dorst-Porada then advised that if the individual does not have the capacity to get to Mercy House, then library staff, please ask for that to be asked for of Mercy House as well. Zackmann affirmed that is also a practice the library regular asks for as well when Mercy House is available to answer.

Bumstead asked about service animals and how library staff monitors and approaches service animals. Zackmann had library staff minute taker, Danielle Sanchez, answer “There are only two ADA compliant questions that can be asked which are: Is this a service animal? And what is the service animal trained to perform?” Bumstead then asked if comfort animals allowed and Zackmann answered no, only service animals, and it can only be a dog or a mini horse.

Bumstead asked if California penal code 602 would be used for trespass in the library and McAlary answered no, penal code 370 replaced it.

Mena asked for clarification about what “unsanitary items” are. Zackamann answered for example dirty blankets, things with bugs, visible dirt, and the most concerning issue overall is pests.

Bumstead then asked about motioning for the revised code of conduct. McAlary reminded “with the addition of the new penal code” and Castillo affirmed, penal code 370.

Motion: Moved by Lanthripe, seconded by Bumstead and unanimously carried to approve the revisions of the code of conduct and expulsion policy.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

BOARD COMMENTS

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Lanthripe expressed excitement over the State of the City events and asked if it is open to the public. McAlary answered that it is and it is a ticketed event where the public has to buy tickets. Lanthripe then asked if board members would have a plus one and McAlary clarified that the board members tickets are paid for by the library but that all others will have to purchase a ticket.

Mena wanted to remind everyone that it is Black History Month and to learn about Black History. Mena also commented that Ontario, California's Baptist Mt. Zion Church turns 100 years old this year.

FUTURE AGENDA ITEMS

President Bumstead invites Brock Lanthripe back to view presentation about how library materials are selected.

ADJOURNMENT

President Bumstead adjourned the meeting at 6:43 pm.

Respectively Submitted


Danielle Sanchez, Librarian

APPROVED:


Nancy Bumstead, PRESIDENT