



**ENGINEERING DEPARTMENT
APPLICATION FOR PUBLIC EASEMENT/ROW VACATION**

1. We, the undersigned, hereby request that the following described streets, easements, alleys (or other _____ public rights-of-way), be vacated:

(Attach 8 ½ " X 11" sketch showing areas requested for vacation and a legal description (prepared by a State Licensed Surveyor or Civil Engineer) of street/easement area. Also attach copy of recorded map or recorded easement documents).

2. Provide a copy of current preliminary title report (dated no later than 30 days) for the property(ies) / easements involved.

3. The reason for this request and the proposed development or use is as follows : *

4. PETITION: (Complete this section for all owners whose property abuts the easement area being requested for vacation.)

We, the undersigned, being owners of parcels fronting on the streets, alleys and/or easements described above for which this vacation request is being prepared, support approval of these vacations. *

PLEASE PRINT

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>SIGNATURE</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

* (P.S. If additional space is needed, please use a separate sheet of paper)

5. Applicant(s) Signature _____

Title (Circle One) Owner / Agent / Developer / Other _____ Date: _____

Address : _____

Phone : _____

For City Use Only:

6. Application fee:

Summary Vacation - \$755.00

General Vacation - \$1321.00

Receipt No. _____

Date: _____

NOTE: This form must be completely filled out and accompanied by all requested information and fees.

ENGINEERING DEPARTMENT
Vacation
Application
Check List

All of the items listed below are mandatory for a complete submittal. Checked boxes indicate items that are missing. Your submittal is being returned, un-checked, until all required items are submitted.

SUBMIT LEGIBLE PHOTOCOPIES. FACSIMILE COPIES ARE NOT ACCEPTABLE.

1. Payment of application fee
2. 1 copy of approved "Conditions of Approval", if applicable
3. 2 copies of prepared legal description and plat. (Original signed & wet stamped copies are not needed until after the City has completed the plan checking of the documents.)
4. 2 copies of "Preliminary Title Report" (not more than 30 days old)
5. 2 copies of closure calculations, if applicable
6. 1 set of supporting documents and maps- **(DOCUMENTS MUST BE LEGIBLE):**
 - Referenced record maps (full size 18"x 26" suggested)
 - Assessor's parcel map (full size 11"x 17" suggested)
 - All referenced documents such as deeds, lot line adjustments, easements, dedications, vacations, etc...
7. Other: _____

ENGINEERING DEPARTMENT
Vacation
Exhibit "A" (Legal Description)
Check List

1. Use font size equal to 1/10 of one inch, minimum
2. Show the Vacation number (V No. ___) under **Exhibit "A"**
3. Show the legal description using the information from the Title Report
4. Show the net and gross acreage in acres and square feet
5. Show the sheet number
6. Show the street address at the bottom of each sheet
7. Show the date of the preparation of the document
8. Show the name of the RCE* or PLS in the signature block
9. Show the seal, expiration date and signature
10. Other: _____

*If a civil engineer prepares the documents, then their registration must be prior to January 1st, 1982.

ENGINEERING DEPARTMENT
Vacation
Exhibit "B" (Plat)
Check List

1. Use font size equal to 1/10 of one inch, minimum
2. Show the Vacation number (V No. __) under Exhibit "B"
3. Show and label the right-of-way line
4. Show and label the property line
5. Show the Assessor's Parcel Number
6. Show any Lot or Parcel Number that might apply
7. Show the underlying map, referenced map and/or instrument number
8. Show overall distances
9. Show bearings and distances in the same direction as the north arrow
10. Show Street names and dimensions
11. Show north arrow
12. Show scale
13. Show legend (add note: Indicates street or public easement to be vacated)
14. Show the net and gross acreage in acres and square feet
15. Show the sheet number
16. Show the sheet index, if applicable
17. Show the date of the preparation of the document
18. Show the firm's name, address and phone number of person preparing document
19. Show the name of the RCE* or PLS in the signature block
20. Show the seal, expiration date and signature
21. Show Vicinity Map

*If a civil engineer prepares the documents, then their registration must be prior to January 1st, 1982.

Note: Closure calculations may be required for irregular shaped easements, if deemed necessary during the plan checking procedure.



SAMPLE

ENGINEERING DEPARTMENT
APPLICATION FOR STREET/PUBLIC EASEMENT VACATION

1. We, the undersigned, hereby request that the following described street be vacated:

Cherry Avenue, Transit Street to Holt Boulevard.

(Attach 8 1/2 " X 11" sketch showing areas requested for vacation and a legal description (prepared by a State Licensed Surveyor or Civil Engineer) of street/easement area. Also attach copy of recorded map or recorded easement documents).

2. Provide a copy of current preliminary title report (dated no later than 30 days) for the property(ies) / easements involved.

3. The reason for this request and the proposed development or use is as follows: Pursuant to an Ontario Redevelopment Agency/Owner agreement, the requested portion of Cherry Avenue will be used for additional parking and landscaping required for the proposed expansion of B&G Plaza.

4. PETITION: (Complete this section for all owners whose property abuts the easement area being requested for vacation.)

We, the undersigned, being owners of parcels fronting on the streets, alleys and/or easements described above for which this vacation request is being prepared, support approval of these vacations. *

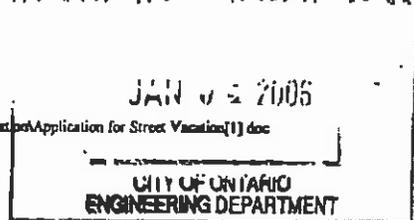
PLEASE PRINT

Table with 4 columns: NAME, ADDRESS, PHONE, SIGNATURE. Rows include Bessie A. Poulos, George A. Haralambopoulos, and Bill A. Poulos.

5. Applicant(s) Signature, Rich Underwood, The Aslan Group, Inc. Title (Circle One) Owner (Agent) Developer / Other Date: November 21, 2005 Address 6378 Redhead Way, Fontana, CA 92336 Phone (909) 899-4013

6. Pay application fee of \$1,321.00. Receipt No. 321823 Date: Jan. 04, 06

NOTE: This form must be completely filled out and accompanied by all requested information and fees.



SAMPLE

EXHIBIT "A"

LEGAL DESCRIPTION
CHERRY AVENUE STREET VACATION
BETWEEN TRANSIT STREET AND HOLT BOULEVARD

THAT PORTION OF CHERRY AVENUE BETWEEN BLOCKS 49 AND 50, TOWN OF ONTARIO, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, PER PLAT RECORDED IN BOOK 9 OF MAPS, PAGE 43, RECORDS OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID BLOCK 50, SAID POINT BEING 40 FEET SOUTH OF THE CENTERLINE OF HOLT BOULEVARD AND 33 FEET WEST OF THE CENTERLINE OF CHERRY AVENUE; THENCE SOUTH ALONG THE EAST LINE OF BLOCK 50, 20 FEET TO THE TRUE POINT OF BEGINNING; THENCE EAST, PARALLEL WITH THE CENTERLINE OF HOLT BOULEVARD 86 FEET TO THE BEGINNING OF A CURVE, CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 20 FEET; THENCE ALONG SAID CURVE SOUTHWESTERLY 31.41 FEET THROUGH A CENTRAL ANGLE OF 90 DEGREES TO A POINT ON THE WEST LINE OF SAID BLOCK 49, SAID POINT ALSO BEING 80 FEET SOUTH OF THE CENTERLINE OF HOLT BOULEVARD; THENCE SOUTH ALONG SAID WEST LINE OF BLOCK 49, 147 FEET TO THE SOUTHWEST CORNER OF SAID BLOCK 49, SAID POINT ALSO BEING 33 FEET NORTH OF THE CENTERLINE OF TRANSIT STREET AND 33 FEET EAST OF THE CENTERLINE OF CHERRY AVENUE; THENCE WEST, PARALLEL WITH THE CENTERLINE OF TRANSIT STREET 66 FEET TO THE SOUTHEAST CORNER OF BLOCK 50; THENCE NORTH ALONG THE EAST LINE OF BLOCK 50, 167 FEET TO THE TRUE POINT OF BEGINNING.

Containing approximately 11,043 SF, (0.254 Ac)

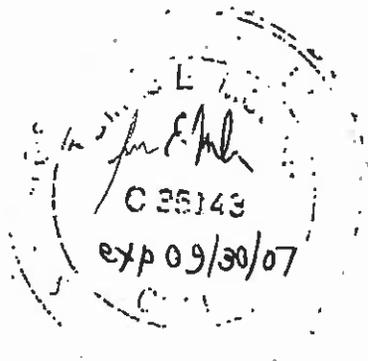
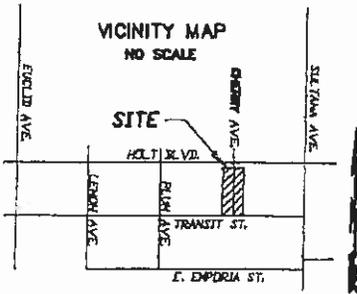
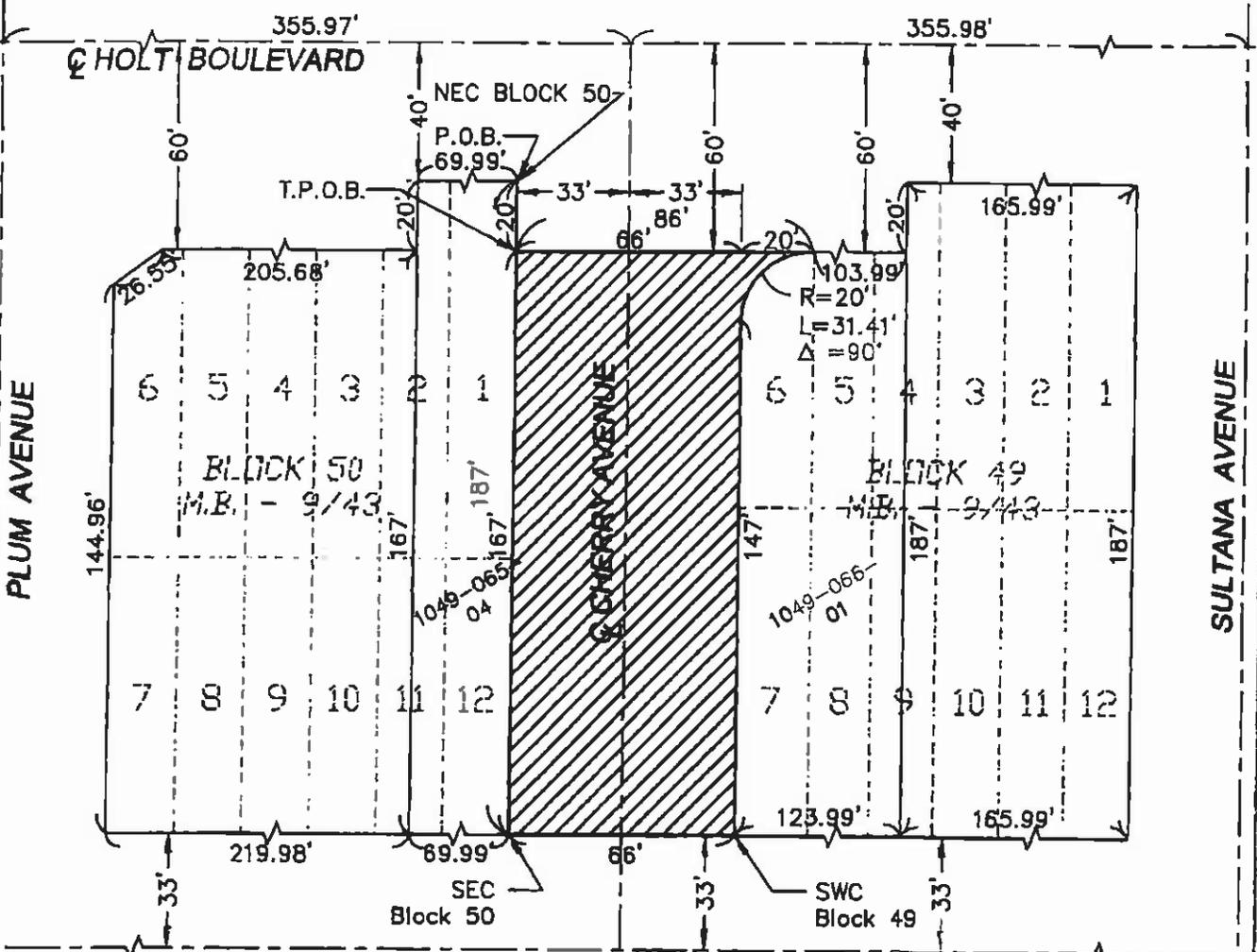


EXHIBIT "B"
STREET VACATION
CHERRY AVENUE
BETWEEN TRANSIT STREET AND HOLT BOULEVARD



SAMPLE



THIS PLAT WAS PREPARED WITH MY KNOWLEDGE AND CONSENT

James E. Phelps
 SIGNATURE

THE ASLAN GROUP, INC.
 6378 Redhead Way
 Fontana, CA 92336
 Phone (909)898-4013
 Fax: (909)898-2512

DRAWN BY: SW	REVIEWED BY: RICH	CHECKED BY: CITY OF ONTARIO	ACCOUNT NO.:	SCALE: 1"=50'
DATE/FILE: 04/06/06 08:24 C:\The Aslan Group\Projects\B&G Plaza\Street Vacation\Files Received\4-5-6\sheet.dwg				SHEET: 2 OF 2