



CITY OF ONTARIO

MEMORANDUM

TO: Fire Plan Check Applicants

FROM: Deputy Chief A. B. Andres, Fire Marshal

DATE: April 7, 2016

SUBJECT: Expedited Plan Check Program - UPDATED

NOTICE

- The Fire Department has an expedited plan check program for submitted projects.
- The program will provide a seven (7) working day turnaround time and may involve the use of an outside plan check consultant.
- The program may include new fire protection systems, high pile storage, hazmat review, and any other routine plan check. The Fire Marshal has the right to decline certain projects to be expedited due to the complexity of the review.
- Please note the goal turn-around time for plan check under normal circumstances is ten (10) working days, depending on workload.
- Additional fees will be assessed for an expedited plan check, per the City's fee schedule.
- Requests for expedited plan check are typically made at the time of first submittal, and will continue to be on an expedited timeframe throughout the entire review process until approval.