

CLASS CODE	3016	GROUP	2
DEPARTMENT REVIEW	F. C. N.	DATE	5/21/96
PERSONNEL APPROVAL	<i>[Signature]</i>		
EFFECTIVE DATE	<i>[Signature]</i>		
SUPERSEDES	11/92		

Other titles to be used with this spec:

Fire Captain - 40 hours

Fire Captain - 53 hours

FIRE CAPTAINDEFINITION

This is technical fire fighting and fire prevention work involving coordination and supervision of personnel and equipment. Under direction, employees within this classification direct the activities of a fire company during a tour of duty, and work independently within a team framework to coordinate and supervise fire fighting activities. Work is subject to checks and is reviewed through observation and results obtained.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Plans, assigns, instructs, and supervises the work of assigned personnel; evaluates and counsels assigned personnel; schedules and participates in regular training activities; supervises routine maintenance activities; performs assigned staff functions; responds to major alarms or problems when called upon to do so off duty; drives and operates various types of fire apparatus; maintains and inspects fire apparatus; performs station and equipment maintenance; manipulates, inspects and maintains all types of fire equipment and tools; coordinates and provides emergency medical care; performs emergency scene management; actively participates in fire extinguishment, ventilation and salvage operations; plans and performs fire safety inspections in all types of occupancies; maintains records and prepares reports; utilizes, inspects and maintains emergency medical equipment; conducts fire investigations; conducts public education and promotes public relations.

OTHER JOB RELATED DUTIES

Performs other job related duties and responsibilities as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONSMINIMUM:

Graduation from high school supplemented by considerable education, experience and training in fire science and supervision; five (5) years of experience as a full-time, paid firefighter including three (3) years with the Ontario Fire Department at time of appointment.

Knowledges: General knowledge of math, hydraulics, chemistry and physics; considerable knowledge of fire fighting techniques, principles, practices and tactics; considerable knowledge of fire prevention principles and procedures; considerable knowledge of emergency medical response operations and practices; considerable knowledge of rules, regulations, practices and policies of supervision and management.

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Abilities: Ability to ensure effective training of subordinates; ability to maintain discipline; ability to respond effectively to ever-changing emergency or managerial situations; ability to communicate effectively both orally and in writing; ability to perform strenuous manual labor in emergency situations; ability to establish, foster and maintain positive, harmonious working relationships with other employees, officials and the public.

License or Certificate: Valid Class B California driver's license at time of appointment.

DESIRABLE

Designation as, or has met the requirements for, Certified Fire Officer.