

CITY OF ONTARIO

CLASS CODE 2228 GROUP 3
DEPARTMENT REVIEW B. Ely DATE _____
PERSONNEL APPROVAL Dennis Morris
EFFECTIVE DATE 6/16/87
SUPERSEDES N. A.

Title changed to Supervising Building

Inspector (July 2002)

CHIEF BUILDING INSPECTOR

DEFINITION

Under general supervision, this position is responsible for supervision of inspection staff, complex building inspections, assigning of inspection duties, interpreting rules and regulations to contractors and general public. Work is reviewed for overall effectiveness through conferences and analysis of reports.

TYPICAL EXAMPLES OF WORK

Has responsibility for inspection staff in the following areas: supervision, work assignments, training, performance evaluations, technical assistance and other related duties. Performs complex inspections, prepares and maintains necessary records and reports. Confers with staff and public regarding building and zoning regulations.

QUALIFICATIONS, SKILLS AND ABILITIES

Minimum: Completion of two years of college in engineering or a related field, four years of experience as a Building Inspector, ICBO certifications as Building Inspector, and experience in management or supervision. Additional experience in building construction or inspection may be substituted for the college education on a year-for-year basis.

Desirable: Knowledge of building construction methods and materials including structural, electrical, plumbing and mechanical; knowledge of zoning regulations; knowledge of the uniform codes and of state and local laws relating to building construction; knowledge of proper inspection methods; knowledge of the legal procedures involved in the enforcement of codes and ordinances; knowledge of the significance and purpose of design requirements; ability to read and interpret building plans and specifications and to enforce their application; ability to prepare and present clear oral and written reports; ability to deal effectively with the public and to secure the cooperation of persons in the building trades; ability to supervise and train others.