

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES REGULAR MEETING
MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
Library Meeting Room
March 13, 2018
(Subject to Board approval)

CALL TO ORDER President Palicki called the meeting to order at 6:00p.m.

ROLL CALL Board members Irene Chisholm, Ann Palicki and Rachel Carmona present.

ABSENT Motion: moved by Board members to excuse Nancy Bumstead and George Newberry

ALSO PRESENT Helen McAlary, Director; Shawn Thrasher, Assistant Director; Mark Chase, Community & Public Services Director

INTRODUCTIONS
There were no introductions.

MINUTES
Motion: Moved by Carmona, seconded by Chisholm and unanimously carried to approve the February 13, 2018 minutes.

PUBLIC COMMENTS
There were no public comments.

CITY COUNCIL REPRESENTATIVE
City Council Representative Debra Dorst-Porada thrilled with all of the support from all of the City Departments that are helping nurture the Arts and Culture thing along. She talked about handling Art displays at the Airport and thanked all those who have been a part of that. She also mentioned the upcoming Art Fair in September.

CONSENT CALENDAR
Monthly Statistical Report for January 2018
Library Services Report for January 2018

Motion: Moved by Carmona, seconded by Chisholm and unanimously carried to approve the Consent Calendar for March 13, 2018.

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BOARD COMMENTS

Library Board member Chisholm attended the Freddy Rodriguez event at the Page One Café. She was hoping it would be an event that had some broader topics but it was all City topics.

Library Board member Carmona attended the active shooter training in Chino. Discussed hosting an active shooter training at the Library. She attended the Teen Book Fest that had a great turn out.

Library Board member Palicki attended the Teen Book Fest as well and thought it was a success with lots of energy. She talked about one of the sessions she attended and thought it was very informative.

STAFF REPORT

State of the City

Director Helen McAlary, wanted to share a couple of things before her State of the City Report. She talked about the recent loss of the Development Director and its impact. She shared the small re-organization changes created by the City Manager that will have an impact on the Library. Helen is going to be leading the new agency that will include the Library, Recreation, Arts, Culture and the Museum. Mark Chase Community & Public Services Director will continue to be responsible for Parks and Streets adding Facilities Maintenance, Fleet Services and a Project Manager. Shawn Thrasher will be acting Library Director and Helen will still be involved with the library, but will focus more on Recreation, Museum, and Arts and Culture.

Helen provided a brief summary on the upcoming State of the City. She talked about the program format, provided some phone numbers to the Board Members to connect with some Library Staff or connect with others within the program. She went over the scheduling times, guest speaker, and networking. Helen talked about expectations and the Makerspace table with some of the equipment that will be displayed. Key chains have been made that will be handed out with the State of the City theme, "Leading the Way". Library Staff Alan Saeger and Kat Yang from the Makerspace Advisory Board will be available to answer questions and demonstrate some of the equipment. Helen created a list of talking points to discuss and to share information about Library events and services. She ended with the overall goal of the event which is to share their passion, commitment and positive experiences.

Volunteer Reception Invitation

Administrative Assistant Nancy Morales provided a PowerPoint presentation on the Volunteer Reception. Nancy talked about what the volunteer experience is all about, the location, the photos taken, the awards and the various themes the Library has covered. The Volunteer Reception is all about the volunteers and the hours they provide and to show our appreciation for all the work they do for each of the Library departments. Nancy asked the Board Members to save the date. The Volunteer Reception is scheduled for Monday, April 30th at the Ontario Convention Center.

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Serving with a Purpose

Library Assistant Director Shawn Thrasher provided a brief summary on Serving with a Purpose. He talked about how Serving with a Purpose is in its seventh year. It is where trustees, friends of the Library, foundations and staff who support them come together to network, hear different ideas and learn from each other. There is always a keynote speaker and this year it is Dr. Scott Farthing who is a Choral Conductor for Saddleback College who will be talking about teamwork. Shawn talked about the breakout sessions where people team up with people from across the state who are like minded to discuss different challenges, what works and what doesn't. The special guest Author is Sue Halpern who wrote *Summer Hours at the Robbers Library*. Shawn asked the Board Members to RSVP if they would like to attend the conference is scheduled for Wednesday, May 2nd at the Ontario Convention Center.

Library Mascot

Library Assistant Catalina Quintero from Youth Services provided a presentation on the new mascot. Catalina gave a brief summary about how the new mascot came about, the reasons for the change and the ability to create a story to go along with the new mascot. She provide details on how the mascot was created, the specifications, and the research done at various places that had mascots. The result something unique. They focused on the history of Ontario and how people could relate to the mascot. When the decision was made to select the Bat, which is a local animal to this region, thy wanted to make it their own interpretation. Catalina provide some of the sketches and illustrations to come to their final design. Charlie the new mascot was presented and Catalina with the help of other staff talked how the name was selected, her color scheme and her story line. She provided information on where the mascot was made and how they were able to provide their input to get the final product. Catalina talked about the plans for the mascot and how they want to have it at many events to allow the public to associated Charlie with the library. They are excited for the potential she could have on community engagements, other City events and even going beyond with marketing the upcoming Makerspace and other projects.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

Library Director Helen McAlary asked the Board Members to vote to attend the Volunteer Reception in lieu of having a monthly Board Meeting. The Volunteer Reception is scheduled for Monday April 30th at the Ontario Convention Center.

Motion: Moved by Palicki, seconded by Carmona and unanimously carried to attend the volunteer ceremony in lieu of the April Board Meeting. The next Board meeting will be May 8, 2018.

FUTURE AGENDA ITEMS

ADJOURNMENT

President Palicki adjourned the meeting at 6:52pm.

Respectively Submitted

A handwritten signature in cursive script, appearing to read "Nancy Morales", written over a horizontal line.

Nancy Morales, Administrative Assistant

APPROVED:

A handwritten signature in cursive script, appearing to read "Ann Palicki", written over a horizontal line.

ANN PALICKI, PRESIDENT