



225 S. Euclid Avenue  
Ontario, CA 91762

*Become a Docent!*

Non-Profit Org.  
U.S. Postage  
**PAID**  
Ontario, Calif.  
Permit No. 100



Mayor Paul S. Leon • Mayor pro Tem Debra Dorst-Porada  
Council Members Alan D. Wapner, Jim W. Bowman, and Paul Vincent Avila



#### GALLERY HOURS:

Thursday through Sunday, Noon to 4 PM  
(909) 395-2510 • [www.ontarioca.gov](http://www.ontarioca.gov)

Admission is free

**Current Resident or:**

The Ontario Museum of History & Art is a public-private institution operated by the City of Ontario with support from the non-profit Ontario Museum of History & Art, Associates.

# Become a Docent!

Be Our Partner in Education!



ONTARIO  
MUSEUM  
OF HISTORY & ART



*Inspire • Connect • Motivate*

[www.ontarioca.gov](http://www.ontarioca.gov)



## Become a key member...

of our vital educational team, sharing your passion for learning with visitors of all ages at the Ontario Museum of History & Art!

### Who are Docents?

Docents are trained volunteers who provide essential group learning experiences through tours and outreach programs at schools and community centers in Ontario. No previous background in art or history is required, just a passion for learning and interacting with visitors.

### The Process...

- Call (909) 395-2510 for an application to be sent to you. Complete a docent application.
- Interview with docent committee and museum staff.
- Upon acceptance into the program, the applicant will fill out an on-line City of Ontario *Volunteer Release Form* and complete the process for a criminal background check.

### Requirements

- Be physically able to move around the museum building and grounds; to communicate verbally with visitors.
- Attend all sessions of the Docent Training Program (approximately 2 months) and complete take-home assignments.
- Be available for docenting assignments a minimum of 15 times per year.
- Commit to docenting for at least two years following graduation from the training program.
- The ability to speak a language other than English is a plus.



### Training Schedule

Training sessions will take place at the museum beginning in April of each year. Program completion is expected in June of each year with a docent graduation. Training sessions will meet on the first three Wednesdays of each month from 10:00 AM to 12:30 PM at the Museum's Council Chambers.

### Training Topics

Training topics give docents information needed to conduct fun and successful tours through lectures, gallery activities, and practice tours. Topics include: Ontario and regional history; secrets to good docenting; an in-depth look at the museum's two local history exhibits, *Road Ways* and *Gem of the Foothills*; and the outreach program *Ontario History on the Go*. Ongoing orientations give an overview of new exhibits and docents will have the opportunity to go on fieldtrips to local historical sites and museums.



### Core Exhibits

***Road Ways*** - Examines the impact of the road and highway on American life and culture.

***Gem of the Foothills*** - Explores the unique history of Ontario and the surrounding area, its founding, transitions, people and organizations.

### Changing Exhibits

The Ontario Museum of History & Art offers a variety of cultural, artistic and other historical exhibits throughout the year.