



# **OMC TRESPASS ENFORCEMENT**



**The following instructions are to be given to all properties participating in our trespass program.**

1. When a subject is on the property causing a disturbance the owner/employee will ask the subject to leave the property and not return.
2. If the subject returns to the property after being given notice by the owner/employee to stay off the property, a police call for service may be generated.
3. An officer will respond and contact the owner/employee calling in the request for assistance. The owner/employee will identify the subject who is in violation.
4. The officer will contact the subject and give notice to stay off the property.
5. The officer will complete a Forbidden Trespass form which will have the violator's information.
6. The completed Forbidden Trespass form will be filed with the police department.
7. If the subject who was given notice by the officer returns, the owner/employee may call the police department and request an officer initiate an arrest.
8. The officer will use police records to verify that the violator had been given prior notice to stay off the property.
9. The owner/employee may make a private person arrest for violation of the Ontario Municipal Code 5-9.01(b) trespassing. The owner/employee will need to sign a private person arrest form.
10. Every subsequent time the same subject returns the owner/employee may call for police service and request a private person arrest. They will again need a new signed private person arrest form.