

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
COMMISSION MEETING**

**MINUTES**

**MONDAY, OCTOBER 15, 2012**

*(Not Official Until Approved)*

A meeting of the Ontario International Airport Authority was held on Monday, October 15, 2012 in the City Council Chamber at Ontario City Hall, 303 East "B" Street, Ontario, CA.

Notice of said meeting was duly given in the time and manner prescribed by law.

**CALL TO ORDER**

Commissioner Wapner called the Ontario International Airport Authority Commission meeting to order at 10:13 a.m., and requested the Assistant City Clerk to call the roll.

PRESENT: Commissioners: Jim W. Bowman, Lucy Dunn,  
Ronald O. Loveridge, Gary Ovitt,  
and Alan D. Wapner

ABSENT: Commissioners: None

Also present were: Interim Executive Director Chris Hughes, Interim General Counsel John Brown, and Assistant City Clerk Vicki Kasad.

**CLOSED SESSION PUBLIC COMMENT**

E.T. Snell, commented that he anticipated that there would be a tough battle with Mayor Villaraigosa for acquisition of the airport. He suggested that it might be helpful to form a political action committee. He further suggested streaming of meetings on-line for increased transparency. Commissioner Wapner clarified that this body could not form a political action committee, but noted that an airport business alliance political action committee had been formed.

**CLOSED SESSION**

Hearing no further requests to speak, Commissioner Wapner adjourned the meeting to Closed Session at 10:16 a.m., for discussion of the following:

- GC 54956.8, CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Property: Ontario International Airport, 2900 East Airport Drive, Ontario;  
Authority Negotiator: Executive Director or designee; Negotiating parties: Los Angeles Mayor or his designee; Under negotiation: Price and terms of payment.

## **RECONVENE IN PUBLIC SESSION**

The Ontario International Airport Authority Commission meeting was reconvened in public session at 10:43 a.m.

The Pledge of Allegiance was led by Commissioner Loveridge.

## **CLOSED SESSION REPORT**

Legal Counsel Brown advised that there was no reportable action from the Closed Session discussion.

## **PUBLIC COMMENTS**

None.

## **DISCUSSION/ACTION ITEMS**

### 1. Election of Officers

The Commissioners conducted the election of officers.

**MOTION:** Moved by Commissioner Bowman, Seconded by Commissioner Dunn and carried by unanimous vote to elect Commissioner Wapner as President of the Ontario International Airport Authority.

**MOTION:** Moved by Commissioner Loveridge, seconded by President Wapner and carried by unanimous vote to elect Commissioner Ovitt as Vice President of the Ontario International Airport Authority.

**MOTION:** Moved by Vice President Ovitt, seconded by Commissioner Bowman and carried by unanimous vote to elect Commissioner Loveridge as Secretary of the Ontario International Airport Authority.

### 2. Appointments and Designations

President Wapner noted that the Authority would not be hiring staff immediately, and explained that the appointments would be an interim solution.

The Commissioners adopted a resolution appointing and designating the following staff members:

- (A) Interim Executive Director of the Authority – Chris Hughes
- (B) Interim General Counsel of the Authority – Best Best & Krieger

- (C) Assistant Secretary of the Authority – Ontario City Clerk/Records Management Department; and
- (D) Treasurer of the Authority - City of Ontario Administrative Services/ Finance Director.

**MOTION:** Moved by Commissioner Bowman, seconded by Commissioner Dunn and carried by unanimous vote to adopt Resolution No. OIAA 12-001.

**RESOLUTION NO. OIAA 12-001** A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION, APPOINTING AND DESIGNATING THE AUTHORITY'S INTERIM EXECUTIVE DIRECTOR, GENERAL COUNSEL, ASSISTANT SECRETARY AND TREASURER.

3. Determination of Meetings

President Wapner indicated that staff was recommending monthly meetings, and noted the difficulty in setting up this meeting. After discussion the consensus was to meet monthly on the first Monday of the month at 10 a.m., with an end time of 12 noon, and if a longer meeting was anticipated the start time could be moved earlier. General Counsel Brown indicated that staff would bring a resolution confirming the action forward at the next meeting.

- 4. Bylaws, Policies and Procedures Subcommittee
- 5. Business Plan Subcommittee

President Wapner recommended that Secretary Loveridge and Vice Chairman Ovitt serve on the Bylaws Subcommittee; and that Commissioners Dunn and Bowman serve on the Business Plan Subcommittee. Interim Executive Director Hughes indicated that staff would be contacting the members to set up Subcommittee meetings. President Wapner indicated that he would like to attend all Subcommittee meetings as the Ex Officio Member. Secretary Loveridge questioned the ability to have three members of the Commission participate in Subcommittee meetings. General Counsel Brown indicated that the meetings would be noticed, so any member of the Commission could attend.

**MOTION:** Moved by Commissioner Bowman, seconded by Vice-Chairman Ovitt and carried by unanimous vote to appoint Members Loveridge and Ovitt to the Bylaws Subcommittee.

**MOTION:** Moved by Vice-Chairman Ovitt, seconded by Commissioner Dunn and carried by unanimous vote to appoint Members Dunn and Bowman to the Business Plan Subcommittee.

6. JPA Filing Requirements, Preparation of a Conflict of Interest Code, and FPPC Form 700 Filing Requirements.

General Counsel Brown explained the filing requirements, noting that the members officially assumed office today. He indicated that within 30 days they would need to file an Assuming Office Statement, with income reflecting a period of twelve months preceding October 15, 2012. He further indicated that staff would be preparing a Conflict of Interest Code for the Authority and offered to answer any questions. He noted that the Filing Officer would be the City Clerk's Office.

### **COMMISSIONER MATTERS**

Secretary Loveridge had no comments.

Commissioner Bowman indicated that he felt privileged to be serving with such honored, intelligent leaders. He looked forward to guiding the airport, with help from his colleagues in the region to return the airport to the jewel it once was. He indicated that this meeting was a historic moment for the City and the region.

Commissioner Dunn commented that she was delighted to be here with this great group of leaders. She indicated that this was the first of many steps toward the success of the airport. She looked forward to a big celebration when the airport is returned to the region.

Vice President Ovitt indicated that he was delighted to be here and serve in this capacity. He further indicated the County and many others would love to see the airport operating at its full capacity. He commented that he was excited about what this would mean for the future of the region, and stressed that it makes sense for the region to have its own operational airport. He noted that the County of San Bernardino is excited to be part of this effort.

President Wapner expressed appreciation for the support of this effort, and looked forward to the change from the Los Angeles flag to the Ontario flag at the airport. He noted that the formation of the Authority was historic because it would become a regional airport with regional representation. He further noted that the Authority would be helpful in the marketing efforts for the airport. He commented that this was a momentous occasion for everyone, but it would take a lot of work to put it all together.

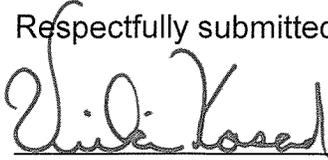
### **STAFF MATTERS**

None.

**ADJOURNMENT**

President Wapner adjourned the Ontario International Airport Authority Commission Meeting at 11:00 a.m. to the next regularly scheduled meeting on Monday, November, 5, 2012 at 10 a.m.

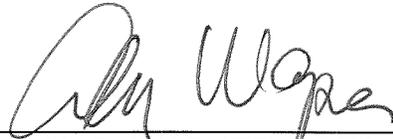
Respectfully submitted:



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ASSISTANT SECRETARY

APPROVED:



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ALAN D. WAPNER, PRESIDENT  
ONTARIO INTERNATIONAL AIRPORT AUTHORITY