

**ONTARIO CITY COUNCIL/
HOUSING AUTHORITY**

**SPECIAL MEETING
MINUTES
June 22, 2012**

JOINT MEETINGS

Special Meetings of the Ontario City Council and Ontario Housing Authority were held on June 22, 2012, in Community Rooms 1 and 2, Ontario City Hall, 303 East B Street.

Notice of said meeting was duly given in the time and manner prescribed by law. Affidavit of compliance is on file in the Records Management Department.

Purpose of the meeting was to consider adoption of annual budgets and expenditure plan.

CALL TO ORDER

The Mayor called the City Council and Housing Authority meetings to order at 6:00 p.m., and requested the City Clerk to call the roll.

PRESENT:	Mayor/ Chairman	Paul S. Leon
	Mayor pro Tem/ Vice Chairman	Sheila Mautz
	Council/ AuthorityMembers:	Alan D. Wapner, Jim W. Bowman, and Debra Dorst-Porada..

ABSENT: None

Also present were City Manager/Executive Director Chris Hughes and City Clerk/ Secretary Mary E. Wirtes.

PUBLIC COMMENT

There was no one present who wished to speak during Public Comment.

ADMINISTRATIVE REPORTS

Mayor Leon asked whether Council Members had any specific questions of staff so that those Agency and Department Heads not needed could leave. Council Member Wapner requested that representatives from Economic Development, Police Department and the Ontario Convention Center remain.

City Manager/ Executive Director Hughes stated that the proposed 2012-2013 Budget is consistent with Council's goals as it represents year four of the five-year economic recovery plan. He added that there has been no decline in service levels.

Council Member Wapner commended staff for submission of the budget document on an iPad rather than in printed form saying that each year the budget document is better and noted that staff was able to reduce its size by 70 pages.

Ontario Convention Center

Bob Brown, General Manager of the Ontario Convention Center, was present to respond to questions.

Council Member Wapner asked whether, pursuant to the new contract with SMG, the annual contribution of \$50,000 for Capital Improvements to the General Fund was included; staff indicated that it was not. He also asked whether the increase to salaries was based on additional employees or a raise in salaries. General Manager Brown indicated that \$62,000 was directed to part-time labor to support events, and that increases were attributed to full-time labor costs as some part-time employees now work more than 32 hours per week.

Council Member Wapner noted that the revenue projections generally reflect increases with the exception of a few cost centers and discussion followed regarding the bid and accounting processes with respect to rentals and the reporting of net revenue versus gross increases. In response to a question, General Manager Brown indicated they anticipate an increase in gross projected revenue for internet use by customers. Council Member Wapner also asked about security contractors to which General Manager Brown responded that most of the centers and service providers have come in at or below previous costs when contracts are re-bid.

Council Member Dorst-Porada asked about their new marketing strategy to which General Manager Brown indicated he hopes to bring a proposal to Council by mid-July after budget approval. He added Ontario has amenities to support tourism and they are looking to change their strategy and to focus more on leisure travel and destination marketing. Mr. Brown said they are preparing a proposal for a Folk Festival and added that Amgen is interested in coming back next year for their Tour of California bicycle race, and other event producers are looking at Ontario as a festival destination.

Mayor Leon commended General Manager Brown for his community involvement noting it shows beyond the numbers in the budget, as his work in the community and leading the Chamber of Commerce have benefited Ontario. Mayor Leon said he recently attended the U. S. Conference of Mayors in Orlando, FL, where they spoke of investment returns on community events that have brought new life to cities and have become annual observances. He thanked General Manager Brown for bringing events to the City and putting it on the map. Mr. Brown said he will seek guidance and suggestions to bring further activities to Ontario noting there are advantages to coordinating events with other happenings in the City which may take place at locations like the Mills Mall or the Arena. Council Members thanked Mr. Brown for his efforts; General Manager Brown thanked his team who pulls it together.

Ontario Police Department

Police Chief Eric Hopley was present to respond to questions. Council Member Wapner indicated he had previously presented the Chief with questions and they were answered and shared with Council in written form. He noted the community and newspapers are all watching the increase in crime in surrounding communities and asked how Ontario is handling the realignment issue as dangerous felons are released on the street. Council Member Wapner requested Chief Hopley speak briefly on the department's response and approach. Chief Hopley indicated he was on the original County committee of Chiefs when the realignment process began and said a full-time Probation Officer was added to work with his Department's staff in March. He said the Probation Officer works with Ontario Police Department's crime analysis unit and our officers. Staff is updated every week, and directed to watch for trends.

Council Member Wapner said the Ontario Police Department is known for being proactive regarding handling these dangerous felons. Mr. Wapner asked whether the Chief has enough resources to keep crime at this low level and requested he not hesitate to ask for additional resources if needed. Chief Hopley responded that if more or different resources are needed in the future, he would inform the City Manager of the request.

Council Member Wapner requested an update on the shooting range project. Chief Hopley responded that it is coming together and noted contact from other agencies interested in using it. Chief Hopley said staff is also looking at participation at the International Police Chief's Conference in San Diego this year where the City's helicopter and armored vehicle will be on display.

Chief Hopley said the firing range is being built entirely with grant funds and asset seizure money. The goal is to fund future major projects through grant funds adding the department will aggressively pursue grant applications whenever possible. He described use of the firing range and simulation rooms.

Council Member Dorst-Porada requested Chief Hopley keep Council informed if other cities ask for too much assistance due to their City's budget situations. Chief Hopley noted there has been a rise in requests and confirmed each request is evaluated as to whether providing assistance creates an officer safety issue. Mayor Leon noted the community feels safe and thanked Chief Hopley for a great job.

Redevelopment Successor Agency

John Andrews, Economic Development Director, was present to respond to questions.

Council Member Wapner said he had met with the Economic Development Director regarding the elimination of the Redevelopment Agency and how it will impact the City's economic development programs. He said he is proud of the City's programs and questioned whether we have lost any services previously offered to businesses who want to come to Ontario. Council Member Wapner asked whether the existing budget is going to be enough and asked Director Andrews to review.

Director Andrews assured Council that areas of attraction, retention, and marketing are priorities. He said the Business Attraction Program has resulted in 95 new businesses since 2006 and the Business Expansion program results have been equally impressive reflecting the addition of over 7,500 jobs. Director Andrews reported that improvements in business occupancy has brought the total to nearly 15,000 jobs created over the years. Staff has visited more than 850 businesses as part of the retention and attraction programs.

Council Member Bowman indicated Council is very pleased with how staff is representing the City. He noted the loss of the Redevelopment Agency has resulted in thinking "out of the box" and thanked Director Andrews for their successful efforts.

Council Member Wapner added that economic development is a priority with this Council. He asked Director Andrews whether questioned item on the Recognized Obligation Payment Schedule (ROPS) are later approved or if the Redevelopment Agency is returned in a different form, can prior existing programs be resurrected. City Manager Hughes said staff will continue to be proactive in its efforts to maintain or expand its Economic Development programs.

Council Member Dorst-Porada stated that financing of housing projects should not be dependent on the State's budget, and added that she is on edge based on the State's outlook.

Mayor pro Tem Mautz said Ontario has the best staff and she is very proud of them.

Council Member Wapner added the Ontario CARES Program has benefited thousands of people and hopes the \$2,000,000 budgeted will be received through ROPS approval. He said he feels Council should check other options for funding CARES because of its improvements to the community.

Mayor Leon asked City Manager Hughes to come back with some recommendations. Mr. Hughes requested Council's patience because of the State's budget problems and the potential issues of a successor agency taking on the CARES Program. Staff hopes to come back with recommendations in approximately 3-6 months after the November election and more certainty is known about the State's budget.

Council Member Wapner reviewed the increase in workers compensation insurance and settlement claims budget. City Manager Hughes explained the settlements which may not occur until next budget year. Council Member Wapner requested that staff review any employee safety issues and resulting costs of Workers Compensation costs.

Council Member Wapner said the Air Quality Management Department (AQMD) monies normally used for capital projects was redirected in the current year to a demonstration project providing free Omnitrans bus passes for college students; it was so successful that the students voted themselves a fee to continue the program. No further funding is required from cities served by Omnitrans.

Council Member Bowman said he is very impressed with the bus pass program adding it is a visionary program and well put together.

Mayor pro Tem Mautz thanked everyone involved in preparing the budget indicating that she appreciates all of staff's efforts.

Council Member Dorst-Porada said she is still upset about the impact on Ontario's downtown due to the loss of Redevelopment Agency funding just as projects were being brought together. Mayor pro Tem Mautz said the City is moving ahead with some downtown projects and others throughout the City, and Council Member Wapner noted there are many positives to highlight in this budget.

City Manager Hughes observed that Council has been able to provide the same level of services throughout this recession while other communities have had to make reductions.

Mayor Leon added that being able to manage costs in this recession is due to policy decisions and a vision enacted years ago noting that the City has lived well within its means while funding the future. He added the Capital Improvement Program (CIP) budget reflects spending at an increase over last year with no unfunded liability. He added it is visionary to think ahead and good investments retain the City's ability to run efficiently. He explained that Council Members are policy makers but staff is doing a fantastic job.

Council Member Wapner reflected that 29% of CIP monies are from grants and the City's results in completing projects indicate we are receiving monies where others are not; CIP and infrastructure equals job creation.

1. REVIEW AND ADOPTION OF THE CITY'S FISCAL YEAR 2012-13 BUDGET AND APPROVAL OF BUDGET-RELATED ACTIONS

The City Council and Housing Authority Board:

- (A) Adopted Resolutions establishing the appropriations limit for the City of Ontario for Fiscal Year 2012-13; and approved the operating budgets for the City of Ontario and Ontario Housing Authority for Fiscal Year 2012-13;
- (B) Approved the annual budget of the Successor Agency to the Ontario Redevelopment Agency for Fiscal Year 2012-13; and
- (C) Approved the annual budget for Ontario Convention Center for Fiscal Year 2012-13.

RESOLUTION NO. 2012-051 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ONTARIO, CALIFORNIA, ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE CITY OF ONTARIO FOR FISCAL YEAR 2012-13.

RESOLUTION NO. 2012-052 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ONTARIO, CALIFORNIA, ADOPTING THE OPERATING BUDGET OF SAID CITY FOR THE FISCAL YEAR 2012-13.

RESOLUTION NO. OHA-072 A RESOLUTION OF THE ONTARIO HOUSING AUTHORITY OF THE CITY OF ONTARIO, CALIFORNIA, ADOPTING A BUDGET FOR SAID AUTHORITY FOR THE FISCAL YEAR 2012-13

MOTION: Council Member Wapner moved and Council Member Bowman seconded approval of Resolutions Nos. 2012-051, 2012-052 and OHA-072 that were unanimously carried with the addition of \$50,000 to the Ontario Convention Center budget.

2. **RESOLUTION APPROVING THE 2013-2017 MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT EXPENDITURE PLAN AND EXPENDITURE STRATEGY**

City Council adopted a Resolution approving the 2013-2017 Measure I Five-Year Capital Improvement Expenditure Plan and Expenditure Strategy.

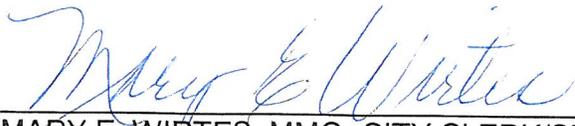
RESOLUTION NO. 2012-053 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ONTARIO, CALIFORNIA, ADOPTING THE FY 2013-2017 MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT EXPENDITURE PLAN, AND EXPENDITURE STRATEGY

MOTION: Council Member Dorst-Porada moved and Mayor pro Tem Mautz seconded approval of Resolution No. 2012-053 that was then unanimously carried.

ADJOURNMENT

There being no further business to come before the Joint Meetings, they were adjourned at 6:02 p.m.

Respectfully submitted,



MARY E. WIRTES, MMC, CITY CLERK/SECRETARY

APPROVED:



PAUL S. LEON, MAYOR/CHAIRMAN