

**ONTARIO CITY COUNCIL/  
ONTARIO HOUSING AUTHORITY  
SPECIAL MEETING  
MINUTES  
JUNE 17, 2015**

**JOINT MEETINGS**

Special meetings of the Ontario City Council/Ontario Housing Authority were held on Wednesday, June 17, 2015 at the Ontario City Hall, Community Conference Rooms 1 and 2, 303 East B Street, Ontario, California.

**CLOSED SESSION**

The Mayor called the City Council/Housing Authority meetings to order at 5:30 p.m., and inquired whether persons were present who wished to speak to the continued Closed Session from June 16, 2015. Hearing none, the Council with all members present thereupon adjourned to Closed Session at 5:30 p.m. for discussion as follows:

Continued from June 16, 2015:

- GC 54956.9 (d)(2), CONFERENCE WITH LEGAL COUNSEL, ANTICIPATED LITIGATION: *One (1) case.*

June 16, 2015 Closed Session adjourned at 5:53 p.m.

The Mayor inquired whether persons were present who wished to speak to a Closed Session item as listed on the agenda for this meeting. Hearing none, the Council with all members present thereupon adjourned to Closed Session at 5:54 p.m. for discussion as follows:

- GC 54957.6, CONFERENCE WITH LABOR NEGOTIATOR: Al C. Boling regarding American Federation of State, County and Municipal Employees; San Bernardino Public Employees Association; Confidential Group; Management Group; Department Heads; and Executive Management.

**CALL TO ORDER – OPEN SESSION**

The Mayor called the City Council/Housing Authority meetings to order at 6:25 p.m., and requested the City Clerk call the roll.

<b>PRESENT:</b> Mayor/Chairman	Paul S. Leon
Mayor pro Tem/Vice Chairman	Alan D. Wapner
Council/Authority Members:	Jim W. Bowman, Debra Dorst-Porada, and Paul Vincent Avila

**ABSENT:** None

Also present were City Manager/Executive Director Al C. Boling, and Assistant City Clerk/Secretary Vicki Kasad.

The Pledge of Allegiance was led by Mayor pro Tem Wapner.

### **PUBLIC COMMENT**

There were no public comments.

### **CLOSED SESSION REPORT**

City Manager Boling reported one pending item from the June 16, 2015 regular meeting was discussed in Closed Session; and direction was given to labor negotiator, but no reportable actions were taken.

### **AGENDA REVIEW/ANNOUNCEMENTS**

City Manager Boling indicated there were no announcements.

### **ADMINISTRATIVE REPORTS/DISCUSSION/ACTION**

City Manager Boling presented the current year budget and stated that it was structurally balanced with a focus on preserving the City's high levels of service in public safety, meeting community and cultural needs, and delivering on critical capital projects. He added the City's budget is approximately \$456 million of which \$192 million is General Fund. The Housing Authority budget is \$18 million, and the Redevelopment Successor Agency budget is nearly \$18 million, bringing the total budget for Ontario to an estimated \$492 million.

City Manager Boling explained that the City of Ontario's General Fund revenues are anticipated to increase by 7.2% with modest increases in Sales Tax, Property Tax, and Transient Occupancy Tax. With the additional revenue, it is recommended that a net of 15 full time positions be added, primarily in Police Department and the Development Agency to help ensure that the City stays ahead of the growth starting to take place in Ontario Ranch. Staff's recommendation also included \$5.1 million from the General Fund for street pavement rehabilitation, traffic signage, and handicap access ramps to continue the City's long-range Pavement Management Program.

Proposed projects included improvements at various parks and community centers, installations of energy efficient lighting, resurfacing of basketball courts, and the rehabilitation of a pool deck. Funds were also proposed to purchase a new police helicopter (\$3.7 million); to renovate Fire Station 2 at a cost of \$1.5 million; as well as the scheduled replacement of 21 police vehicles, 3 fire vehicles (including a ladder truck), and a bomb squad robot.

City Manager Boling stated that the proposed budget would maintain a General Fund Unreserved Ending Fund Balance for the upcoming year of \$34.5 million, meeting the City Council's goal of 18%.

City Council asked to speak with *I.T. Director Elliot Ellsworth*.

Council Member Dorst-Porada asked how the I.T. Department prevents cyber attacks against our computer systems.

Mr. Ellsworth stated that the City of Ontario has a security team that continuously monitors the City's cyber security. He added that the security team attends industry leading training and install the latest security tools to prevent and quickly detect attempted attacks. Mr. Ellsworth clarified that in the event of an attack, the I.T. Department has the best response and recovery protocol.

Mayor pro Tem Wapner noted concerns with previous attacks on the City and other government entities, and questioned the efficiency of the security tools in place.

Mr. Ellsworth stated that the key is that Ontario is on the cutting edge for municipal governments.

Mayor pro Tem Wapner commended the I.T. Department on the reduction in their overall budget and asked if there was anything more City Council could provide.

Mr. Ellsworth indicated that personnel resource would help as the department is spread thin at the moment.

City Manager Boling noted the proposed reclassification of I.T. specialized position classifications to more generic positions will allow cross training of staff to meet the immediate concerns.

City Council asked to speak with *Community and Public Services Director Mark Chase and Museum Director John Worden.*

Council Member Dorst-Porada inquired about the tasks the additional recommended staff at the museum will be performing.

Mr. Chase stated the additional position is for an Assistant Curator who will be responsible for programming with a goal of increasing exhibits and community engagement.

Mr. Worden stated the Museum is growing in exhibits and has doubled in programming. He added that the Assistant Curator would be responsible for a large part of the exhibit installation, transportation and logistics, and technical support for the programming. He further added that it will help the Museum improve on how to best serve the community.

Council Member Dorst-Porada noted her concerns with the long term project of cataloging of artifacts and suggested the City consider off-site storage due to space limitations within the museum building.

Mr. Worden stated they had developed a long-term Collections Care Management Plan using an Endowment for the Humanities Grant. He added that the Museum is now working to get the building up to code and assess the weight bearing capacity of the storage areas.

Mayor pro Tem Wapner followed up on the dog park approved in last year's budget appropriations and questioned the expected completion date.

Mr. Chase stated the project was out to bid now with a closing date mid-July. He stated that once a contractor is selected, construction would begin in 90 days.

City Manager Boling proposed a biannual report back to City Council on the major capital projects to keep City Council informed of progress and schedule slippages.

Mayor Leon noted he saw a water truck with staff watering trees by hand and questioned why City personnel has to walk with a hose.

Mr. Chase reported that as the City Council directed and in response to the State's mandate to reduce water usage, staff is watering with recycled water trucks and some of the trees are showing stress and those are individually being watered.

City Council asked to speak with the *President of the Greater Ontario Convention and Visitors Bureau Michael Krouse*.

Mayor pro Tem Wapner congratulated Mr. Krouse on the decreasing annual subsidy from the City. He added that 100% of the subsidy is going to the Convention and Visitors Bureau, and have taken on Town Square operations. Mayor pro Tem Wapner inquired how much Transient Occupancy Tax had increased.

Administrative Services/Finance Director Grant Yee stated that despite the downturn at the airport, Transient Occupancy Tax increased by 10%.

City Manager Boling added that Ontario and Rancho Cucamonga are in the second year of existence of the Tourism and Marketing District which sunsets after five years. He added that the District will be reviewed in the third year by the participants to consider an extension. He also stated that the City of Ontario as well as the City of Rancho Cucamonga would have to vote and approve any extensions proposed.

Mr. Krouse noted that at the onset, there is a five year life of the Tourism and Marketing District, but during an extension the cities can propose up to a ten year term.

Mayor pro Tem Wapner inquired if there would be a rate change in ten years.

Mr. Krouse stated he would suggest five years at the current rate, but add 1% for future years.

Council Member Dorst-Porada asked for an update on the success of solar projects at the Convention Center and Police Department and any reductions in the electric bills.

Mayor Leon noted the Convention Center uses their lights much more at night as opposed to the Police Department who uses their lights during the day.

City Manager Boling noted page 187, line item 52310, shows a reduction for the Police Department building. The Ontario Convention Center information is located on page 310 and noted the reduction in utilities.

Mayor Leon inquired when the Convention Center was going to convert to LED lights.

Mr. Krouse indicated that the Convention Center will have to do research for an exterior retrofit.

Council Member Avila applauded Mr. Krouse for the installation of solar panels.

City Council asked to speak with *Police Chief Brad Kaylor*.

Mayor pro Tem Wapner expressed his concerns with the possibility of increasing crime in the City of Ontario and wanted to make sure the Ontario Police Department was staffed properly.

Chief Kaylor explained the Police Department will be adding more officers using a phased approach for a total of 20 new officers planned in three phases. Mr. Kaylor indicated the addition of the officers will increase the footprint in the southern area of the City and will track new development.

Mayor pro Tem Wapner inquired if the additional cost for officers was going to be subsidized by police impact fees.

City Manager Boling indicated that fees for services will be collected, however, there will be a cash flow issue, the City is working on a phased approach to help based on timing of when development occurs.

Council Member Dorst-Porada expressed her desire for the Police Department to be more proactive with the Neighborhood Watch Program and encouraged more participation from the residents. She suggested that a Citizen's Academy be considered.

City Manager Boling stated that the Neighborhood Watch Program will be evaluated and modified based on City Council's desire for more participation.

Mayor pro Tem Wapner asked if there was anything else the City Council could do to support staffing levels at Ontario Police Department.

Chief Kaylor expressed his gratitude to City Council and stated the Ontario Police Department does well as a result of City Council's support.

City Council asked to speak with *Utilities General Manager Scott Burton*.

Council Member Dorst-Porada commended Mr. Burton for taking resident impacts into consideration and the effects of State mandated water cuts.

Mayor pro Tem Wapner asked for clarification as to how the residents will be educated regarding the new expectations for water use reduction.

Mr. Burton stated that as the drought continues the City will have to develop new ways to get the message out to the residents. He added that the City is currently working to educate customers with door tags and billing inserts to help with compliance.

Mayor pro Tem Wapner confirmed with Mr. Burton that residents' water saving efforts would show on their monthly bills.

City Manager Boling offered a number of ways the City can educate the public: through notices, bill stuffers, community meetings, workshops, and public service announcements in the Ontario Living magazine, and neighborhood watch programs.

Mayor Leon inquired if it was possible for residents to cut back on potable water usage without being reduced to only watering their lawns only two days a week.

Mr. Burton added the State has specific restrictions on the number of days residents can water their lawn.

Mayor Leon inquired if residents had access to recycled water lines for home use.

Mr. Burton noted recycled water lines follow specific regulations and are typically not cost effective for individual home use.

Mayor pro Tem Wapner indicated that it was his understanding that all new homes were being fitted with recycled water pipe.

Mr. Burton indicated that streets in Ontario Ranch have residential connectors, but not all residential streets have the recycled water pipes.

Mayor pro Tem Wapner indicated that this was not his understanding and added that the City needed to figure out how to fix the issue.

City Manager Boling indicated staff will come back with the recycled water master plan for direction, and stated that adding recycled water for residential homes would potentially double the cost of potable water.

City Council asked to speak with *Citizen's Business Bank Arena General Manager Steve Eckerson*.

Mayor pro Tem Wapner asked for clarification of the Arena's request for table and chair replacement under capital improvement as opposed to operating expense.

Mr. Eckerson explained he placed his request under Capital Improvement because the Arena would be replacing a City asset.

Mayor pro Tem Wapner asked for clarification of AEG's obligations under their management agreement.

City Manager Boling stated staff would go back to the agreement for clarity and ensure the request was handled appropriately.

City Council asked to speak with *Fire Chief Floyd Clark*.

Mayor pro Tem Wapner suggested a future policy discussion be held to determine best practices for ordinance disposal.

Chief Clark expressed his gratitude for City Council support and spoke on expected changes with personnel.

City Council asked to speak with *Development Director Otto Kroutil and City Engineer Louis Abi-younes*.

Mayor pro Tem Wapner asked for clarification regarding pavement rehabilitation projects in Ontario Ranch and how the City intended on dealing with potential public safety issues.

Mr. Kroutil assured City Council if there are any public safety hazards or issues, the City will deal with them, and added that the City will not be paving streets that are planned to be redone by developers or the City.

Council Member Dorst-Porada inquired about the status of the traffic signal at Holt and Euclid.

Mr. Abi-younes indicated that the permit required to upgrade and replace the traffic signal was just issued by the State and work is scheduled to start June 22, 2015.

Mayor pro Tem Wapner indicated it would be beneficial in future budget documents to annotate with reimbursement agreements what year we are in and the term so City Council can see what financial obligations may be expiring.

Mayor pro Tem Wapner then questioned Assistant City Manager Green on Code Enforcement hours of operation adding that several violations occur on evenings and weekends.

City Manager Boling stated the hours of operation can be made a part of the recruitment for future positions. Mr. Green indicated the City will have to meet with Union representatives to discuss hours of operation as changes to this long time practice would have labor relation implications.

City Manager Boling noted City Council's direction to have Code Enforcement coverage on weekends.

**1. REVIEW AND ADOPTION OF THE CITY'S FISCAL YEAR 2015-16 BUDGET AND APPROVAL OF BUDGET-RELATED ACTIONS**

City Council and Housing Authority Board:

- (A) Adopted resolutions establishing the appropriations limit of the City of Ontario for Fiscal Year 2015-16 and approved the operating budgets of the City of Ontario and Ontario Housing Authority for Fiscal Year 2015-16;
- (B) Approved the annual budget of the Redevelopment Successor Agency for Fiscal Year 2015-16;
- (C) Approved the annual budget of the Ontario Convention Center for Fiscal Year 2015-16; and

**RESOLUTION NO. 2015-071** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ONTARIO, CALIFORNIA, ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE CITY OF ONTARIO FOR FISCAL YEAR 2015-16.

**RESOLUTION NO. 2015-072** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ONTARIO, CALIFORNIA, ADOPTING THE OPERATING BUDGET OF SAID CITY FOR THE FISCAL YEAR 2015-16.

**RESOLUTION NO. OHA-084** A RESOLUTION OF THE ONTARIO HOUSING AUTHORITY OF THE CITY OF ONTARIO, CALIFORNIA, ADOPTING A BUDGET FOR SAID AUTHORITY FOR THE FISCAL YEAR 2015-16.

**MOTION:** Moved by Council Member Bowman, seconded by Mayor Leon and carried by unanimous vote to adopt Resolution Nos. 2015-071, 2015-072, and OHA-084.

**2. A RESOLUTION APPROVING THE 2016-2020 FIVE-YEAR CAPITAL IMPROVEMENT EXPENDITURE PLAN AND EXPENDITURE STRATEGY**

City Council adopted a resolution approving the 2016-2020 Measure I Five-Year Capital Improvement Expenditure Plan and Expenditure Strategy.

**RESOLUTION NO. 2015-073** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ONTARIO, CALIFORNIA, ADOPTING THE FY 2016-2020 MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT EXPENDITURE PLAN, AND EXPENDITURE STRATEGY.

**MOTION:** Moved by Council Member Bowman, seconded by Mayor Leon and carried by unanimous vote to adopt Resolution No. 2015-073.

**STAFF MATTERS**

City Manager Boling had no comments.

**ADJOURNMENT**

Mayor Leon adjourned the meetings of the Joint Agencies at 8:27 p.m. He announced the next regular meetings on Tuesday, July 7, 2015.

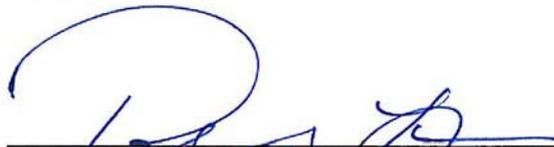
Respectfully submitted,



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VICKI KASAD, MMC, ASSISTANT CITY CLERK/SECRETARY

APPROVED:



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PAUL S. LEON, MAYOR/CHAIRMAN