



## BUILDING DEPARTMENT

### Instructions on Paying School District

#### Fees

303 EAST B STREET ONTARIO, CALIFORNIA 91764

PHONE: 909.395.2023

California State Law requires a portion of the cost of the construction of public schools to be paid through a fee collected on new residential construction, which includes all room additions\*, accessory dwelling units, new commercial and industrial construction. Prior to obtaining building permits, applicants need to pay this fee directly to the school districts in accordance with the following procedures.

- a) Obtain a Proposed Project Area Summary form from the permit technician at the Building Department. The Building Department uses this form to inform the school districts of the assessable floor area of the construction which is subject to the school district fee.
- b) Take the completed Proposed Project Area Summary form and pay the fee at the appropriate school districts in which the project is located.
- c) Upon receiving the school district fee, the school districts will provide the permit applicant a Certificate of Compliance form indicating that the fee has been paid.
- d) Give this Certificate of Compliance form to the Building Department at or prior to building permit issuance.

Exemption: The school district fee is not applicable to any addition or remodeling of a residence that does not result in an increase of assessable area as defined in Sec. 65995 of the Government Code.

**\*All Additions must be filed with the School District.**

Please Contact the Appropriate School Districts listed below for Fee Related Questions.	
Chaffey Joint Union High School Operations/Planning – 909.988.8511 Ext 2511 211 W. Fifth St, Ontario CA 91762	Chino Unified School District Director of Planning & Facilities 909.628.1201 Ext 1207 5130 Riverside Dr, Chino CA 91710
Cucamonga School District Business Services – 909.987.8942 Ext 8238 8776 Archibald Av, Ontario CA 91761	Mountain View School District Superintendent - 909.947.2992 2585 S. Archibald Av, Ontario CA 91761
Ontario-Montclair School District Facilities Planning - 909.459.2500 Ext 10483 950 W. D St Ontario CA 91761	