

CITY OF



ONTARIO

COMMUNITY IMPROVEMENT DEPARTMENT

PAUL S. LEON  
MAYOR

July 1, 2020

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CITY MANAGER

DEBRA DORST-PORADA  
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RUBEN VALENCIA  
COUNCIL MEMBERS

JAMES R. MILHISER  
TREASURER

Dear Property Owner:

The City of Ontario is committed to providing a safe environment for our residents to live and raise their families. In order to accomplish this, the City has adopted a Systematic Health & Safety Inspection Program to ensure the quality of our rental housing stock. The ordinance and resolution setting the parameters of the program and the associated fees were adopted by the City Council in June of 2008. Community Improvement staff proactively inspects all rental units, including single-family homes that are used for rental purposes. The adopted fee is \$46 per unit and will be billed to you at the beginning of each calendar year.

Enclosed is a Property Information form that should be completed and returned at your earliest convenience. This information will provide City staff with the most up-to-date information regarding your property. The information provided on this form will assist us in maintaining statistical information, tailoring grant or assistance programs to your needs and providing timely notification to you or your property manager should there be an emergency on your property. We have also enclosed an informational brochure that explains what will be included in the inspection. A notice informing you of the scheduled day and time of the inspection will be mailed to you approximately 30 days prior to the inspection, as well as posted on individual units.

Thank you for returning the Property Information form quickly, and we look forward to working with you in ensuring that Ontario is a great place to live, work and play. Please contact the Community Improvement Department at (909) 395-2007 should you have any questions.

Sincerely,

Robin Lucero  
Community Improvement Director