

Film Permit Application Fire Prevention Department

Fire Prevention Department 415 E. B Street Ontario, CA 91764 Phone (909) 395-2562 Fax (909) 395-2180



Welcome to the City of Ontario. We will endeavor to meet your location schedules. A film coordinator is available to assist you. It is the applicant's responsibility to notify the Fire Prevention Bureau immediately if there are any changes to the film entity from the information submitted on this application to the Fire Prevention Bureau.

Production Title:		Phone:				
Applicant Name:		Email:				
Address:	Street	City	State	Zip Code		
	Sileei	·	Email:	·		
This production/project	is:	Dates of p	roduction/project:th	ırough		
Commercial Docume	entary Education N		am pm through	_		
	oto TV Episode TV M	Datas of a	et up/clean up:th			
Music video [Still Frid	nto [] I v Episode [] I v iv	Times:	am pm through	am pm		
Production/project loca	ation #1:					
Production/project loca						
		rention Center Industrial [Private Property Re	esidential		
Number in cast and cre	ew:					
		as follows: Give specifics abou	it your about attach additional	abaata if paadad		
The mining activity to b	e conducted is described	as follows: Give specifics about	il your \$11001, allacir additionar	sneets ii needed.		
_ ,				•		
Types/number of vehicle	les: AutoCatering Truc	cksMotor HomesTra	ilers I rucks Vai	ns Other		
Types/number of additi	onal transportation units:	Airplanes Military Craf	t Helicopters C	other		
Applicant requests spe	cial assistance: Street Clo	osures Traffic Control	Emergency Service	Other		
		s Fire Special Effect	9 ,			
		· · · · · · · · · · · · · · · · · · ·				
	•	TS AND/OR STUNTS ARE I		o 🗌		
Describe special effects or py	rotechnics planned for this film ac	ctivity (Add additional sheets if need	ea):			
Pyrotechnician:	License #:	Company Name:	Phone:			
Stunt Coordinator:	Phone:	Company Name:	Phone:			
			*OFD Fire Prevention Bu	ureau Approval Requi		
Liability Insurance Co. a	nd/or insurance agent:		Phone:			
	rsement attached: Yes		/ certificate attached: Ye			
•	 -			5 110		
		name the City of Ontario as				
	-	ority (OIAA), if filming at O	-			
		email to <u>Firepermitcounter@c</u>	<u>ontarioca.gov</u> . Make che	cks payable to		
"City of Ontario." See ne.	xt page for credit card payr	ment.				
		nents and information cont				
		agree to conform to all req				
		Management and all other a	ipplicable laws, ordinar	nces and		
regulations pertaining	to the operations of such	DUSINESS.				
Signature of Appli	cant or Representative	Date				

FILM REGULATIONS

- 1. Complete a Film Permit Application.
- 2. An applicant will be required to submit a Permit Application at least (3 to 4) three to four working days prior to the date(s) to conduct an activity for which a permit is required.
- 3. An applicant shall comply with all conditions or restrictions of the permit.
- 4. For the legal protection of the City, an applicant shall be required to provide the following:
 - Liability Insurance An endorsment to the applicant's policy of liability insurance shall require an amount of \$1,000,000 naming the City officers and employees as additionally insured for protection against claims of third persons for personal injuries, wrongful deaths and property damage. The endorsement shall not be subject to cancellation or modifications until after thirty days written notice to the City. A copy of the endorsement will remain on file. Filming at Ontario International Airport requires limits of \$2,000,000/\$4,000,000 aggregate. All other terms and conditions remain the same.
 - Any required insurance must name the City of Ontario as additional insured, or the City and Ontario International Airport Authority (OIAA), if filming at Ontario International Airport.
 - Workers Compensation Insurance An application shall conform to all applicable federal and state requirements for Workers
 Compensation Insurance for all persons operating under a permit. Evidence of such coverage with a waiver of subrogation to the
 City or OIAA shall be submitted with the application.
- 5. An applicant shall conduct operations in an orderly fashion. The area used shall be cleaned of trash and debris within a timely manner upon completion of shooting at the scene and restored to the original condition before leaving the site. The City may require a faithful performance bond to ensure cleanup and restoration of the site after inspection.
- 6. Filming on private property an applicant shall obtain the property owner's permission; consent for use of property shall be submitted with the application.
- 7. A public right of way film permit shall be required for the posting of temporary "NO PARKING" signs, parking of equipment and/or cars on public streets, stringing cable on sidewalks or from generator to service point, sidewalk shots, driving scenes. "NO PARKING" signs shall be posted by the City and the requirements shall come from the City. The fee shall be assessed by the City.
- 8. For filming that would impair traffic flow, an applicant shall use the Ontario Police Department and comply with all traffic control requirements deemed necessary.
 - Any personnel and equipment required at the location(s) shall be at the permittees' expense. The hours of work will be billed by the Accounts Receivable Department of the City of Ontario.
 - An applicant shall pay for the installation of advance warning signs and any other traffic control devices by the City of Ontario Street Department in conformance with the Manual of Traffic Controls, State of California Department of Transportation.
 - Traffic may be restricted to one 12-foot lane of traffic and/or stopped intermittently. The period of time that traffic may be restricted shall be determined by the City based on location.
 - Traffic shall not be detoured across a double line without prior approval.
 - Unless specifically authorized by the City, the camera cars shall be driven in the direction of traffic and shall observe all traffic laws.
 - Any emergency roadwork or construction by City and/or private contractors, under permit or contract to the City shall have priority
 over filming activities.
- 9. Upon notification, the Fire Department will conduct a field/site inspection of all film permits issued in accordance with State Fire Marshal regulations as outlined in Tile 19.
 - Any personnel and equipment required at the location(s) shall be at the permittees' expense. The hours of work will be billed by the Accounts Receivable Department of the City of Ontario.
 - The Fire Inspector, or Fire Safety Officer, shall have the authority to revoke any permit as outlined in the Uniform Fire Code.
 - The Ontario Fire Department shall maintain a copy of the film site inspection within the Fire Prevention Bureau.
 - Special effects, such as pyrotechnics, hazardous materials/conditions, refueling, tents, other hazardous operations shall require a separate permit issued by the Fire Department.
- 10. For the convenience of the general public, all activity by an applicant between the hours of 10:00 p.m. and 6:00 a.m. shall be performed without undue noise and nuisance.
- 11. Film Permit Application fee is a flat fee of \$200.00.
- 12. No drone filming is permitted in the City under current FAA guidelines.
- 13. All trash services must be coordinated through the City of Ontario Solid Waste Department at (909) 395-2050.

These procedures and guidelines are intended to serve as minimum regulations under normal filming circumstances, however the Film Permit Officer has the discretion to increase or decrease the requirements based upon the actual circumstances.

WISH TO PAY BY VISA, MASTERCARD, OR DISCOVER? PLEASE COMPLETE AND RETURN THIS ENTIRE FORM WITH PAYMENT

Cardholder Name:		Cardholder's Signature:				
				Cardholder's Zip Code:		
Visa Masterca Card Number: Expiration Date:			V-Code			
For Office Use Only						
ROUTING	APPROVED	DENIED	DATE	COMMENTS		
Police Department						
Engineering						
Risk Management						
Fire Prevention						
				Revised	l 1/7/2016	