### California's 75 Percent Recycling Initiative

The Integrated Waste Department is committed to providing reliable, timely, safe, and affordable refuse collection services to all businesses in the City of Ontario. Recycling organic materials, beverage containers, oils, electronics and tires, helps elevate our efforts to divert these materials away from landfills and toward beneficial reuse. These efforts are essential to achieving California's ambitious recycling goals. Working together, we can protect our environment, conserve more resources and strengthen our economy.

For more information, contact the Ontario Municipal Utilities Company at (909) 395-2050 or visit www.calrecycle.ca.gov

#### Business Resource Guide

Better Business Bureau	(559) 222-8111
Police	
Emergency	911
Front Desk	(909) 395-2001
Dispatch	(909) 986-6711
Fire	
Dispatch	(909) 983-5911
Administration	(909) 395-2002
Fire Prevention	(909) 395-2929
Ontario Municipal Utilities Company (OMUC)	(909) 395-2678
Building	(909) 395-2023
Planning	(909) 395-2036
Engineering	(909) 395-2025
Community Improvement	(909) 395-2007
Integrated Waste	(909) 395-2050

#### **City Services**

erv	ices	
•	Debris Removal	(909) 395-2639
•	Street Sign Repair	(909) 395-2639
•	Streetlight Maintenance	(909) 395-2599
•	Street Sweeping	(909) 395-2639
•	Street Pothole Repair	(909) 395-2639
•	Sidewalk/Curb/Gutter	
	Repair	(909) 395-2639
•	Weed Control	(909) 395-2633
•	Graffiti Removal	(909) 395-2626
•	Shopping Cart Removal	(800) 252-4613
•	Building Permits	(909) 395-2023

Obtain City Information at:

www.ontarioca.gov

# Stay Connected







(909) 395-2007 Ontario, CA 91762 208 W. Emporia St Community Improvement Department



# **WELCOME TO** — ONTARIO

#### A GREAT PLACE TO DO BUSINESS

With over 10,000 businesses and consistently growing, Ontario is the best place to do business. We continue to make important investments in capital improvement projects and developing the infrastructure needs throughout the community to expand and deliver quality services to our businesses that call Ontario home.



**BUSINESS RESOURCE GUIDE** 



















#### Fees, Permits and Licenses for Ontario Businesses

If you're opening a business in Ontario, California, it's important to remember that most businesses need some sort of permit or license, and there may also be fees associated to a new business. The following information has been compiled for establishing business in the City of Ontario.

While many licenses and permits apply to most businesses, not all licenses and permits apply to all businesses. Additional licenses and/or permits may be required depending on the nature and location of business operations. If you have questions about whether your business requires a specific permit or license, we've provided contact information below.

# Ontario Zoning and Building Code Compliance

(909) 395-2036 and (909) 395-2023

Confirm Ontario zoning, use and building code compliance with the City of Ontario Planning and Building Departments prior to signing leases or sales agreements, as well as before making any exterior or interior alterations. The assistance of additional City agencies and departments may also be necessary to confirm compliance and necessary licenses and permits.

#### City of Ontario Business License

(909) 395-2022

All businesses within the City of Ontario are required to obtain, maintain and conspicuously post a City of Ontario business license.

#### **Legal Structure Registration**

(213) 897-3062 or (916) 657-3537

Registration with the State of California is required of all businesses with corporation or limited partnership legal structure. Corporation "C", Subchapter "S" Corporation and Limited Liability Companies (LLC) should register with the Secretary of State, Corporation Filing Division. Partnerships should register with the Secretary of State, Limited Partnerships Division.

## Fictitious Name or Doing Business As (DBA)

(909) 387-8306

A business under a name other than the owner's/owner's legal given name or initials must file a Fictitious Name Statement with the San Bernardino County Clerk's Office.

#### CalGold

#### www.calgold.ca.gov

The State of California requires permits and/or licenses specific to businesses and professions. This website assists you in finding appropriate permit information for your business. It also provides contact information for the various agencies that administer and issue these permits.



#### Home-Based Occupation

A Home Occupation Permit is required when the establishment of a home-based business is being requested by the resident. The permit is designed to ensure that the home-based business will not have an adverse impact on the surrounding residential district. Home occupation regulations have been established to avoid excessive pedestrian and automobile traffic, noise, and indoor/outdoor storage. In addition, signs and advertising that draw attention to the property are prohibited. For more information, please contact the Business License Department at (909) 395-2022, the Planning Department at (909) 395-2036, or visit www.ontarioca.gov.

#### Chambers of Commerce

#### **Greater Ontario Business Council**

3200 Inland Empire Boulevard, Suite 130 Ontario, CA 91764 (909) 984-2458

www.ontario.org

#### **Ontario Hispanic Chamber of Commerce**

214 S. Euclid Avenue, Suite 108 Ontario, CA 91762 (909) 983-8810

www.onthcc.com

#### **Business Programs and Incentives**

The City of Ontario Economic Development Agency is your partner in business success. For more information on available incentives, please contact the Economic Development Agency at (909) 395-2005 or visit www.ontariothinksbusiness.com