

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
Zoom Meeting
March 9, 2021
(Subject to Board approval)

CALL TO ORDER This meeting was called to order by Library Board President Daisy Macias at 6:00 p.m. Board member Macias read the Governor's Declaration of Emergency eliminating in-person Library Board Meetings.

PLEDGE OF ALLEGIANCE Led by Nancy Bumstead, Board member

MEMBERS PRESENT Board members Bumstead, Macias, Mena, Lawliss and Lanthripe were all present.

MEMBERS ABSENT

ALSO PRESENT Executive Community Life & Culture Agency Director Helen McAlary.

INTRODUCTIONS

There were no introductions

MINUTES

Motion: Moved by Bumstead, seconded by Lanthripe and unanimously carried to approve the February 9, 2021 minutes.

PUBLIC COMMENTS

There were no public comments.

CITY COUNCIL REPRESENTATIVE

City Council Representative Debra Dorst-Porada was absent.

CONSENT CALENDAR

Monthly Statistical Report for February 2021.

Motion: Moved by Bumstead, seconded by Mena and unanimously carried to approve the Consent Calendar for February 2021.

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
Zoom Meeting
March 9, 2021
(Subject to Board approval)

DIRECTOR'S REPORT

Library Director Shawn Thrasher reported that all boards and commissions will be filmed and played on channel 3 starting on April. He reported that with the decrease in cases we'll likely be meeting in person again in April or May, more details to follow. He asked the board if they would like to attend the California Library Association virtual conference which is taking place from May 11-14. He asked the board if they are interested in volunteering for the Friends of the Library. He reminded the board that form 700 is now due and if they have any questions or concerns, they can call the City Clerk's office. He reported that we are now in the red tier which will allow for 50% occupancy. Thrasher announced that Acting Library Services Managers Daisy Flores and Kelly Zackmann are now officially promoted to their positions as Library Services Managers.

STAFF REPORT

Ontario Reads (Jana Waitman)

Jana Waitman, Adult Services Librarian, narrated a PowerPoint presentation on Ontario Reads.

A copy of this presentation is available upon request from the Library Director.

Library Master Plan (Shawn Thrasher)

Shawn Thrasher, Library Director, narrated a PowerPoint presentation on Library Master Plan.

A copy of this presentation is available upon request from the Library Director.

OLD BUSINESS

Motion: Moved by Board member Bumstead, seconded by Board member Mena and unanimously carried to approve the Electronic Resources Policy.

NEW BUSINESS

BOARD COMMENTS

Board member Macias asked the board for comments. Board member Bumstead asked Thrasher if he can schedule a separate meeting to get the new board members up to date. Thrasher answered, "I have met with all three of them and updated them on everything we are doing." Board member Lanthripe thanked the presenters. Board member Mena thanked Thrasher for his presentation.

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
Zoom Meeting
March 9, 2021
(Subject to Board approval)

FUTURE AGENDA ITEMS

Collection Development Policy review – Spring 2021
Material Review Policy review & update – Spring 2021
ByLaws review & update – Spring 2021
Code of Conduct Policy review & update - Summer 2021
Library Expulsion review and update – Summer 2021
Meeting Room policy review & update – Fall 2021
Display Policy – Fall 2021

ADJOURNMENT

President Macias adjourned the meeting at 7:06 pm.

Respectively Submitted



Michael Sanchez, Office Specialist

APPROVED:



Daisy Macias, PRESIDENT