

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
Zoom Meeting
June 8, 2021
(Subject to Board approval)

CALL TO ORDER This meeting was called to order by President Daisy Macias at 6:01 p.m.

PLEDGE OF ALLEGIANCE Led by Daisy Macias, President.

MEMBERS PRESENT Board members Daisy Macias, Mena and Lawliss were present.

MEMBERS ABSENT Library Board Members Nancy Bumstead and Gina Lanthripe were absent. (Excused Absences)

ALSO, PRESENT Executive Community Life & Culture Agency Director Helen McAlary. City Attorney Henry Castillo. Library Director Shawn Thrasher. Library Services Manager Kelly Zackmann. City Council Member Debra Dorst-Porada.

INTRODUCTIONS

There were no introductions.

MINUTES

Motion: Moved by Lawliss, seconded by Mena and unanimously carried to approve the May 11, 2021 minutes.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Monthly Statistical Report for May 2021

Motion: Moved by Mena, seconded by Lawliss and unanimously carried to approve the Consent Calendar for May 2021.

DIRECTOR'S REPORT

Library Director Shawn Thrasher presented a service award to Ann Palicki who was appointed to the Library Board in 2013. During her time on the board she served as President, Vice President and Secretary. Ann has always been an avid and enthusiastic library supporter and

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she gave the best advice in meetings and always made us aware of things that were important to our community. Ann is going to start volunteering soon and the library truly appreciates her service.

Thrasher mentioned that Board Member Gina Lanthripe requested training on Robert's Rules and after speaking with the City Clerk to set up a training, the book, *Robert's Rules for Dummies*, was suggested as a substitute in the meantime.

On June 15th, California Governor Newsom is set to announce the details of opening California. This may mean no masks for vaccinated people but what that means for the library is still being reviewed. More details will come.

Thrasher asked the Library Board Members if they could send him a head shot of themselves so he can put them on our bulletin board in our staff area. This board has the pictures of all staff members and he referred to it as our hierarchy tree and it would be a great way for staff to get to know the Library Board members.

STAFF REPORT

Liftoff to Literacy (Jana Waitman)

Jana Waitman, Adult Services Librarian, narrated a PowerPoint presentation on the Library's adult literacy program.

A copy of this presentation is available upon request from the Library Director.

Board Member Mena asked if Waitman had any CJUSD connections. Waitman said that they are on her list to contact as she recently made the connection with OMSD. Mena also asked what the age requirement was to participate, and Waitman answered that they must be 18 to participate. President Macias mentioned how important this program was for our community and it would have been something her mother would have loved to have done. She also will send this information on to her OMSD connection. City Council Representative Dorst-Porada asked if we no longer have connections with the different school districts and Waitman assured her that we do. Council Member Dorst-Porada stated that connections with OMSD and other school districts are not new and Waitman agreed and said that since this program is new, new connections are being made with our established partners. Thrasher said that it would not be a problem reconnecting with them.

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Ontario Promise Corps (Rachelle Lopez)

Rachelle Lopez, Youth Services Librarian/Circulation Supervisor, and AmeriCorps Members narrated a PowerPoint presentation on the Every Child Ready to Read workshops and Ontario Promise Corps.

A copy of this presentation is available upon request from the Library Director.

Council Member Dorst-Porada asked where the low-income housing list came from and if the data was from the Census Tract. Rachelle Lopez responded that she worked with the Housing Department to obtain it and Alonso Ramirez Community Life & Culture Management Analyst, who was in the audience, confirmed that the data was from the Census Tract. Council Member Dorst-Porada said that this would be useful data for the planning of the new community garden.

Ontario Little Free Libraries (Shawn Thrasher)

Shawn Thrasher, Library Director, narrated a PowerPoint presentation on the update of the creation and installation of small, free libraries.

A copy of this presentation is available upon request from the Library Director.

Board Member Mena asked where the books will come from and Thrasher answered that they will come from The Friends of the Library but also from the "Take a Book, Leave a Book" idea. Library, Recreation and Museum staff will watch over these boxes and if they look empty, they will notify the Friends of the Library to fill them. City Council Member Dorst-Porada reiterated that this does not mean people can't donate books and Thrasher answered that the library always wants donated books.

OLD BUSINESS

Motion: Moved by Macias, seconded by Lawliss and unanimously carried to approve the amendments to the Ontario City Library Board of Trustees bylaws.

NEW BUSINESS

BOARD COMMENTS

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FUTURE AGENDA ITEMS

ByLaws review & update – Summer 2021

ADJOURNMENT

President Macias adjourned the meeting at 6:41 p.m.

Respectively Submitted


Rachelle Lopez, Librarian

APPROVED:


Daisy Macias, PRESIDENT