

# COVID CODE OF CONDUCT

During this time of extraordinary circumstances, the library has put forth this Covid Code of Conduct to provide further protective measures to both library patrons and library staff. The library supports the rights of patrons to use library services and materials with these additional precautions in place.

Library staff is empowered to stop any activity which they consider harmful to the safety, well-being and security of patrons and staff or to the operations and facilities of Ontario City Library.

A person who is not following the Covid Code of Conduct will be asked to comply and may be asked to leave the library. Failure to comply may result in a report to the police and/or temporary expulsion.

## COVID-19 RELATED PRECAUTIONS

### CHECK YOUR TEMPERATURE

Please stop and take your temperature with the touchless device provided. If your temperature reads over 100 degrees, please take your temperature again. If you are consistently reading above 100 degrees, please exit the building until your fever is gone.

Please stay home if you have a fever of 100 degrees or higher, have any COVID-19 symptoms, or you have been exposed to the virus. Patrons exhibiting COVID-19 related symptoms, identified by the CDC such as respiratory symptoms, fever and shortness of breath will be asked to leave the building.

### FACE COVERING ZONE

To protect our patrons and employees, all people in the library will be asked to wear a face covering that covers their mouth and nose at all times while in the library. Cloth face coverings should not be placed on children younger than 2 years of age, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the cover without assistance. Children or other individuals who are unable to wear a face covering will be asked to stay with a parent or adult guardian at all times.

### PHYSICAL DISTANCING

The use of a face covering is not a substitute for physical distancing. Please stay at least 6 feet (about 2 arms' length) from other people when possible.

### PUBLIC COMPUTERS

Computer use will be limited to one hour and stations are set up to practice physical distancing. Library staff are not able to physically touch keyboards or computer mice.

## LIMITED CAPACITY AND SPECIAL ACCESS HOURS

### REDUCED BUILDING CAPACITY

The library will only be able to accommodate a limited number of people inside the facility during this time.

You may be asked to wait outside, maintain 6 feet of distance between yourself and other patrons, and wait until asked to enter the library.

### NO SEATING

You may notice no seating or limited seating during this time. We ask that patrons obtain their library materials and then leave the library.

### NO UNACCOMPANIED MINORS

Minors entering 8th grade in the Fall 2020 school year and younger must be accompanied by an adult at least 18 years old at all times.

## PLEASE RESPECT EACH OTHER

Respect library staff who are enforcing limited building capacity and other items in the COVID Code of Conduct. This COVID Code of Conduct may be adjusted during the pandemic due to changing circumstances.

