

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
July 13, 2021
(Subject to Board approval)

CALL TO ORDER This meeting was called to order by Board Vice President Nancy Bumstead at 6:00 p.m.

PLEDGE OF ALLEGIANCE Led by Board Member Anne Lawliss

MEMBERS PRESENT Board Members Nancy Bumstead (Vice President), Anne Lawliss, Elizabeth Ricci, and Crisol Mena

MEMBERS ABSENT Board Member Gina Lanthripe

ALSO PRESENT Executive Community Life & Culture Agency Director Helen McAlary, City Attorney Henry Castillo, Library Director Shawn Thrasher, Library Services Manager Daisy Flores, City Council Member Debra Dorst-Porada

INTRODUCTIONS

Elizabeth Ricci is a new board member.

MINUTES

Motion: Moved by Mena, seconded by Board Member Anne Lawliss and unanimously carried to approve the June 8, 2021 minutes.

PUBLIC COMMENTS

There were no public comments.

CITY COUNCIL REPRESENTATIVE

City Council Representative Debra Dorst-Porada was present. Comments:

Wheels on Water Survey, the museum's survey was handed out to the board members to be filled out and returned by the end of the night. The survey helps the museum decide what to incorporate into the exhibit.

Porada signed up for a class and received the receipt on two pieces of paper. She requested it be put on one piece of paper instead. CL&C Executive Director Helen McAlary will look into it to see if it is possible.

Board Member Crisol Mena had a question about training for Citizen Academy. Porada replied the program is out of the city manager's office. Lawliss commented she saw a social media post about it.

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CONSENT CALENDAR

Monthly Statistical Report for June 2021

Motion: Moved by Lawliss, seconded by Bumstead and unanimously carried to approve the Consent Calendar for June 2021.

DIRECTOR'S REPORT

Library Director Shawn Thrasher reported on four items:

The second session of OMSD summer school at the library is going well with three 2nd grade classes. The culminating event is on Saturday July 31st at 8:00am (the second one of the summer). Board Members should contact Shawn if they want to attend and work a booth.

Serving With a Purpose conference for Friends, Trustees, Foundations and staff who support them. McAlary and Thrasher helped create this event with county representatives and it is not in its 8th year. This year's event is on Wednesday, September 1st and will be at the convention center. Author Ben Bizzle is the keynote speaker.

Library shirts are available to order. Board Members should email Thrasher if they are interested in purchasing one.

Beginning in August, all city boards and commissions will stream live. The Library Board meetings will move to the City Council chambers beginning with the August meeting.

STAFF REPORT

Teen Services (Ally Cisneros and Danielle Sanchez)

Ally Cisneros, Librarian, and Danielle Sanchez, Librarian, narrated a PowerPoint presentation on the evolution of teen library services.

A copy of this presentation is available upon request from the Library Director.

Porada commented that the field trips to the Ontario Museum of History and Art should include a visit to the Chaffey Community Museum of Art as well (it is across the street). Porada asked about the national surveys used to survey the teens. Cisneros replied that they survey the local teens regularly. Porada asked about what the content of the kits would be. Sanchez answered that they will contain items to support mental health and literacy. Mena asked for more specifics about the content of the kits. Sanchez explained a partnership between Colony High School and the library and mental health of the students. The kits will include various sensory items to help

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with mental health and they will be given out during finals. COHS is paying for most of the kit content. The library will add bookmarks into the kit. Board Member Elizabeth Ricci asked if they are reaching out to special education classes. Sanchez replied they are a part of it. The special education teacher has an agreement with the library to have the special education classes come in when the library is quiet to help prevent sensory overload. Cisneros replied that at Ovitt, all teens are welcome in the programs. Special consideration is taken during the programs to prevent sensory overload. The kits are available at the school libraries. Bumstead commented that they should be reaching out to Valley View (the continuation high school). Mena asked if they are working with the school nurses. Sanchez replied that the school nurses would be included in the outreach efforts by the school librarians. Bumstead thanked the library for what they did during the pandemic. She commented that everything was reinvented, and she watches the videos on the CL&C virtual center. She said the public was thankful too.

Workforce Development (Tamika Tonge)

Tamika Tonge, San Bernardino County Workforce Development Specialist, narrated a PowerPoint presentation on the Workforce Development.

A copy of this presentation is available upon request from the Library Director.

Porada asked about the referral requirement. Tonge replied they can self-refer, or be a referred by a family member, library member, etc. Additional services require further enrollment. Porada asked about the funding of the grant. She would like to see the grant information. Tonge said she would find the answers needed. McAlary commented that the service in the library is a good fit. People already come to the library for job resources, using the computers, etc. Ricci asked about age group. Tonge replied that there are two programs: for youth ages 14-20, or for adults 18+. Bumstead asked if Tonge serves more men or more women. Tonge answered it is even. She does see more older people who are out of work. The services benefit the community by providing support and a mentor to those looking for work. Tonge uses resources from Rancho Cucamonga office, city resources, library resources, and other resources available. She helps people find all kind of jobs but sees more aid in the fields of health care, construction, and green energy jobs. Anybody can qualify for services with a CDL and a social security card. There is no financial requirement. They have 28 partners. The grant is a 3-year grant that ends in 2022.

OLD BUSINESS

Bylaws amendments (Shawn Thrasher)

Motion to pass the Ontario City Library Board of Trustees bylaws (Article V, Section I) tabled until all members can be present. Next month's agenda will include a discussion of bylaw review frequency and the 30-day waiting period.

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Motion: Moved by Lawliss, seconded by Ricci and unanimously carried to approve the amendments to the Ontario City Library Board of Trustees bylaws (Article V, Section 9).

NEW BUSINESS

BOARD COMMENTS

Lawliss: Attended and enjoyed the summer school event.

Mena: Attended the summer school event and it was fun with a good turnout.

Ricci: Toured the library with Thrasher and has excitement for being on the board. Ricci's husband was in the audience and was introduced.

Bumstead: Grateful for the library staff and what they were able to accomplish during the pandemic. The partnership with OMSD is a great collaboration.

FUTURE AGENDA ITEMS

1. Code of Conduct Policy review & update – Fall 2021
2. Library Expulsion review and update – Fall 2021
3. Display Policy – Winter 2021

ADJOURNMENT

Board member Bumstead adjourned the meeting at 7:03 p.m.

Respectively Submitted



Jana Waitman, Librarian

APPROVED:



Nancy Bumstead, VICE PRESIDENT