

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
November 9, 2021
(Subject to Board approval)

CALL TO ORDER This meeting was called to order by President Nancy Bumstead at 6:00 p.m.

PLEDGE OF ALLEGIANCE Led by Elizabeth Ricci, Board member.

MEMBERS PRESENT Board members Bumstead, Ricci, Anne Lawliss, and Crisol Mena were present.

MEMBERS ABSENT Library Board Member Lanthripe was absent.

ALSO PRESENT Executive Community Life & Culture Agency Director Helen McAlary. Library Director Shawn Thrasher. Library Services Manager Kelly Zackmann.

INTRODUCTIONS
No Introductions

MINUTES
Motion: Moved by Mena, seconded by Lawliss and unanimously carried to approve the October 12, 2021 minutes.

PUBLIC COMMENTS
There were no public comments.

CITY COUNCIL REPRESENTATIVE
City Council Representative Debra Dorst-Porada was not present.

CONSENT CALENDAR
Monthly Statistical Report for October 2021.

Motion: Moved by Ricci, seconded by Lawliss and unanimously carried to approve the Consent Calendar for October 2021.

DIRECTOR'S REPORT

Library Director Shawn Thrasher let the Board know that the Board of Commission Dinner will be on December 2nd at 5:30 at the Convention Center for all boards in the City of Ontario. Board Member Bumstead will be giving some remarks. Thrasher also reminded the Board that they will go dark in December and not have a meeting for the Board that month, they will have the Commission Dinner instead. A motion was brought up to cancel the December meeting.

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Motion: Moved by Ricci, seconded by Mena and unanimously approved to cancel the Library Board meeting in December.

Thrasher also talked about how the American Heart Association will soon be partnering with us and give us blood pressure cuffs for patrons to check out and mentioned that the Lewis Family Branch already has a "Library of Things" to check out. Thrasher also mentioned that the Ontario City Library was awarded money for the continuation of the Zipbooks program. Zipbooks is a program where if we do not own a book already, we can order it from Amazon and send it directly to a patron's home. Once they are finished with the book, they return it, and we add it to our collection. Thrasher also mentioned that on Thursday, December 9th from 7:00 to 8:00pm everyone is invited to explore the Robert E. Ellingwood Model Colony History Room at the Ovitt Family Community Library where history of Ontario and local areas will be highlighted as well as light refreshments provided.

Bumstead asked if Zipbooks was yearly awarded. Thrasher explained that it is and that in the future if the state Library does not fund this the library will consider other ways to fund a program like this. Ricci asked if the Local history event was for just Board members. Thrasher let her know that it's open to the public.

STAFF REPORT

Community Life and Culture: Continuum of Care Services (Natalie Komuro)

Natalie Komuro, Continuum of Care Manager, narrated a PowerPoint presentation about the services they provide and their goals for the future in regard to people experiencing homelessness in Ontario.

A copy of this presentation is available upon request from the Library Director.

Ricci asked questions about some of the homeless housing Natalie mentioned including how individuals qualify. Komuro answered that all the housing provided are apartment buildings, not single-family houses and individuals have to meet an income criteria; first step would be to go to the Access Center and talk to a councilor where the person experiencing homelessness will be given an assessment. Komuro said that currently vacancies are very rare since they are so full. She also said that there are different programs such as the Tenant Based Renter's Assistance where money is given for rent but must be in the city of Ontario and there is the Rapid Rehousing program where people can get housing outside of the city. Ricci asked if it was just for families or single individuals. Komuro said it's both. Ricci asked if the housing was owned by the city. Komuro said that some are owned by Mercy House and some are owned by the city. Mena asked what the difference was between those who have lost their jobs and now cannot afford housing

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and those already on the streets. Komuro said applicants are given a survey and then those are ranked and put in order of highest need and that priority is usually given to individuals already living outside. Komuro also mentioned that often people who qualify still have a very difficult time finding homes as privately-owned housing often have restrictions, and that city-owned housing can be more flexible with individuals in need. She said that there is not enough housing for people experiencing homelessness. Mena asked how the funding was given for the Care Manager position. Komuro said that this year it is from the City General fund and funding will be decided by the City Manager. Bumstead asked if people can get help only if they go to the Access Center or if there are people who go out into the streets and do outreach. Komuro said that yes there are outreach individuals, but that people will have to make their wait to the Access Center at one point. Bumstead asked if people experiencing drug or other issues that are contributing to them being homeless were being helped. Komuro said that they do not discriminate based on drug or other use, but their behavior is a key factor. They will house them but they do have to follow rules. Bumstead asked if Ontario is looking at any other ways to house people experiencing homelessness. Bumstead said she would like to help at the next count night for people experiencing homelessness and Komuro said that was possible. Komuro said they are looking into other options but are still working on options like a hotel conversion. Bumstead thanked Komuro for coming to Ontario and had heard lots of good things about her and Bumstead is happy she is working with Mercy Housing and helping out Ontario.

Lightspeed @ Lewis (Danielle Sanchez)

Danielle Sanchez, Librarian, narrated a PowerPoint presentation the different offerings that Lightspeed @ Lewis provides.

A copy of this presentation is available upon request from the Library Director.

Bumstead had a comment, that the library YouTube channel has made some stars, that the videos are top notch and that she is very proud. Ricci asked if the library had any special scheduling since the kids and teens will be off for winter break. Sanchez said that Lewis stays open throughout their vacation, patrons just need to make an appointment.

Support Services (Tonja Serrano and Kelly Zackmann)

Tonja Serrano, Senior Library Assistant, and Library Services Manager Zackmann narrated a PowerPoint presentation about what the Support Services department does in the library.

A copy of this presentation is available upon request from the Library Director.

Bumstead had a question about periodicals, where do they go and how long we keep them. Serrano said we keep them for the current year and the previous year and that the current issue in a folder for patrons to view but cannot be checked out. Bumstead asked where they go after that. Serrano said that FOCL sells them in their booksale and Thrasher said they are very popular

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and in fact FOCL is currently out of them and asking for donations, Serrano also said they are looking into other places that may use periodicals as well. Bumstead thanked everyone for the answers.

OLD BUSINESS

NEW BUSINESS

New business of canceling the December Library Board meeting to attend the annual Board dinner in December was decided earlier in the meeting.

BOARD COMMENTS

Mena wanted to thank all the presenters. She did not realize how much goes on beyond the scenes with both Lightspeed materials and Support Services. Lawliss also thanked Support staff. Bumstead had one request, if Sanchez could gather all the free websites she mentioned and give them to the Board. Sanchez said she can do a list and an infographic to give to Thrasher to give to the Board. Bumstead also asked if a tour of Lightspeed would be possible for the Board. Thrasher said that yes that was possible. Bumstead asked if they could make something and Sanchez said that yes that was possible. Thrasher asked if they wanted Lewis or Ovitt. Bumstead said they could do both.

Thrasher mentioned that the January Board meeting will be busy with a lot of things to discuss including the naming policy and the Code of Conduct policy. Bumstead asked when the elections will be. Thrasher said in January.

FUTURE AGENDA ITEMS

Naming Policy
Code of Conduct Policy review and update
Library Expulsion review and update
Display Policy

ADJOURNMENT

President Bumstead adjourned the meeting at 7:00 pm.


Respectively Submitted



Alysha Cisneros, Librarian

APPROVED:

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Nancy Bumstead, PRESIDENT