

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
Library Meeting Room
January 9, 2018
(Subject to Board approval)

CALL TO ORDER President Bumstead called the meeting to order at 6:00p.m.

ROLL CALL Board members Nancy Bumstead, Ann Palicki George Newberry, Irene Chisholm and Rachel Carmona all present.

ALSO PRESENT Helen McAlary, Director; Shawn Thrasher, Assistant Director; Mark Chase, Community & Public Services Director

INTRODUCTIONS

Library Director Helen McAlary introduced Ann-Marie Biden and her therapy dog.

MINUTES

Motion: Moved by Newberry, seconded by Palicki and unanimously carried to approve the November 14, 2017.

PUBLIC COMMENTS

There were no public comments.

CITY COUNCIL REPRESENTATIVE

City Council Representative Debra Dorst-Porada commented that all was going well at the airport, museum and Christmas on Euclid. She explained some of the issues at the airport and that things are getting done. She announced the addition of Frontier and China Airlines to the airport. She talked about some of the CalPERS concerns and how budgeting is going to be important.

CONSENT CALENDAR

Monthly Statistical Report for Sept 2017

Monthly Statistical Report for Oct 2017

Library Services Report for Sept 2017

Library Services Report for Oct 2017

Motion: Moved by Palicki, seconded by Palicki and unanimously carried to approve the Consent Calendar for January 10, 2017, as presented with roll call corrections.

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BOARD COMMENTS

Library Board member Carmona talked about participating and helping Senator Leyva's office with operation gobble, a Thanksgiving meal given to needy families. She attended the Spark of Love toy drive and the reindeer run. She enjoyed the Holiday Dinner event.

Library Board member Palicki commented on the lovely Holiday Dinner. Would like some more information on the Arts presentation given by Nick Gonzalez from Economic Development at last month's meeting. Looking forward to a better year.

Library Board member Bumstead thanked all those involved with the Holiday Dinner. It's been a busy holiday season and thanked all those who attend the dinner.

Library Board member Newberry had a good time at the Holiday Dinner. He mentioned getting sick with the flu.

Library Board member Chisholm stated she had an excellent time at the Holiday Dinner. She was unaware that the restaurant was there.

STAFF REPORT

Paws to Read

Children's Librarian Jana Waitman from Youth Services provided a presentation on Paws to Read at the Ovitt Library. Jana explained that every Saturday throughout the school year kids take part in the Paws to Read Program. The program pairs a child with a therapy dog. The program is available to children of reading age from 5 to 12. Jana explained how the children check in at the front desk and await to be called. The child brings a book of their choice and sits down with the therapy dog for 15 minutes reading, petting and talking to the handler to learn about the dog. She talked about the advantages the child gets when reading to the dog. The library partners with a local therapy dog group called Paws to Heal. One of their co-founders, Ann-Marie Biden, brought her dog Francine. Ann is a former librarian at Upland Library, so starting a canine literacy group was a natural fit. Jana talked about the reading logs and the prizes the children can earn and there are currently 250 to 300 children with active reading logs. Jana ended her presentation with comments from the survey given to the parents and the children about the program. Ann-Marie provided a short story on one of her own experiences.

School Readiness Toolkit

Librarian Daisy Flores from Youth Services provided a presentation on the School Readiness Toolkit. Daisy talked about how the Ovitt Library was one of six Libraries invited by California State Library and the Bay Area Discovery Museum to participate in the creation of a toolkit for public libraries focused on school readiness. She talked about the one year process that included meetings, monthly calls and the implementation of the toolkit. She highlighted the two main components and the resources within the toolkit that focus on Librarians and Parents. Daisy explained how the research focused on more traditional skills and not so much on academics. The Library seized the opportunity to use their existing programs and to modify activities to increase the soft and social skills of children. The librarians focus piece was a document called Best Practices, which was a list of tips for Librarians to keep in mind when planning and conducting programs. She provided some examples that exposed children to nominal experiences and opened the door to new vocabulary. A parental piece of the toolkit was math signs. One sentence activity cards were put at family place so parents and children could use them during their library visit. Daisy ended her presentation with some of the takeaways from implementing the toolkit and the interviews with parents done by a representative from the Bay Area Discovery Museum.

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Libraries Illuminated Grant

Library Director Helen McAlary provided a presentation on the Libraries Illuminated Grant. She was happy to announce the results and the excitement about receiving a grant to build a Maker Space at the Ovitt Community Library. Helen provided a brief overview of how the Maker Space can be used for computing, technology and equipment to work on projects, share ideas, knowledge and learning. Helen explained the reason for creating the Maker Space and the different audiences that can benefit from electronics, coding, designing and equipment to create prototype objects. Helen talked about the reasons for pursuing this opportunity, the available grants for high tech equipment, all of the support and cooperation from other City departments. With the grant funds from the California State Library and the donation received from a charitable trust the Library can have maker space available at Ovitt and Branch Libraries. Helen talked about the nine stations and the equipment, products, tools and materials that will be available. Currently the Library is in the process of procuring the equipment, with the expectations of having a soft launch in April and a grand opening in May. Helen talked about the grant obligations, developing policies, procedures and operations. There is a maker advisory board which includes people from the city, the community and those who are in the industry currently. She shared some of the programs they are working on and planning, but feels the opportunities are endless. She ended by sharing why the maker space is such a good fit.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

Assistant Library Director Shawn Thrasher announced National Library Week starts April 8th through the 14th. To incorporate the library tag for the week, staff decided to do a Super Hero theme. That will include displays, selfie stations, read posters, programs and advertisement at both locations. Staff will be encourage to dress up in theme stuff throughout the week. Shawn requested the approval from the Board members to offer the 2 for 1 DVD rentals starting on April 8th and lasting through the 14th for National Library Week.

Motion: Moved by Chisholm, seconded by Palicki and unanimously carried to offer 2 for 1 DVD rentals during National Library week in April.

FUTURE AGENDA ITEMS

Library Director Helen McAlary provided three future agenda items. Election of officers will be on the next agenda. She asked the trustees to save the date for State of the City, March 28, 2018 and will provide a presentation in March with some more information. Although she did not have any flyers, March 3, 2018 is Teen Book Fest at Colony Branch Library.

ADJOURNMENT

President Bumstead adjourned the meeting at 7:04pm.

Respectively Submitted



Nancy Morales, Administrative Assistant

APPROVED:



NANCY BUMSTEAD, PRESIDENT