

City of Ontario
Ontario Museum of History & Art
Board of Trustees
Faye Dastrup Hamill Historic Council Chambers
August 28, 2018, 6:00 PM

Minutes

- I. Call Meeting to Order: President Chris Kueng called the meeting to order.
- II. Pledge of Allegiance.
- III. Roll Call: Board members present were Chris Kueng, Joe Caskey, Erina Higa, Randy del Turco, and Ada Lopez. City Council Liaison Debra Dorst-Porada, Museum Director John Worden, Curator of Education Rebecca Horta, and Curator of Collections, Michelle Sifuentes.

Additional: Helen McAlary, Director of Community Life & Culture Agency, Leslie Sherwood-James, Museum Associates Liaison, and Nick Gonzalez, Senior Management Analyst.
- IV. Approval of Minutes
 - Minutes of July 31, 2018 were approved on a motion by Randy del Turco and seconded by Joe Caskey.
- V. Public Comment:
 - None.
- VI. City Council Liaison
 - Discussed Chaffey College proposition for possible bond measure in the fall that would include a potential satellite location in Ontario, potentially on Euclid Avenue. Discussed benefits and challenges to ballot measure.
 - Promoted Arts Festival volunteer sing-up opportunity on arts website and acknowledgment of donors.
- VII. Staff Report
 - A. Director's Report
 - Encouraged board to sign up as volunteers for Arts Festival.
 - Toured Bollywood exhibit with Board meeting attendees. Discussed travelling exhibit and in-house exhibit design.
- VIII. Unfinished Business.
 - None
- IX. New Business – Presentation: Museum Facility Planning Process

- The long term goal of Museum Facility Planning process, including collections management, is accreditation by the American Association of Museums. The Museum mission is central to the planning process and there's a need to move forward from multiple studies in the past years about the collections storage, museum building and museum standards of care.
 - A budgetary request of approximately \$200,000 is planned on being submitted as part of the City's First Quarter Budget review process. Board members had questions related to the capital improvement projects and interim offsite collections storage. Director John Worden emphasized pre-planning efforts and the troubleshooting process with both Architectural Resource Group and the collections consultant, Dave Harvey. Board member questions about temporary storage, management tools, staffing, processing, and deaccession process were answered by Museum staff.
 - The historic value of Museum will be integrated in the facilities master plan and building upgrades. A preliminary proposed time frame was laid out.
- X. Arts and Culture Report
- The George Chaffey bust will be unveiled in front of the Senior Center on Friday, September 14, 2018 at 5 PM. Board and public are invited to attend.
 - Sign up to be an Arts Festival volunteer is on the city's website. Help promote event through social media.
- XI. New Business: Museum Associates/Liaison Comments
- Museum Associates are updating membership and Leslie thanked board members that are members and invited others to join.
- XII. Museum Board of Trustees Comments
- Erina Higa – Great job with Lightspeed opening at library.
 - Ada Lopez – Thanked staff for Bollywood storytelling and art workshop program.
 - Joe Caskey – Thank you for staff for informative update on Museum goals.
 - Randy del Turco – Thanks to the museum for presentation and professionalism in relation to the facility and collections.
 - Chris Kueng – Great time to be part of Museum. Very proud of advancements.
- XIII. Future Agenda Items:
- Request by Chris Kueng for a group photo at the September 25, 2018 Board meeting.
 - Move to reschedule October meeting to Tuesday, October 30 from 5:00 PM to 7:30 PM. Motion by Chris Kueng and seconded by Joe Caskey.
- XIV. Next Meeting: September 25, 2018, 6 PM.
- XV. Motion to adjourn by Randy del Turco and seconded by Ada Lopez. 7:28 PM.

Shi Hong

Signature