



CITY OF ONTARIO
RECREATION & PARKS COMMISSION AGENDA
CITY COUNCIL CHAMBERS • 303 E. B STREET
May 24, 2021 6:00 PM

CALL TO ORDER

6:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

- Dean Riley Nelsen Trinidad Binney Ovitt
 Caskey Bravo Escobosa Mayor pro Tem Wapner

STAFF PRESENT

- Nicholas S. Gonzalez, Recreation & Community Services Director
 Helen McAlary, Executive Director Community Life & Culture
 Kathy Hickey, Recreation & Community Services Manager
 Stacy Michalak, Recreation & Community Services Manager
 Ann Huisman, Recording Secretary

MINUTES

MOTION TO APPROVE MINUTES FOR April 2021 ___ / ___

PUBLIC COMMENTS

The Public Comment portion of the Commission meeting is limited to 15 minutes total, with each speaker allowed a maximum of 3 minutes. Additional speakers are allowed 3 minutes each at the end of the meeting. Prior to consideration of old or new business agenda items, speakers will be allowed a maximum of 3 minutes each to comment on that specific item. Under provisions of the Brown Act, the Commission is prohibited from taking action on oral requests.

CONSENT CALENDAR

1. Monthly Statistical Reports for April 2021

MOTION TO APPROVE THE MONTHLY STATISTICAL REPORT FOR APRIL 2021 ___/___

DEPARTMENT REPORT

1. Recreation & Community Services April 2021 Department Report – Nicholas Gonzalez, Recreation & Community Services Director

OLD BUSINESS

1. Upcoming Special Commission Meeting – Review and Adoption of Ontario Recreation & Parks Master Plan, June 2, 2021 at 4:30 PM in the Community Meeting Rooms located in City Hall

NEW BUSINESS

1. Introduction of Staff
 - a. Samantha Ochoa, Recreation & Community Services Coordinator, Armstrong Community Center
 - b. Jordan Wilson, Recreation & Community Services Coordinator, Anthony Muñoz Community Center
 - c. Alvaro (Joey) Lemus, Recreation & Community Services Coordinator, Ontario Senior Center

COMMISSIONER/LIASION COMMENTS

As a reminder, please make sure all Commission comments pertain to the business related to the Recreation & Community Services and Parks Departments.

NEXT RECREATION & PARKS COMMISSION MEETING

Next meeting for the Recreation & Parks Commission is June 28, 2021 at 6:00 PM in the Council Chambers.

ADJOURNMENT

MOTION TO ADJOURN

____ / ____

**CITY OF ONTARIO
RECREATION & PARKS COMMISSION
APRIL 26, 2021
MINUTES
(Subject to Commission Approval)**

MEMBERS PRESENT: DEAN, RILEY, NELSEN, OVITT, BINNEY, CASKEY, TRINIDAD, BRAVO, ESCOBOSA,

NON-MEMBERS PRESENT: GONZALEZ, HUISMAN, HICKEY, MAYOR PRO TEM WAPNER, HAES, MEDINA

MEMBERS ABSENT:

CALL MEETING TO ORDER The meeting was called to order by Commission Chair, Kenneth Dean at 6:01 p.m.

PLEDGE OF ALLEGIANCE Larry Trinidad, Commissioner

APPROVAL OF MINUTES

M/S (TRINIDAD/RILEY) TO APPROVE MINUTES FOR APRIL 2021 CARRIED UNANIMOUSLY.

PUBLIC COMMENT

CONSENT CALENDAR

1. Monthly Statistical Reports for April 2021.

M/S (TRINIDAD/OVITT) TO APPROVE THE MONTHLY STATISTICAL REPORT FOR APRIL 2021 CARRIED UNANIMOUSLY.

DEPARTMENT REPORT:

- Recreation & Community Services** – Nicholas Gonzalez, Recreation & Community Services Director, narrated a PowerPoint presentation on department highlights of program activities that occurred in April 2021.

A copy of this presentation is available upon request from the Commission Secretary.

OLD BUSINESS

- Ontario Recreation & Parks Master Plan Update** – Nicholas Gonzalez, Recreation & Community Services Director presented a PowerPoint update to the Commission on the Recreation & Parks Master Plan.

- a. Nicholas Gonzalez reminded the Commission of a special meeting for the Recreation & Parks Master Plan presentation and adoption that will be set for June 2, 2021 (revised date) at 4:30 PM in the Community Meeting Room located in City Hall.

NEW BUSINESS

- 1. **Introduction of Staff** – Nicholas Gonzalez, Recreation and Community Services Director introduced Marina Medina who was promoted to the position of Senior Recreation & Community Services Supervisor overseeing the Westwind Community Center.

COMMENTS:

MAYOR PRO

TEM WAPNER: Thanked our staff members who are committed and dedicated to the City of Ontario. Mayor pro Tem Wapner stated he has never seen a Recreation Department that cared more about the people of Ontario. Thank you to the Commission for their continued attendance and dedication.

NELSEN: Commissioner Nelsen stated that it was a very informative meeting.

OVITT: Commissioner Ovitt commented on the March attendance report stating how awesome it is that 50,000 people showed up to take advantage of our programming even during this time of COVID-19 and all the restrictions that are in place .

TRINIDAD: Great presentation! Especially with the Rec Dog’s instructions on how to create a CivicRec account! Commissioner Trinidad requested a copy of the aquatic rules regarding COVID-19.

BINNEY: Thanked everyone in the Recreation and in the Parks Departments for all their hard work and dedication to the community.

CASKEY: Expressed how good it is to see the adult programs developing at Westwind Community Center and senior programs at the Senior Center. Golf is a great activity for seniors, and it would be very beneficial to partner more with Whispering Lakes Golf Course.

BRAVO: No comments.

ESCOBOSA: Thanked everyone for all that they do. The opportunities I have now are great and most appreciated.

RILEY: Vice Chair Riley welcomed Marina Medina in her new Senior Recreation & Community Services Supervisor role. Riley stated that the presentations were so

concise. She shared how nice it will be to see the Zum-Up classes moving indoors soon.

DEAN: Commission Chair Ken Dean shared that he and Commissioner Binney attended the Seeds of Joy Community Garden ribbon cutting ceremony at Anthony Muñoz Park. He stated that it is going to be a great release and is a very nice set up. He shared that he is very proud of the City of Ontario and the Community Life & Culture Agency and all that they have to offer the community.

M/S (OVITT/BINNEY) TO ADJOURN THE MEETING. NEXT RECREATION & PARKS COMMISSION MEETING WILL BE HELD ON MAY 24, 2021 AT 6:00 PM IN THE COUNCIL CHAMBERS.

CARRIED UNANIMOUSLY

ADJOURNMENT: 7:15 PM

Ann Huisman, Recording Secretary

APPROVED:

Kenneth Dean, Chairperson



*Agenda Report
May 24, 2021*

SECTION: CONSENT CALENDAR

Prepared By: Nicholas S. Gonzalez

Staff Member Presenting:

Nicholas S. Gonzalez, Recreation & Community Services Director

Action: Approved

SUBJECT

Monthly Statistical Reports for April 2021

AGENDA REPORT SUMMARY

Attached to this Agenda Report is the Activity & Attendance Report for April 2021.

Each month, Recreation & Community Services staff track attendance across all events, programs, classes, and reservations at recreation and park facilities throughout the City.

Here is a snapshot of the monthly attendance by service type for April 2021:

Service Type	Total Attendance
Camps	66
Community Center Activity	6,392

Contract Class	20
Health/Fitness	303
Parks	11,471
Reservations	36,514
Senior Services	9,452
Special Event	15
Teen Services	58
Tot Services	236
Youth Services	229
Grand Total	64,756

Attendance numbers have been severely impacted by the COVID-19 pandemic. All City of Ontario Community Centers and Ontario Senior Center have remained closed to the public since March 2020. Some programs are allowed to be held in-person (i.e. Camps, Field & Picnic Shelter Reservations, Fitness Activities) and staff have been following all COVID-19 health and safety protocol and guidelines. All other normal programming has either been transitioned to virtual programming or on hold until the facilities reopen again.

Recreation & Community Services staff look forward to reopening soon and bringing quality, affordable, and healthy city programs back to the Ontario community.



Agenda Report
May 24, 2021

SECTION: NEW BUSINESS

Prepared By: Nicholas S. Gonzalez

Staff Member Presenting:

Nicholas S. Gonzalez, Recreation & Community Services Director

Action: Report & File

SUBJECT

Introduction of Staff

AGENDA REPORT SUMMARY

The Recreation & Community Services Department is pleased to announce the promotion of three staff members to Recreation & Community Services Coordinator positions.

- **Samantha Ochoa:** A resident of Ontario, Sam has a passion for serving others and providing community members with resources to broaden their futures. Sam first started with the City of Ontario as a Instructor/Guard in 2013 and rose through the ranks to become a Pool Manager in 2019 and most recently an Office Assistant. Sam has been a key member working with the contract class instructors and has also worked with our marketing team. In her new role as Coordinator, Sam will take over as the lead in

overseeing contract classes and will also take over the Ontario on the Go program. Sam holds a B.A. in Sociology and Anthropology from the University of Redlands and an M.A. in Public Anthropology from American University in Washington, D.C. We will be backfilling Sam's previous Part-Time Office Assistant position in the near future.

- **Joey Lemus:** If you know Joey, you know the positive attitude and upbeat energy he brings to the Recreation team. Joey first started with the City of Ontario in 2017 as a Senior Recreation Leader at the Dorothy A. Quesada Community Center. He then transitioned to an Office Assistant position at the Armstrong Community Center overseeing administrative and clerical functions. Joey also has experience working for the City of Fontana and City of Rancho Cucamonga Recreation Departments and exudes passion in working with teams, serving the community, and mentoring staff. Joey is currently finishing school at Chaffey Community College. Over the next couple of months, Joey will transition to the Ontario Senior Center to program senior center activities and develop the active older adult program citywide. We will be backfilling Joey's previous Part-Time Office Assistant position in the near future.
- **Jordan Wilson:** A passionate public servant and dedicated team member, Jordan has also accepted his promotion to Coordinator for the Recreation Department. Jordan first started working for the City of Ontario in 2007 as a Senior Recreation Leader at the Ontario Senior Center. Jordan was then promoted to an Office Specialist position at the De Anza Community & Teen Center in 2014 and recently came to the Armstrong Community Center when we restructured the Department last Summer. Most recently, Jordan has been serving in an Acting Coordinator role to take on more duties and responsibilities for the Department. For now, Jordan will stay at the Armstrong Community Center overseeing fields and facility reservations and will then transition with the Anthony Munoz Community Center team when that facility opens later this year. The Department has decided to delete Jordan's previous Office Specialist position to create this new Coordinator position.

Congratulations again to our new Recreation & Community Services Coordinators!