



Business License Application

Out of City / Rental Property Business

303 East B Street Ontario, California 91764
 Phone: (909) 395-2022 Fax: (909) 395-2089

THANK YOU FOR DOING BUSINESS IN ONTARIO

- Contractor
 Professions
 Rental of Residential Property
 Rental of Non-Residential Property
 Retail Sales
 Service

It is the business owner's responsibility to notify the City of Ontario License Division immediately if there are any changes to the business entity, which differs from the information provided on this application. The business license tax is paid for the calendar year, January 1st through December 31st. It is the business owner's responsibility to renew the business license each year.

OFFICE USE ONLY
Date: _____
Exp. Date: _____
License Number: _____
License Type: _____
NAICS Code: _____
SIC Code: _____

BUSINESS INFORMATION (please type or print clearly):

Business Name / DBA: _____

Corporation Name: _____

Address: _____
Address City State Zip Code

Mailing Address: _____
Address City State Zip Code

Phone: _____ Fax: _____

Start Date in Ontario: _____ E-mail Address: _____

Contact Person's Name: _____ Title: _____ Phone: _____

State Contractor License No.: _____

Class: _____ Exp. Date: _____

Worker's Compensation: _____

Policy Number: _____ Exp. Date: _____

State Sales Tax No.: _____

Description of Business (be specific): _____

Additional pages

BUSINESS OWNER/OFFICER(S) INFORMATION

Ownership Type:

- Sole Proprietor
 Partnership
 Ltd. Partnership
 Corporation
 LLC
 Trust

Owner/Officer Name: _____

Title: _____

Address: _____

Phone: _____ Cell Phone: _____

Soc. Sec. No.: _____

Drivers License No.: _____

Federal ID No.: _____

State ID No.: _____

BUSINESS OWNER DECLARATION

I declare, under penalty of perjury, that the statements and information contained in this application are true and correct to the best of my knowledge and belief. I agree to conform with all requirements of zoning, building, fire and all other applicable laws, ordinances and regulations pertaining to the operations of such business. Furthermore, I agree to notify the City of Ontario Business License Division with ten (10) days of my change in the facts stated herein.

Signature: _____ Date: _____
Business Owner/Officer or Agent

Name (print or type): _____

BUSINESS LICENSE FEE CALCULATION

Please calculate amount due from the fee schedule on the reverse side of this application. Estimated gross receipts is based on the months that remain in this calendar year. Contractor's estimated gross receipts are the amount of the contract in the City. No portion of the license tax is prorated.

Estimated Gross Receipts: \$ _____

License Tax: (A) \$ _____

Base Tax Fee: (B) \$50.00

* SB-1186 Fee: (C) \$1.00

Total Due: (A + B + C) \$ _____

MAKE CHECKS PAYABLE TO THE "CITY OF ONTARIO"

* See reverse side for more information

SCHEDULE OF BUSINESS LICENSE TAX

CODE SECTION	TYPE OF BUSINESS	TAX RATE
3-1.201	PROFESSIONS	\$50 + .55 PER \$1,000
For the purposes of this section, "profession" shall mean the professions of accountant, architect, artist, attorney-at-law, bookkeeping services, building designer, chiropractor, consulting services, dentist, home health and nursing services, hospitals and medical clinics, income tax services, interior decorating services, marriage and family counseling services, microfilming services, notary public, other health care services, physical therapists, physician, psychiatrist, and psychologist.		
3-1.202	SERVICE	\$50 + .40 PER \$1,000
For the purposes of this section, "services" shall mean the business of providing, maintaining or performing labor for the benefit of another; of supplying some general demand for the benefit of another; or performing any other personal service or any service in the capacity of an agent/broker. "Services" do not include the professional services described in Sec. 3-1.201 above.		
3-1.203	CONTRACTORS	\$50 + .40 PER \$1,000
For the purposes of this section, "contractor" shall mean any person holding a California State contractor's license.		
3-1.204	RENTAL OF RESIDENTIAL PROPERTY	\$50 + .40 PER \$1,000
For the purposes of this section, "residential property" shall mean every person engaged in the business of renting real property for residential occupancy in the City. Owners of residential real property who own less than three (3) dwelling units in the City are exempt from the tax imposed by this section.		
3-1.205	RENTAL OF NON-RESIDENTIAL PROPERTY	\$50 + .40 PER \$1,000
For the purposes of this section, "non-residential property" shall mean every person engaged in the business of renting or leasing non-residential real property in the City.		
3-1.209	RETAIL SALES	\$50 + .20 PER \$1,000
For the purposes of this section, "retail sales" means every person engaged in the business of selling goods, wares or merchandise at retail.		
SB-1186	STATE DISABILITY ACCESS FEE	
A state fee of \$1 on any applicant for a local business license or similar instrument or permit, or renewal thereof.		
"Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:		
<ul style="list-style-type: none">• The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx• The Department of Rehabilitation at www.rehab.cahwnet.gov• The California Commission on Disability Access at www.cdda.ca.gov		