

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
CITY COUNCIL CHAMBERS, CITY HALL
303 E B STREET
October 12, 2021
(Subject to Board approval)

CALL TO ORDER This meeting was called to order by Board President Nancy Bumstead at 6:00 p.m.

PLEDGE OF ALLEGIANCE Led by Crisol Mena, Board Vice President

MEMBERS PRESENT Board Members Nancy Bumstead, Lanthripe, Mena and Ricci were present.

MEMBERS ABSENT Library Board Member Lawliss was absent.

ALSO PRESENT City Manager Scott Ochoa, Executive Director, Community Life and Culture Helen McAlary, Library Director Shawn Thrasher and Library Services Manager Kelly Zackmann

INTRODUCTIONS
No introductions.

MINUTES

Motion: Moved by Ricci, seconded by Mena and unanimously carried to approve the September 14, 2021 minutes.

PUBLIC COMMENTS

Public commenter Val Carick mentioned at the City Council meeting recently that it would be a good idea to name the children's area of the Ovitt Family Community Library after author Beverly Cleary. She found out that there are plans to make this happen but that the Community Life and Culture agency is working on a having a festival to celebrate the name change. Carick shared ideas that might work for this event and here are some of her ideas: home tours, vintage car shows, Chaffey High School's show band can perform period music on the bandstand, a soap box derby race, a cake baking contest, a calk walk, people can show dancers from that time period and a costume contest.

CITY COUNCIL REPRESENTATIVE

City Council Representative Debra Dorst-Porada was present. Dorst-Porada has an idea on how the library's mascot can be used to promote an event that she and Council Member Wapner are working on. This event will include Mt. San Antonio College, Chaffey College and San Bernardino Community College and will be promoting aviation as a career. They are looking into creating brochures that show the different aviation-based classes offered at each college and

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they are also working with Ontario Promise Scholars. Dorst-Porada mentioned that the shortage of pilots and aviation positions is severe, and that we need to get out into the community and promote these colleges and the classes that they offer. Dorst-Porada also reminded the group that Promise Scholars gives two years of tuition free for high school seniors to local community colleges and she is hopeful that the library's mascot Charlie can help promote this event.

CONSENT CALENDAR

Monthly Statistical Report for September 14, 2021

Motion: Moved by Ricci, seconded by Lanthripe, and unanimously carried to approve the Consent Calendar for September 14, 2021.

DIRECTOR'S REPORT

Library Director Shawn Thrasher honored former Board Member and former Board President Daisy Macias. Thrasher mentioned that she was with us for a little under 2 years and her impact was strong and real. She is taking her skill set to the Recreation Commission. Thrasher also made her an honorary librarian and presented her with a plaque. Thrasher also mentioned that he put out new handbooks that they requested at their seats.

STAFF REPORT

Little Learners, Big Futures (Daisy Flores for Sofia Araya)

Daisy Flores, Library Services Manager, narrated a PowerPoint presentation on Little Learners, Big Futures.

A copy of this presentation is available upon request from the Library Director.

Bumstead loves this program and was so excited when we received the original grant. Bumstead asked if the 270 total participants were from March 2021 in which Flores said yes. Ricci asked how we can make this number grow and asked how we are promoting it. Flores said that we are promoting this program with fliers and with a social media campaign as well as paid advertisement. Flores also mentioned that March 2021 was our soft launch and that Fall 2021 was when we truly started promoting with the help of our social media and marketing team. Mena asked if we have partnered with the county Head Start program and Flores said that we

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do have contacts with several preschool Head Start programs as well as other preschool services that are not county orientated. Flores said that we both share each other's resources and services. Mena also asked if the Little Learner Academy is offered in person programming now in which Flores responded yes, it is now in person. Mena also asked if we have anything for children who have been diagnosed under the spectrum and if we have anything that tailors to their needs. Flores said that it would depend on the specific individual and that we do offer accommodations as applicable according to the individual. Lanthripe asked what type of programs are being planned for Spring 2022. Ochoa said that we are currently doing our Little Learners Community Conversations to see exactly what programs and services our community wants and needs. Flores asked the board to let them know if there was anything that they would like to see.

Patron Services Overview and Update (Steven Arechiga)

Youth Services Supervisor, Briana Ochoa narrated a PowerPoint presentation on Ontario On the Go.

A copy of this presentation is available upon request from the Library Director.

Bumstead stated that she has wanted a mobile library for a long time and that we have a lot of parts in our city that needed ways to be more active with our library. Ricci asked if children need a library card and if so, do we issue them on site in which Ochoa said yes, we can issue them on site. Ricci asked how long the grant was for in which Ochoa said one goes through March 2022 and another goes through June 2022. Mena thinks this is a great program and with funding coming into play with the pandemic some schools may be losing their librarians, and this is a good way to have children get books in their hands. Mena then asked if the operations intern would be the one driving park to park or will they stay at the library to do administrative tasks. Ochoa said that we are going through the hiring process right now and once they hired, they will help drive the vehicle along with another library staff member. Mena asked if we had to reapply again for these grants and if not, how will we get funding if it is successful. Thrasher said that we would find funding and that we will continue to maintain the vehicle. The library would fund staff as needed as well as continue funding the books and materials. Ricci asked is we have audiobooks available on the vehicle and Ochoa said that we will rotate our collection which will include audiobooks. Lanthripe asked about the maker supplies and if they will be in the vehicle each time it shows up to the different parks. Ochoa said that we share supplies with the recreation team, and we have enough supplies to rotate out, so they stay fresh each week.

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OLD BUSINESS

No old business.

NEW BUSINESS

No new business.

BOARD COMMENTS

Ricci thanked staff for the presentation and gave kudos to Ontario On the Go. Lanthripe said that even though she was familiar with the Little Learner program these presentations gave her some new information and she was excited to share with her child and friends. Bumstead asked if the “book nooks” would be created in place of the “little free libraries”? Flores said that due to the pandemic we were unable to do “book nooks” but that we are still exploring options because these would fit in with the Facilities Masterplan in terms of satellite libraries. Thrasher mentioned that when the pandemic hit, we were able to change the grant since the “book nooks” would no longer be a possibility. We were able to adjust the grant several times to spend the money on other things. Mena thanked Ochoa and Flores for their presentations and is excited to see Ontario On the Go and our early learning literacy program.

FUTURE AGENDA ITEMS

1. Naming Policy
2. Code of Conduct Policy review and update
3. Library Expulsion review and update
4. Display Policy

ADJOURNMENT

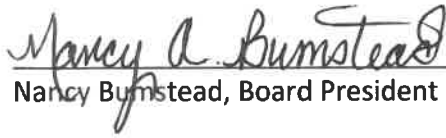
Board member Bumstead adjourned the meeting at 6:34 p.m.

Respectively Submitted


Rachelle Lopez, Librarian and Circulation Supervisor

APPROVED:

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