

THE ONTARIO CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OVITT FAMILY COMMUNITY LIBRARY
215 East C Street
Zoom Meeting
October 13th, 2020
(Subject to Board approval)

CALL TO ORDER President Carmona called the meeting to order at 6:01 p.m. President Carmona read the Governor's Declaration of Emergency eliminating in-person Library Board Meetings.

PLEDGE OF ALLEGIANCE Daisy Ocegueda led the Pledge of Allegiance.

ROLL CALL Board members Nancy Bumstead, Rachel Carmona, Irene Chisholm, and Daisy Ocegueda all present.

ALSO PRESENT Shawn Thrasher, Director; Helen McAlary, Executive Community Life & Culture Agency Director.

INTRODUCTIONS

Library Director Shawn Thrasher will introduce as they present.

MINUTES

Motion: Moved by Ocegueda, seconded by Bumstead and unanimously carried to approve the amended September 08, 2020 minutes. Board member Chisolm abstained.

PUBLIC COMMENTS

There were no public comments.

CITY COUNCIL REPRESENTATIVE

City Council Representative Debra Dorst-Porada was present with no comment.

CONSENT CALENDAR

Monthly Statistical Report for September 2020.

Motion: Moved by Ocegueda, seconded by Bumstead and unanimously carried to approve the Consent Calendar for September 2020. Board member Chisolm abstained.

DIRECTOR'S REPORT

Our team worked with school district to expand Lewis Family Branch Library hours.

Monday – Tuesday 2pm -7pm

Thursday – Friday 10am-6pm

Saturdays 12pm-6pm

Continue to be open by appointment only.

Our version of curbside service, *Check Out Ontario* also remains open for patrons who may not feel comfortable going into the library.

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AmericaCorps Grant

The City of Ontario, in partnership with Ontario Montclair School Districts *Promise Scholars* program and *Hope Through Housing*, were recipients of an Americorps grant that will give us the ability to hire Americorps workers to assist with various grant funded projects. As they come on board, the program through the city will be called the "PromiseCorps." Their project with the library will be an early literacy initiative, involving workshops with parents and children. As part of the grant process, we opted to use *Every Child Ready to Read*, an early literacy curriculum that teaches parents different skills of early literacy to use with their young children. *Every Child Ready to Read* was developed by American Library Association to be used specifically by public libraries and has a proven track record of success in libraries throughout the country. Our staff interviewed Americorps participants last week and started the hiring process this week. We hope to have the program up and running in a few weeks.

Board President Carmona asked for questions. Carmona asked how many Americacorps staff will be hired. Library Director Shawn Thrasher responded with we are hiring 6 Americorps workers.

STAFF REPORT

Youth Services Year in Review (Daisy Flores)

Youth Services Supervising Librarian, Daisy Flores provided a year in review for the Youth Services Department at Ovitt Family Community Library. Daisy provided an overview of last fiscal year's statistics and some current collection highlights including changes to our services during COVID-19. The statistics reflected last fiscal year from July 2019 through our closure in mid-March 2020. Daisy provided a statistical summary for programs held from July 2019 through the closure in mid-March. Daisy shared that Ovitt Family Library held over 117 programs that focus on school age children and their families. These programs had a total of 6,098 participants. Daisy highlighted a couple of events that took place at the Ovitt Family Community Library such as *Black Leaders Storytime* where participants helped build a paper quilt with black leaders in honor of Black History Month. The *Hang Out*, a program for tweens also gained a following where they can gather and make friends and work on projects together. Daisy provided a summary on teen programs. Some of the highlights were: *Teen Lightspeed Takeover* and *Pumpkin Carve up*. Daisy provided a break down on outreach and tours that took place from July 2019 through the closure in mid-March. She spoke about *WonderBooks*, a new type of book that is being added to the Ovitt Family Community Library collection. Daisy shared a video and handouts on how to properly and positively frame some of the changes and rules when addressing families with children when they enter the library. She also provided insight on a tab that will be added to our webpage that will include resources for online learning. Daisy spoke about partnerships with the library. She

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highlighted the partnership with the County of San Bernardino Public Health Department. The library invited them to host a *Potter the Otter Storytime* and *Rethink Your Drink* that teaches children and families about the sugar content in their beverages and encourages them to drink more water. This year they created a storytime and a goodie bag that they could pick up at the library. She also highlighted the partnership with the Chaffey High School Librarian. They provided reading kits for the students. Daisy concluded her presentation by saying that it has been wonderful working together servicing the community with all the external partners during the pandemic.

Board Member Carmona asked the board for questions. Board Member Irene asked if the stats are from July 2019 through March 2020? Daisy responded yes. Irene asked if these stats are specific to Ovitt? Daisy responded yes. Board Member Irene asked if she has stats for that time frame for Lewis? Daisy responded yes and they will be presented when the Lewis Branch Library does their yearend review. Board Member Irene asked when is KinderGo? Daisy responded KinderGo is usually in August and September. Board Member Irene asked when do tours usually take place? Daisy responded with the bulk of tours usually take place in April and May. Board Member Irene asked when did WonderBook Start? Daisy stated they debuted in August of 2020. Library Board Member Irene asked can some of the copies of *WonderBook* be sent down to Lewis Branch Library? Daisy responded that it can be requested by anyone and picked up at Lewis. Library Board Member Irene asked where can she access the Potter the Otter Video? Daisy responded that she will send her the link.

Community Life and Culture Marketing and Public Relations (Paulina Alvarez)

Community Life and Culture Officer Paulina Alvarez introduced herself to the board. Paulina provided a little bit about her background before coming to the Agency. She talked about her experience at an artist estate in Los Angeles and before that she was working for Los Angeles County Museum of Art in their education and public programs department. Paulina provided a summary on what she will be doing for the library. She highlighted that social media is the best way to connect with the community by letting them know what the library is doing. Paulina then stated that she is providing the library with graphics and flyers and materials for the public. Paulina provided insight on the fall OLM which included updates from the department. The winter OLM will include all virtual programing.

Board Member Carmona asked the board for questions. Board Member Irene asked what Paulina's role is with the agency? Helen responded with saying Paulina is tasked with marketing and PR which include the OLM, social media, graphic and marketing materials. She is also in charge of the arts and culture programs.

OLD BUSINESS

No old business to discuss.

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NEW BUSINESS

No new business to discuss.

BOARD COMMENTS

Board Member Chisholm says she is happy with all the virtual programming that is being offered. She also thanks Shawn for the graphics he provided. Board Member Ocegueda wanted to remind everyone that board comments are only for library business. Board Member Carmona asked about what the library is planning on doing when the season changes. Shawn responded that he is waiting to see what the school districts are going to do before he brings in person programming.

FUTURE AGENDA ITEMS

No future agenda items to discuss.

ADJOURNMENT

President Carmona adjourned the meeting at 6:49 pm.

Respectively Submitted



Michael Sanchez, Office Specialist

APPROVED:



RACHEL CARMONA, PRESIDENT

on behalf
of Rachel Carmona